
COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

Vision:

Indigo Shire - leading sustainable growth, community and cultural diversity, and climate action.

TO BE HELD: Tuesday, 27 February 2024 at 6.30pm

LOCATION: Council Chambers, 2 Kurrajong Way, Beechworth, and livestreamed on Council's website

ATTENDEES:	NAME	TITLE
	Cr Sophie Price	Mayor
	Cr Bernard Gaffney	Deputy Mayor
	Cr Peter Croucher	Councillor
	Cr Sue Gold	Councillor
	Cr Roberta Horne	Councillor
	Cr Diane Sheppard	Councillor
	Cr Emmerick Teissl	Councillor
	Trevor Ierino	Chief Executive Officer
	Ian Ellett	Director Infrastructure Services
	Greg Pinkerton	Director Planning & Corporate Services
	Sally Rice	Director Community & Economic Development
	Annabel Harding	Governance Coordinator

Council meetings are live streamed and recorded. The voices and images of those participating in the meeting, and in the gallery, may be captured as part of this recording.

Acknowledgement of Country

Indigo Shire Council acknowledges the original custodians of these lands. The people of the rivers and the hills have walked these lands for thousands of years as well as today, and we pay respect to the elders of the past and present.

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1. **WELCOME**
2. **ACKNOWLEDGEMENT OF THE TRADITIONAL OWNERS OF THE LAND**
3. **APOLOGIES AND LEAVE OF ABSENCE**
4. **DECLARATION OF CONFLICT OF INTEREST**
5. **OPEN FORUM**

Responses given by Councillors and Council Staff during Open Forum are the opinion of the individual responders, and accurate at the time of response, to the best of their knowledge.

6. **COMMUNITY AND COUNCIL ACHIEVEMENTS**
7. **CONDOLENCES**
8. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING(S)**

RECOMMENDATION

That the following Minutes be confirmed:

1. Minutes of the Council Meeting held on 12 December 2023, as published on Council's website; and
2. Confidential Minutes of the Council Meeting held on 12 December 2023, as provided to Councillors under separate cover.

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9. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil reports

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10. PETITIONS

10.1 PETITION - WAHGUNYAH FOOTPATH

File No: 2024/91

Ian Ellett - Director Infrastructure Services

Infrastructure Services

For Decision

RECOMMENDATION

That Council:

1. Notes the petition signed by 156 people from the Wahgunyah community seeking a footpath on the south side of Blanche Street Wahgunyah between Frederick and Foord Streets; and
2. Notes that the matter will be investigated as an operational matter and will be considered against other Footpath priorities as part of the future capital works program.

PURPOSE OF REPORT

The purpose of this report is to bring to Council's attention a petition from 156 Wahgunyah residents requesting a footpath on the south side of Blanche Street Wahgunyah – between Foord and Frederick Streets.

GOVERNANCE RULES

Council's Governance Rules contain the following in relation to petitions:

- (d) In acknowledging a compliant petition at a Council Meeting:
 - (i) the Chairperson will state the action being requested by the petition, and;
 - (ii) the Chairperson will confirm the total number of signatures to the petition, and;
 - (iii) Council may pass a resolution to:
 - a. require the CEO to provide a response to the petition in accordance with Council's protocols for written communication; or
 - b. require the CEO to provide a response to the petition at a future Council Meeting; or
 - c. note the petition; or
 - d. require any other action that is appropriate to the petition, and within the powers of Council.

On 13 February 2024 Council received a petition signed by 156 people with the following request:

"We the undersigned, are concerned residents of Wahgunyah who urge our Councillors to recognise our concerns for the safety of pedestrians in Blanche Street, Wahgunyah, and order the construction of a footpath on the south side of Blanche Street between Frederick and Foord Streets as a matter of priority."

A copy of the petition is included as an attachment with the names and addresses of the petitioners redacted in accordance with the Information Privacy Principles under the *Privacy and Data Protection Act 2014* and Council's Governance Rules. An un-redacted version has also been provided as a confidential attachment.

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DISCUSSION

The infrastructure team prioritise footpath projects in our townships as part of capital works planning. This requested path will be considered within that program in its upcoming review as part of the annual budget process.

STRATEGIC CONTEXT

COUNCIL PLAN 2021 – 2025	
Theme	2. Liveability
Strategic Objective	2.2 Our built environment, streetscapes, facilities, amenities and open spaces are safe, inviting, attractive, well maintained, contributing to a sustainable sense of place and pride.

FINANCIAL IMPLICATIONS

There has been no assessment of cost of this project, this will be done as part of project prioritisation and development of the program.

CONCLUSION

The request raised by the petitioners for the construction of a footpath will be considered by staff in their review of the footpath construction program in the coming months.

CONFIDENTIAL ATTACHMENTS

The information in the attachments is confidential under section 3(1)(f) of the Local Government Act 2020 because it contains names and addresses of a people who have signed a petition. Disclosure of this information would be unreasonable because it is not necessary for the tabling of a petition, or for executing any associated actions.

DECLARATION OF CONFLICT OF INTEREST

Under section 130(2) of the *Local Government Act 2020* and Governance Rule 24, the following officers declare that they have no interests to disclose in providing this report:

- Ian Ellett, Director Infrastructure Services
- Adam Kimball – Manager Assets & Property

Attachments

1. Petition - Footpath in Wahgunyah (full version) (Confidential)
2.   Petition - Footpath in Wahgunyah (redacted)

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10.2 PETITION - TANGAMBALANGA-KIEWA MEN'S SHED

File No: 2024/107

Sally Rice - Director Community & Economic
Development

Community & Economic Development

For Decision

RECOMMENDATION

That Council:

1. Support the Tangambalanga-Kiewa Men's Shed group to secure a suitable temporary space to operate from while the grant funded works are completed;
2. Seek opportunities to secure further grant funding to build a 'fit for purpose' long term space for the Tangambalanga-Kiewa Men's Shed group to operate from; and
3. Endorse the continuation of the grant funded works on the site which includes removal of the sheds.

1. SUMMARY

A petition, with 516 signatures, was received on 19 February 2024 from the Tangambalanga-Kiewa Men's Shed group requesting that Indigo Shire Council:

- *"Renew and extend the Tangam-Kiewa Men's Shed Incorporated's license agreement and allow them to remain located at 37 Kiewa East Road, Kiewa, 3691, until such a time that an accessible and compliant space be made available for their immediate use";*
- *"Recognise that the Tangam-Kiewa Men's Shed require a space that is compliant with Australia Men's Shed Association (AMSA) policies, has provisions for outreach services to attend, lockable storage, has accessible and equitable facilities for members including adequate restroom facilities, parking and wheelchair access, and in recognising these requirements will cease suggesting alternative locations that do not meet these requirements";*
- *"Recognise that the undersigned of this petition support the Tangam-Kiewa Men's Shed operating in its current location and would like council to take action to support the Tangam-Kiewa Men's Shed to remain operating".*

The petition is attached, with addresses redacted, in accordance with Governance Rule 40(c). An unredacted copy has been provided to Councillors.

GOVERNANCE RULES - PETITIONS

Under Governance Rules 40(d)(iii) in acknowledging a compliant petition at a Council meeting, Council may pass a resolution to:

- a. require the CEO to provide a response to the petition in accordance with Council's protocols for written communication, or;
- b. require the CEO to provide a response to the petition at a future Council meeting, or;
- c. note the petition, or;
- d. require any other action that is appropriate to the petition, and within the powers of Council.

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2. OFFICER'S COMMENT

Connection to the Kiewa River has long been a priority for the communities of Kiewa and Tangambalanga with both Council and the community trying to secure a location for public access for many years. River access was a consistent theme and priority recommendation of the Kiewa Tangambalanga Placemaking Strategy adopted by Indigo Shire Council in October 2018. In response to this overwhelming community desire, Indigo Shire Council strategically purchased the former North East Catchment Management Authority (NECMA) depot in Kiewa in 2019.

A community working group was established in 2021 to develop a master plan that captured the community's aspirations for the site. The vision was to create a family friendly space for community members of all ages and abilities to enjoy passive and informal active recreation opportunities, as well as attract visitors from further afield.

In 2022, Council successfully applied for a \$90,000 grant from the State Government's Living Local Regional Grants Program (Department of Jobs, Precincts and Regions) which was matched by a Council contribution of \$80,000 and \$10,000 in-kind from local community groups. The \$180,000 project budget will enable delivery of some of the master plan recommendations, including river access, pathways, shelter, landscaping, outdoor furniture, BBQ's and carparking. In line with the funding agreement, the project is due for completion on 1 May 2024.

Council was approached by a local community member in 2022 with a request to store donated tools and materials in one of the old depot sheds on the site. This was offered as a temporary arrangement until the aforementioned grant funded works could commence enabling the site to be transformed into the public open space that the community had requested.

Council entered into a 12-month licence agreement with the Tangambalanga-Kiewa Men's Shed on 1 May 2023.

Fundamental to Council meeting the obligations of the grant and the development of the entire site is the removal of the two existing sheds. The master plan does allow for a Men's Shed on the site but not where the sheds are currently located.

With the 1 May deadline approaching, Council staff have been working with the Men's Shed to find a suitable temporary location to operate from while the site works are being completed. Three local community groups have offered their facilities, which meet the Australian Men's Shed Association (AMSA) standards, to support the Men's Shed group during this transition period. Furthermore, staff are seeking grant opportunities to support the building of a fit for purpose long term space for the Men's Shed to operate from.

Council has always been supportive of the work of the Tangambalanga-Kiewa Men's Shed and recognises the health and wellbeing benefits achieved through participation in the group and its activities.

Confidential attachment

This information is confidential under section 3(1)(f) of the Local Government Act 2020 because it contains the names, addresses and signatures of members of the community.

The reason this section applies is because the personal information has been submitted in support of a petition, and it is unreasonable to release it as release is not required for processing the petition.

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1. Petition - Tangambalanga-Kiewa Men's Shed (full version) (Confidential)
2.   Petition - Tangambalanga-Kiewa Mens' Shed (redacted)

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11. PLANNING & CORPORATE SERVICES

11.1 FINANCE REPORT - JANUARY 2024

File No: 2024/19

Deep Fernando - Manager Finance

Planning & Corporate Services

For Decision

RECOMMENDATION

That Council accepts the 31 January 2024 Finance Report.

PURPOSE OF REPORT

The purpose of this report is to provide a consolidated view of Council's performance in the first seven months of the financial year.

As Council does not have a January meeting to review the December financial statements, this finance report covers the year to date position for the first seven months of the 2023/24 financial year to the end of January 2024.

BACKGROUND

Council reports financial and capital works performance each month. Every quarter this report is expanded to add more financial detail. The year to date figures contained within this report shows Council's January position against the adopted first quarter forecast, and provides an indication of Council's financial performance at this stage of the 2023/24 financial year.

DISCUSSION

This is a major report for the 2023/24 financial year which provides Council with a Balance Sheet and its financial position as at 31 January 2024 including comparison to Q1 forecast with regards to:

- Income Statement
- Balance Sheet
- Treasury (cash management)
- Capital Works
- Borrowings

The reported year to date position as at the end of January 2024 is a \$4.111m surplus. This is \$948k favourability to the year to date budget with the explanations of this favourability shown from Notes 1 to 41, and detail a number of timing variances related mostly to grant funding. These variances will resolve over time as the grant projects are completed, and therefore reduce the favourability.

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Income Statement - 31 January 2024							
Account Group	Note	Year to Date (YTD)				2023/24 Annual Budget	January YTD 2022/23 Actual
		YTD Actuals	YTD Budget	YTD Variance \$	YTD Variance %		
Income							
Contributions - Developer	1	67,000	14,415	52,585	365%	31,213	0
Contributions - Operating	2	111,040	19,028	92,012	484%	37,083	50,133
Operating Grants	3	2,941,197	1,108,910	1,832,287	165%	7,067,189	3,297,619
Interest Income		359,564	352,285	7,279	2%	590,200	233,097
Other Revenue	4	1,310,013	1,220,021	89,992	7%	2,463,677	1,198,007
Rates & charges		19,699,853	19,679,636	20,217	0%	19,710,441	18,796,109
Reimbursements	5	99,573	37,075	62,498	169%	71,916	249,711
Statutory Fees & Fines		642,090	676,491	(34,401)	(5%)	1,312,326	611,494
User Charges	6	2,116,261	2,481,767	(365,506)	(15%)	4,545,841	2,845,833
Total Income		27,346,592	25,589,628	1,756,964	7%	35,829,886	27,282,003
Expense							
Borrowing Costs		20,780	19,943	(837)	(4%)	31,079	30,424
Contract Payments	7	4,940,474	3,864,628	(1,075,846)	(28%)	7,399,223	4,007,357
Depreciation		4,062,098	4,049,897	(12,201)	(0%)	7,579,686	4,446,313
Employee Costs	8	7,944,692	8,298,249	353,557	4%	14,602,772	7,077,571
Materials & Consumables	9	3,429,653	3,672,713	243,060	7%	5,491,840	3,804,412
Other Expenses	10	2,532,044	2,182,233	(349,811)	(16%)	3,271,032	2,347,907
Utilities		305,463	338,998	33,535	10%	623,060	295,589
Total Expense		23,235,205	22,426,661	(808,544)	(4%)	38,998,692	22,009,573
Surplus / (Deficit)*		4,111,387	3,162,967	948,420	30%	(3,168,806)	5,272,430

* For both actual and budget a positive net result means a favourable contribution to Council, which is referred to as a Surplus and a negative net result means a unfavourable contribution to Council, which is referred to as a Deficit.

(Red variance) is unfavourable
Black variance is favourable

NOTE NO.	Explanation - Income
1	<p>Developer Contributions</p> <p>YTD favourable variance of \$53k is a combination of</p> <ul style="list-style-type: none"> \$67k – Openspace Contributions unbudgeted which will be transferred across to use at a later date on specific works (\$14k) – Other Developer contributions not yet received
2	<p>Operating Contributions</p> <p>YTD favourable variance of \$92k is due to</p> <ul style="list-style-type: none"> \$71k – unbudgeted contribution for the North East Collaboration Officer within the Emergency Management Co-ordination area \$20k – In Young People for the I-engage project

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<p>3</p>	<p>Operating Grants</p> <p>YTD favourable variance of \$1,832m is a combination of the following</p> <ul style="list-style-type: none"> • \$670k – unbudgeted carried forward grant for the “Greenlight Project” within Information Technology • \$290k – unbudgeted carried forward grant in Economic Development for the CFA Bogong solar project • \$255k – unbudgeted carried forward grants for the ERV Community Hub Project within the Emergency Management Co-Ordination area • \$160k – unbudgeted carried forward grant in Planning for the “Heritage Assessment Study Stage 1” • \$107k – unbudgeted carried forward grant for the Vic Health VLGP Project with a further \$40k received for Project Support • \$87k – unbudgeted carried forward grant of \$60k for the COVID Rats Program with a further \$30k received this year • \$78k – unbudgeted carried forward grant in Early Years for “Kindergarten Central Enrolment • \$61k – Library Services grant funding with this portion to be transferred to the Capital works area for the purchases of Library Books stock • \$40k – unbudgeted grant for Environmental Health Services - Mosquito Monitoring • \$27k – unbudgeted carried forward grant in Recreation for Butson Park Master Planning works • \$22k – unbudgeted carried forward grant for the L2P Program within Young People • \$12k – unbudgeted grant received for the Community Road Safety Program • \$11k – unbudgeted grant for Supporting Carers Locally & 16 Days Activism – Respect Victoria with in the Ageing Well area • \$10k – unbudgeted carried forward grant for the MCH Workforce funding <p>These grants will have expenditure against them in the second half of the financial year</p>
<p>4</p>	<p>Other Revenue</p> <p>YTD favourable variance of \$90k is a combination of the following</p> <ul style="list-style-type: none"> • \$68k – Increased sales of recyclables for Waste Management for both the Beechworth Transfer Station (\$323k) and the Rutherglen Transfer Station (\$36k). These were higher than originally anticipated. • \$13k – favourability for Internal Plant Hire and Fleet recovery costs • \$9k – of other minor fees across the organisation

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5	<p>Reimbursements</p> <p>YTD favourable variance of \$62k is a combination of the following</p> <ul style="list-style-type: none"> • \$55k – of Workcover reimbursement which is not budgeted. This assists with the offset of work cover expenditure across the organisation • \$7k – received for an Insurance Claim in the Building and Property service area.
6	<p>User Charges</p> <p>YTD unfavourable variance of \$365k is mainly due to</p> <ul style="list-style-type: none"> • \$338k - Lower than budgeted Buller Gas sales with this explained in our October report as one of the worse snow seasons to date. The impact of the lower income is offset with the lower expenditure on Gas (\$426k) • \$33k – Group Bookings and Entry fees across the Historic Precinct • \$6k of small favourability's across other areas.
NOTE NO.	Explanation - Income
7	<p>Contract Payments</p> <p>YTD unfavourable variance of \$1,076m is due to a combination across the organisation of;</p> <ul style="list-style-type: none"> • \$571k expenditure relating to three (3) Natural Disaster Flood events, with the expenditure to be recovered when works completed • \$177k in Building control services for the provision of a contract staff • \$163k across various service areas relating to use of temporary employment to deliver the required services due to vacancies. This unfavourable variation is offset by the favourable variance in employee costs • \$175k expenditure relating to the CFA Bogong solar projects which is one of the carried forward grant from 2022-23
8	<p>Employee Costs</p> <p>YTD favourable variance of \$354k is due predominately to staff vacancies which is partially offset with the above costs for temporary employment (\$163k) to assist with service delivery during the recruitment process</p>

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<p>9</p>	<p>Materials and consumables</p> <p>YTD favourable variance of \$243k is mainly due to</p> <ul style="list-style-type: none"> • \$426k – Buller Gas with less purchases due to slow snow season and should be read with the explanation as shown above with the Buller Gas Income <p>With other unfavourable offsets across the organisation</p> <ul style="list-style-type: none"> • (\$115k) – Risk Management with higher than budgeted annual insurance costs • (\$28k) – Customer Experience - Minor purchase costs which are offset by the COVID RATs program income • \$39k – of material costs across Drainage, Parks and Gardens and Roads and Maintenance service areas
<p>10</p>	<p>Other Expenses</p> <p>YTD unfavourable variance of \$349k is due to</p> <ul style="list-style-type: none"> • (\$127k) – in Information Technology Services for Licencing and legal costs • (\$128k) – in Plant for external plant hire costs • (\$103k) – in Planning with a combination of Legal Expenses and advertising and with an unbudgeted cost for transferring internal costs to the Reserve account • \$9k – other minor offsets

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Income (YTD)



Expense (YTD)



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Balance Sheet - 31 January 2024	Prior year to date	
Current Assets		
Cash	867,180	7,742,758
Current Debtors/Receivables	12,998,832	4,714,463
Inventories	428,858	324,753
Investments	6,202,322	6,702,322
Other Current Assets	4,167	803,372
Total Current Assets	20,501,359	20,287,668
Non Current Assets		
Non Current Debtors/Receivables	13,400	0
Property Plant & Equipment	13,736,583	14,748,800
Land & Buildings	99,915,633	100,514,704
Roads, Bridges & Culverts	188,116,324	190,529,136
Works in Progress	7,126,514	7,126,514
Total Non Current Assets	308,908,454	312,919,155
Total Assets	329,409,813	333,206,823
Current Liabilities		
Borrowings - Current	(173,740)	(394,352)
Creditors	(2,877,213)	(7,818,490)
Provisions - Current	(2,639,247)	(2,963,232)
Trust Deposits	(274,475)	(203,856)
Total Current Liabilities	(5,964,674)	(11,379,930)
Non Current Liabilities		
Borrowings - Non Current	(1,004,570)	(985,074)
Provisions - Non Current	(4,990,823)	(4,854,975)
Trust Deposits	(308,616)	(321,269)
Total Non Current Liabilities	(6,304,010)	(6,161,319)
Total Liabilities	(12,268,683)	(17,541,248)
Net Assets	317,141,130	315,665,575
Equity		
Accumulated Surplus	(160,820,094)	(159,411,539)
Reserves	(156,321,036)	(156,254,036)
Total Equity	(317,141,130)	(315,665,575)

Treasury

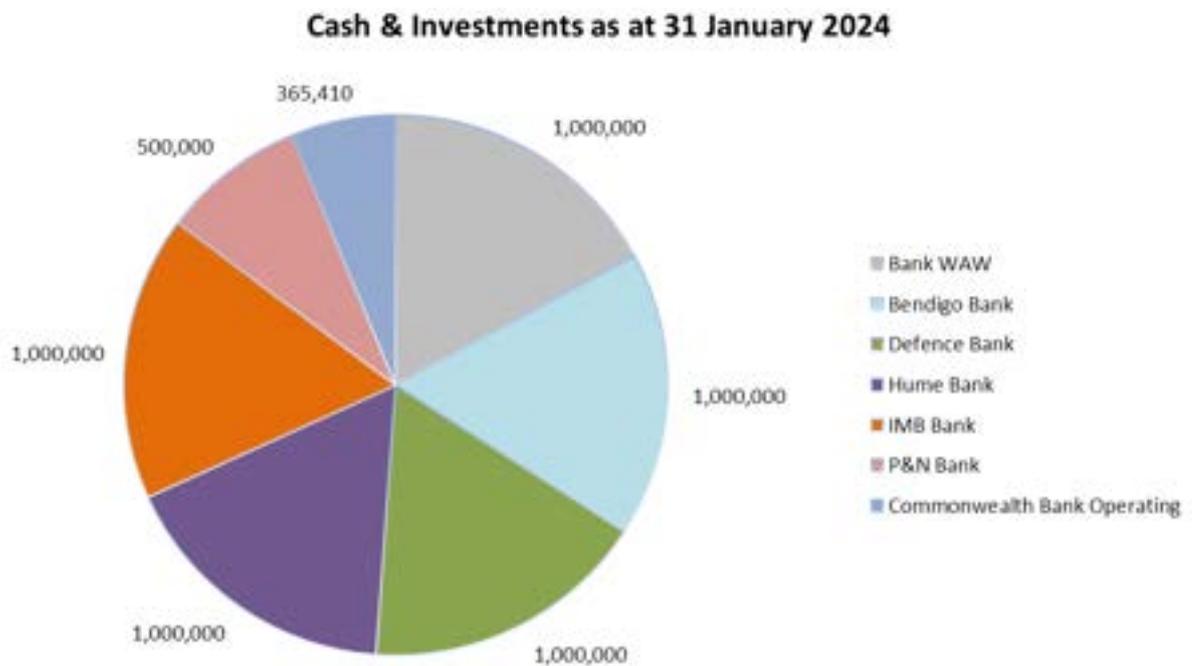
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Cash Position

Council's Cash and investment holdings total \$6.86m as of 31 January 2024, a decrease of \$6.87m from the same time last year 31 January 2023 balance of \$13.741m. The breakdown of Council's cash and investments is:

Cash at Bank	365,410
Term deposit under 90 days	6,500,000
Term deposit over 90 days	-
Total	6,865,410

The average current interest rate on the term-deposits held is 4.96% (*this excludes the operating account*)



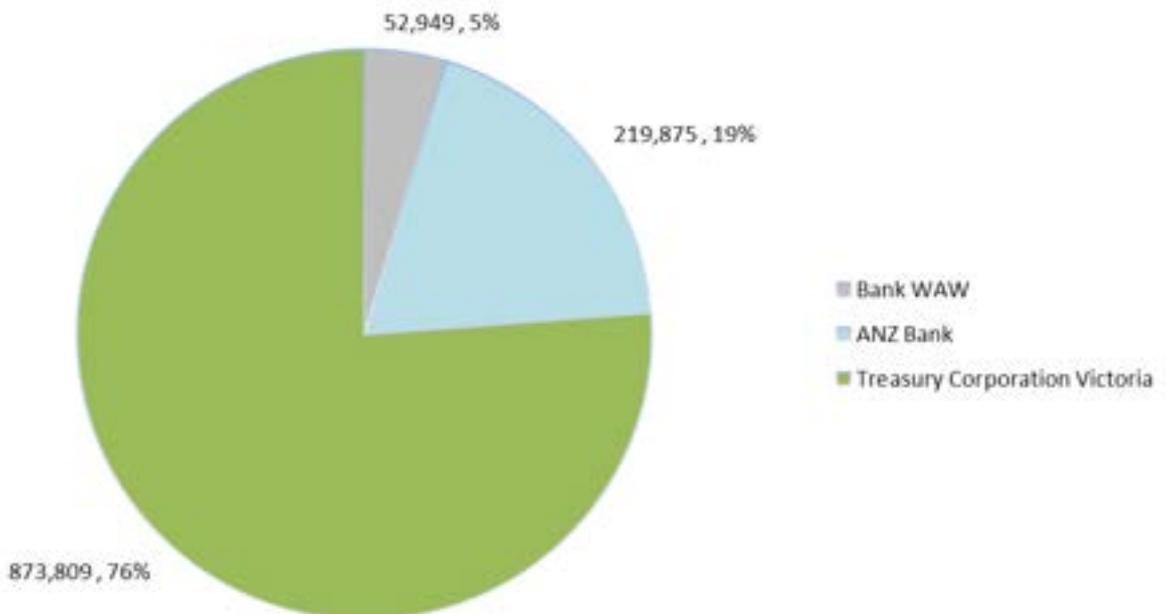
Borrowings

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Below is a summary of all Council’s borrowings. The table shows original loans borrowed, term of loans, rates & maturity with outstanding balances at the end of October 2023 of \$1,242,176.

Indigo Shire Council - Borrowing Report as at 30 January 2024						
Bank	Term - Years	Rate %	Date of Maturity	Original loan amount		Balance owed
WAW	10	5.25	28/06/2024	1,000,000		52,949
ANZ	10	3.78	29/04/2025	1,500,000		219,875
TCV	10	2.08	27/06/2032	1,000,000		873,809
Total of All Borrowings				3,500,000		1,146,633

Borrowings as at 31 January 2024



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Capital Works

The combined YTD project expenditure as at the end of January 2024, across both the Capital Works and Non ISC asset project areas totals \$5,753,153m This total is comprised of \$5,045,237 in capital projects and \$707,196 against Non ISC assets. This represents 28.5% of the capital works budgeted program.

Summary Capital Works Income & Expenditure As at 31 January 2024

	Income	Expenditure	Adopted Capital Budget 2023-24 Excl Carry forwards
Property			
Land improvements	-	-	-
Land improvements	-	-	-
Total land	-	-	-
Buildings	354,350	381,996	230,000
Heritage buildings	79	468,488	545,000
Total buildings	433,460	850,484	775,000
Total property	433,460	850,484	775,000
Plant and equipment			
Plant, machinery and equipment	43,746	449,858	682,000
Fixtures, fittings and furniture	-	53,128	87,000
Computers and telecommunications	-	65,934	665,000
Library books	150	27,873	89,000
Total plant and equipment	43,896	596,793	1,523,000
Infrastructure			
Roads	698,067	1,319,480	1,862,000
Bridges		94,059	1,670,000
Footpaths and cycleways		1,400,793	4,660,000
Drainage		164,798	306,000
Recreational, leisure and community facilities	847,069	522,790	320,000
Parks, open space and streetscapes	64,483	96,040	318,000
Total infrastructure	1,609,619	3,597,960	9,136,000
Total Capital Works	2,086,975	5,045,237	11,434,000

Summary NON ISC Income & Expenditure As at 31 January 2024

	Income	Expenditure	Adopted Annual Budget 2023-24 Excl Carry forwards
Kergunyah Hall	285,173	145,718	-
Kiewa Memorial Park	-	7,537	-
Chiltern Recreation Reserve	2,500	75	-
Butson Park Football oval	-	201	-
Barnawartha Netball/Tennis Courts	424,508	502,000	-
Yackandandah Golf Club Facility	223,286	6,961	-
Carlyle Drainagne Works	-	-	-
Barnawartha Cricket Nets	15,000	43,688	-
Barkly Park Upgrade Female Change Room		1,736	-
Total Projects	950,467	707,916	-
Total NON ISC Owned Assets	950,467	707,916	-

The above statement of Capital Works & NON ISC Owned Assets should be read in conjunction with the Capital Works Monitor

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A more detailed commentary on capital works and non-Council expenditure is provided in the capital report later in the Council meeting agenda.

STRATEGIC CONTEXT

COUNCIL PLAN 2021 – 2025	
Theme	5. Accountability
Strategic Objective	5.1 Our financial management is sound, responsible and effective.

SOCIAL/COMMUNITY IMPLICATIONS

This report provides details of Council’s performance across a range of services, works and programs that support and enhance the wellbeing of residents and visitors to Indigo Shire.

ENVIRONMENTAL IMPLICATIONS

In May 2017 Council adopted the following resolution.

That Council:

1. *divests its investments (when they become due) to financial institutions that do not invest in the fossil fuel industry;*
2. *divests future long-term borrowings when they fall due, to financial institutions that do not invest in the fossil fuel industry;*
3. *notes that Council will retain the current (non-divested) transactional banking provider at this time, however Council will advise this bank the intention to move to a divested provider in the future if they continue to support the fossil fuel industry; and*
4. *writes to Council’s current banking providers to advise them of Council’s stance on fossil-free financial institutions*

In accordance with this resolution:

- All investments are held with financial institutions that have divested their interests away from fossil fuel companies.
- Transactional banking has not been reassessed since the resolution and remains with a non-divested bank.

FINANCIAL IMPLICATIONS

Addressed throughout the report.

LEGISLATIVE IMPLICATIONS

The Local Government Act requires Council to report financial information quarterly. Indigo Shire Council report financials on a monthly basis, as well as a more comprehensive Report at completion of each quarter.

All financial reporting is compliant with the Australian Accounting Standards and audited annually by the Victorian Auditor General Office.

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RISK & OPPORTUNITY MANAGEMENT

Description	Likelihood	Consequence	Final Risk Rating	Controls, treatments
Poor performance against budget	Possible	Moderate	Medium	Regular monitoring and reporting of financial position

COMMUNITY ENGAGEMENT

CONSULTATION/COMMUNICATION UNDERTAKEN

Nil

CONSULTATION/COMMUNICATION PROPOSED

Nil

CONCLUSION

The result for the January YTD or first seven months for the 2023/24 financial year is showing a favourable position compared to the budget forecast. This is being driven by a large number of grants that will require future expenditure. It is therefore suggested that this favourability be noted at this stage, and further assessed as the year unfolds.

DECLARATION OF CONFLICT OF INTEREST

Under section 130(2) of the *Local Government Act 2020* and Governance Rule 24, the following officers declare that they have no interests to disclose in providing this report:

- Greg Pinkerton – Director Planning & Corporate Services
- Deep Fernando – Finance Manager

Attachments

1. [Download](#)  January Service Plan Statement
2. [Download](#)  January Exception Report

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

11.2 PLANNING PERMIT APPLICATION - PP23-0172 (\$218546M) - 11 ALBERT ROAD, BEECHWORTH

File No: 2023/1100

James Turner - Manager Planning & Statutory Services Planning & Corporate Services

For Decision

RECOMMENDATION

That Council issue a Notice of Decision to approve a Planning Permit at 11 Albert Road Beechworth, allowing:

1. Two (2) lot subdivision in the General Residential Zone and Heritage Overlay;
2. Demolition in the Heritage Overlay; and
3. Subdivide land adjacent to a Road in a Transport Zone 2.

subject to the attached conditions.

SUMMARY

Application No:	PP23-0172
Subject Land:	11 Albert Road Beechworth
Proposal:	The proposed application seeks to subdivide the land into two (2) lots in a General Residential Zone, and to remove an outbuilding on the site.
Recommendation:	Approval

BACKGROUND

Date application lodged:	08/09/2023
Purpose:	Seek approval to subdivide the land into two (2) lots in a General Residential Zone, and to demolish an outbuilding.
Subject site land area:	1198sqm
Current use of subject site:	Single dwelling and associated outbuildings
Site constraints:	There are no significant site constraints for the subdivision.
Surrounding land use:	The surrounding land to the north, south, east and west is zoned residential except for a Public Park and recreational Zone located to the north of the subject site. Additionally, the subject site is opposite a block zoned Mixed Use Zone (MUZ).

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Zoning of surrounding land: General Residential Zone (GRZ) & Public Park and Recreational Zone (PPRZ)

PROPOSAL

The proposed application seeks to subdivide the land into two lots in a General Residential Zone



The proposal also includes the demolition of two outbuildings.

ZONING AND PLANNING CONTROLS

Zoning: Clause 32.08- General Residential Zone – Schedule 1 (GRZ1)

Overlay/s: Clause 43.01 – Heritage Overlay Schedule 30 & 246 (HO30 & 246)

PERMIT TRIGGER:

A planning permit is required

- Pursuant to Clause 32.08-3 (GRZ) as a permit is required to subdivide land.
- Pursuant to Clause 43.01 (HO), a planning permit is required to subdivide land and demolish outbuildings.

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Planning and Environment Act 1987 - SECT 60

Section 60 of the Act provides that before deciding on an application, the responsible authority must consider:

- (a) the relevant planning scheme; and
- (b) the objectives of planning in Victoria (which include at Section 4(1)(b) to provide for the protection of natural and man-made resources...); and
- (c) all objections and other submissions which it has received and which have not been withdrawn; and
- (d) any decision and comments of a referral authority which it has received; and
- (e) any significant effects which the responsible authority considers the use or development may have on the environment or which the responsible authority considers the environment may have on the use or development.

Section (1A) of the Act provides that the responsible authority, if the circumstances appear to so require, may consider:

- (a) any significant social and economic effects of the use or development for which the application is made; and...
- (j) any other relevant matter.

STATE PLANNING POLICY

11 Introduction, Goal and Principles

The purpose of State policy in planning schemes is to inform planning authorities and responsible authorities of those aspects of State level planning policy which they are to consider and give effect to in planning and administering their respective areas. It is the State Government's expectation that planning and responsible authorities will endeavour to integrate the range of policies relevant to the issues to be determined and balance conflicting objectives in favour of net community benefit and sustainable development. Planning and responsible authorities must take account of and give effect to both the general principles and the specific policies applicable to issues before them to ensure integrated decision-making.

Society has various needs and expectations such as land for settlement, protection of the environment, economic well-being, various social needs, proper management of resources and infrastructure. Planning aims to meet these by addressing aspects of economic, environmental and social well-being affected by land use and development.

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Planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, employment, recreation and open space, commercial and community facilities and infrastructure. Planning is to recognise the need for, and as far as practicable contribute towards:

- Health and safety.
- Diversity of choice.
- Adaptation in response to changing technology.
- Economic viability.
- A high standard of urban design and amenity.
- Energy efficiency.
- Prevention of pollution to land, water and air.
- Protection of environmentally sensitive areas and natural resources.
- Accessibility.
- Land use and transport integration.

The State Planning Policy Framework seeks to ensure that the objectives of planning in Victoria are met and encouraged through land use and development. The following policies and clauses are deemed to be relevant to this proposal and have been considered in the assessment of this application:

- Clause 11.01-1S – Settlement
- Clause 11.01-1R – Settlement – Hume
- Clause 15.01-3S – Subdivision Design
- Clause 15.01-4S – Healthy neighbourhoods
- Clause 15.01-5S – Neighbourhood character
- Clause 16.01-1L – Residential subdivision and development
- Clause 16.01-1S – Housing Supply
- Clause 16.01-2S – Housing Affordability
- Clause 19 – Infrastructure

PARTICULAR PROVISIONS

- Clause 52.06 – Carparking
- Clause 52.29 - Land Adjacent to the Principal Road Network

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- Clause 56 – Residential Subdivision

GENERAL PROVISIONS

65 Decision Guidelines

Because a permit can be granted does not imply that a permit should or will be granted. The responsible authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause.

65.01 Approval of an application or plan

Before deciding on an application or approval of a plan, the responsible authority must consider:

- *The matters set out in section 60 of the Act.*
- *Any significant effects the environment, including the contamination of land, may have on the use or development.*
- *The Municipal Planning Strategy and the Planning Policy Framework.*
- *The purpose of the zone, overlay or other provision.*
- *Any matter required to be considered in the zone, overlay or other provision.*
- *The orderly planning of the area.*
- *The effect on the environment, human health and amenity of the area.*
- *The proximity of the land to any public land.*
- *Factors likely to cause or contribute to land degradation, salinity or reduce water quality.*
- *Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.*
- *The extent and character of native vegetation and the likelihood of its destruction.*
- *Whether native vegetation is to be or can be protected, planted or allowed to regenerate.*
- *The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.*
- *The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.*
- *The impact the use or development will have on the current and future development and operation of the transport system.*

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

5.02 Approval of an application to subdivide land

Before deciding on an application to subdivide land, the responsible authority must also consider, as appropriate:

- *The suitability of the land for subdivision.*
- *The existing use and possible future development of the land and nearby land.*
- *The availability of subdivided land in the locality, and the need for the creation of further lots.*
- *The effect of development on the use or development of other land which has a common means of drainage.*
- *The subdivision pattern having regard to the physical characteristics of the land including existing vegetation.*
- *The density of the proposed development.*
- *The area and dimensions of each lot in the subdivision.*
- *The layout of roads having regard to their function and relationship to existing roads.*
- *The movement of pedestrians and vehicles throughout the subdivision and the ease of access to all lots.*
- *The provision and location of reserves for public open space and other community facilities.*
- *The staging of the subdivision.*
- *The design and siting of buildings having regard to safety and the risk of spread of fire.*
- *The provision of off-street parking.*
- *The provision and location of common property.*
- *The functions of any body corporate.*
- *The availability and provision of utility services, including water, sewerage, drainage, electricity, and, where the subdivision is not a residential subdivision, gas.*
- *If the land is not sewered and no provision has been made for the land to be sewered, the capacity of the land to treat and retain all sewage and sullage within the boundaries of each lot.*
- *Whether, in relation to subdivision plans, native vegetation can be protected through subdivision and siting of open space areas.*
- *The impact the development will have on the current and future development and operation of the transport system.*

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

REFERRAL AUTHORITIES

The application was referred to the following referral authorities in accordance with Section 55 of the Planning and Environment Act 1987 and/or advice was sought from the following:

- Indigo Shire Council infrastructure team;
- VicRoads;
- North East CMA; and
- Heritage advisor

No objections have been received by any referral authority. Referral authorities have provided conditions to be placed on any permit issued.

PUBLIC NOTICE

Notice of the application was given to adjoining owners and occupiers and other relevant persons in accordance with Section 52 (1) of the Planning and Environment Act 1987.

3 submissions were received in response.

Issues raised concern the validity of proposed/current boundaries of the subdivision and question the accuracy.

DISCUSSION

Objections

Two of the objectors were contacted to discuss their concerns regarding the proposed subdivision. A third objection was received from a law firm, but it is not clear if this firm represents the other objectors. As a result, Council officers have treated the application as having three objections. The relevant objectors were informed that boundary alignment disputes are a civil matter and do not impact planning permit decisions. As such, a planning decision can still be made. However, the objectors advised Council that they did agree that a planning decision should and can be made and would pursue legal action.

Subdivision

The proposal has responded appropriately to the purpose and requirements of the General Residential Zone. This includes the neighbourhood character of the area, the proposed lot sizes, siting and lot alignment. The proposal has been assessed against the required standards of clause 56, and this assessment supports the proposal. All relevant servicing authorities have approved the proposal, subject to conditions.

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Heritage

The proposed subdivision does not negatively affect the heritage values of the land, and is consistent with the Heritage Overlay and its requirements. Council's heritage officer provides comments stating, that the outbuildings to the rear of the dwelling are not significant and that the subdivision can be supported as it will have minimal impact on the significance of the building.

VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL

No relevant VCAT decision have been identified.

CONCLUSION

The proposal comprising of a two (2) lot subdivision is consistent with the relevant provisions of the PPF, as well as the objectives of the General residential Zone, the Heritage Overlay and the requirements of Clauses 53.01, 56 and 64.03. It is therefore recommended that a planning permit be issued subject to conditions.

CONFIDENTIAL ATTACHMENT

The following confidential attachment has been provided to Councillors under separate cover. Recent changes to Section 197A of the *Planning and Environment Act 1997* have clarified and tightened the way Councils are able to make certain planning documents available to the public. The Act provides that the confidential document listed below can only be made available for public inspection:

- at Council offices during business hours, or
- electronically via Council's website subject to strict public availability requirements, requiring significant editing of individual documents.

Council currently does not have the resources to provide the document online in line with the public availability requirements of the Act, and so is at this stage unable to publish it in the public agenda online.

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

DECLARATION OF CONFLICT OF INTEREST

Under section 130(2) of the *Local Government Act 2020* and Governance Rule 24, the following officers declare that they have no interests to disclose in providing this report:

- Greg Pinkerton - Director Planning & Corporate Services
- James Turner - Manager Planning & Statutory Services
- Steven Hawkins - Coordinator Planning
- Danieel Matthews - Senior Planning Officer

Attachments

1. PP23-0172 - Planning Application (Confidential)
2.   PP23-0172 - Plans
3.   PP23-0172 - Draft Conditions

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11.3 PLANNING PERMIT APPLICATION - PP23-0164 - 1627 MURRAY VALLEY HIGHWAY HUON

File No: 2023/1101

James Turner - Manager Planning & Statutory Services Planning & Corporate Services

For Decision

RECOMMENDATION

That Council issue a Notice of Decision to Grant a permit at 1627 Murray Valley Highway Huon, for the buildings and works to construct an outbuilding in accordance with the conditions at attachment 3.

SUMMARY

Application No:	PP23-0164
Subject Land:	1627 Murray Valley Highway Huon
Proposal:	The buildings and works to construct an outbuilding.
Recommendation:	Approval

BACKGROUND

Date application lodged:	22/08/2023
Purpose:	The buildings and works to construct an outbuilding.
Subject site land area:	3.02 hectare (7.48 acres)
Current use of subject site:	Single dwelling and associated outbuildings
Site constraints:	The site is sloping from east to west and is covered by the Significant Landscape Overlay Schedule 1 (SLO1)
Surrounding land use:	The surrounding properties to the east are large farming lots many of which do not contain dwellings. Scattered vegetation is constant throughout the surrounding properties. Sandy Creek is located 200m to the west of the subject site.

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Zoning of surrounding land: The adjoining properties to the east and across from Sandy Creek are zoned farming.

PROPOSAL

The proposal seeks permission for the buildings and works to construct an outbuilding.

ZONING AND PLANNING CONTROLS

Zoning: Clause 35.07 - Farming Zone

Overlay/s: Clause 42.03 – Significant Landscape Overlay Schedule 1 (SLO1)

PERMIT TRIGGER

Pursuant to Clause 35.03, a planning permit is required for:

- The buildings and works of an outbuilding greater than 250sqm.
- 100 metres from a waterway, wetlands or designated flood plain

Pursuant to Clause 42.03, Significant Landscape Overlay. A permit is required to:

- Construct a building or construct or carry out works

Accordingly, **a planning permit is required** for the buildings and works to construct an outbuilding.

Planning and Environment Act 1987 - SECT 60

Section 60 of the Act provides that before deciding on an application, the responsible authority must consider:

- (a) the relevant planning scheme; and
- (b) the objectives of planning in Victoria (which include at Section 4(1)(b) to provide for the protection of natural and man-made resources...); and
- (c) all objections and other submissions which it has received and which have not been withdrawn; and
- (d) any decision and comments of a referral authority which it has received; and
- (e) any significant effects which the responsible authority considers the use or development may have on the environment or which the responsible authority considers the environment may have on the use or development.

Section (1A) of the Act provides that the responsible authority, if the circumstances appear to so require, may consider:

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- (a) any significant social and economic effects of the use or development for which the application is made; and...
- (j) any other relevant matter.

STATE PLANNING POLICY

11 Introduction, Goal and Principles

The purpose of State policy in planning schemes is to inform planning authorities and responsible authorities of those aspects of State level planning policy which they are to take into account and give effect to in planning and administering their respective areas. It is the State Government's expectation that planning and responsible authorities will endeavour to integrate the range of policies relevant to the issues to be determined and balance conflicting objectives in favour of net community benefit and sustainable development. Planning and responsible authorities must take account of and give effect to both the general principles and the specific policies applicable to issues before them to ensure integrated decision-making.

Society has various needs and expectations such as land for settlement, protection of the environment, economic well-being, various social needs, proper management of resources and infrastructure. Planning aims to meet these by addressing aspects of economic, environmental and social well-being affected by land use and development.

Planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, employment, recreation and open space, commercial and community facilities and infrastructure. Planning is to recognise the need for, and as far as practicable contribute towards:

- Health and safety.
- Diversity of choice.
- Adaptation in response to changing technology.
- Economic viability.
- A high standard of urban design and amenity.
- Energy efficiency.
- Prevention of pollution to land, water and air.
- Protection of environmentally sensitive areas and natural resources.
- Accessibility.
- Land use and transport integration.

The State Planning Policy Framework seeks to ensure that the objectives of planning in Victoria are met and encouraged through land use and development. The following policies and clauses are deemed to be relevant to this proposal and have been taken into account in the assessment of this application:

Settlement

- 11.01-1S - Settlement
- 11.01-1R – Settlement Hume
- 11.02-1S - Supply of urban land
- 11.03-2S - Growth areas
- 11.03-6S - Regional and local places

Environmental and Landscape Values

- 12.05-1S - Environmentally sensitive areas

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- 12.05-2S - Landscapes

Natural Resource Management

- 14.01-1S - Protection of agriculture land
- 14.02-1S – Catchment planning and management

Built Environment and Heritage

- 15.01-2S – Building Design
- 15.01-6S – Design for rural areas

PARTICULAR PROVISIONS

Clause 52.29 – Land adjacent to the principal road network

GENERAL PROVISIONS

65 Decision Guidelines

Because a permit can be granted does not imply that a permit should or will be granted. The responsible authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause.

65.01 Approval of an application or plan

Before deciding on an application or approval of a plan, the responsible authority must consider:

- The matters set out in section 60 of the Act.
- Any significant effects the environment, including the contamination of land, may have on the use or development.
- The Municipal Planning Strategy and the Planning Policy Framework.
- The purpose of the zone, overlay or other provision.
- Any matter required to be considered in the zone, overlay or other provision.
- The orderly planning of the area.
- The effect on the environment, human health and amenity of the area.
- The proximity of the land to any public land.
- Factors likely to cause or contribute to land degradation, salinity or reduce water quality.
- Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.
- The extent and character of native vegetation and the likelihood of its destruction.
- Whether native vegetation is to be or can be protected, planted or allowed to regenerate.
- The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.
- The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.
- The impact the use or development will have on the current and future development and operation of the transport system.

REFERRAL AUTHORITIES

The application was referred to the following referral authorities in accordance with Section 55 of the Planning and Environment Act 1987 and/or advice was sought from the following:

- GMW

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The proposed development was referred to Goulburn-Murray Water (GMW) for comments as the property lies within a catchment area. GMW has provided no objection to the proposed development, subject to conditions.

PUBLIC NOTICE

Notice of the application was given to adjoining owners and occupiers and other relevant persons in accordance with Section 52 (1) of the Planning and Environment Act 1987.

One submission was received in response.

Issues raised include:

- The Significant Landscape Overlay will be impacted by the proposed development.
- There is not enough significant vegetation proposed to screen the development.
- Whether the proposed development will be used in association with the existing dwelling or farming practices.

Planner comments:

These issues have been considered on balance against the proposed development. The scale of the outbuilding is large at 360sqm; however, the bulk has been minimised with the maximum height of the outbuilding being 5m. Given the size of the property at 3 hectares, it is considered reasonable for an outbuilding this big to store machinery maintain the property as well as vehicles and items associated with the dwelling. Additionally, the outbuilding has been proposed behind the existing outbuild, which is also located behind the existing dwelling. The outbuilding will be mostly screened by the existing dwelling to west, screening the outbuilding from the road zone and large trees to the east, screening from the adjoining property. The location of the outbuilding is more than two hundred meters away from the road zone. The undulation of the landscape is sloping from east to west with a large hill behind the subject site, helping to further reduce and hide the visual impact of the development. Furthermore, Sandy creek is located approximately two hundred meters from the property boundary to the west. The close proximity to the Sandy Creek has also help to reduce and minimise impact to the Significant Landscape.

DISCUSSION

The proposal is considered to be accordance with the relevant policies stipulated under the zone and overlays. The purpose and decision guidelines of the Farming Zone focus strongly on facilitating farming use and development which the proposal conforms with.

No adverse impacts on the streetscape, public realm or existing use and development is anticipated by the development. The proposed development would be consistent with the reasonable expectations for land use and development in the context of the zone and the site and surrounds.

The form and external appearance of the development is consistent with farming/domestic style outbuildings and complements the rural locale. There are no areas of architectural, historic, scientific significance or natural scenic beauty or importance that are within close proximity of the site. However, is located within a Significant Landscape Overlay (SLO).

The site is capable of accommodating development of this size, including stormwater management. It is anticipated that stormwater management measures will form part of the development in accordance with standard engineering conditions as well as conditions from Goulburn Murray Water.

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The proposal is unlikely to result in any environmental implications as the new outbuilding would be suitably sited on the site. It is within a bushfire prone area and construction standards will be assessed as part of a future building permit application. There are otherwise no notable natural hazards that the land is subject to.

No native vegetation removal is proposed as part of this application. The site does not appear to contain any significant native vegetation that may be impacted.

In summary, the proposed development is generally consistent with the zone and overlays purpose's and the relevant decision guidelines.

VICTORIAN CIVIL AND ADMINISTRATIVE TRIBUNAL

No relevant VCAT cases have been identified for this proposal.

CONCLUSION

Planning policy centred on built form, design and character outcomes seeks to protect natural and rural character, and ensure that development is suited to its surrounds. The proposed development would be consistent with the intent of the zoning of the land and appropriate to the area. It is considered to have an acceptable impact on the public realm and adjoining properties. The design, form and scale of the outbuilding sufficiently integrates with the rural landscape character and that of existing development. The development would be sufficiently setback from dwellings not in the same ownership to mitigate any potential impact of the development on abutting properties, considering the siting of existing development on the subject land and the extent of the proposed development. The proposed development would provide a sufficient rural design response, that is generally congruent with rural development typology of the area and considering the subject land's landscape features (including topography, view lines and vegetation cover. It is overall a satisfactory design response having regard to the relevant built form policy.

CONFIDENTIAL ATTACHMENT

The following confidential attachment has been provided to Councillors under separate cover. Recent changes to Section 197A of the *Planning and Environment Act 1997* have clarified and tightened the way Councils are able to make certain planning documents available to the public. The Act provides that the confidential document listed below can only be made available for public inspection:

- at Council offices during business hours, or
- electronically via Council's website subject to strict public availability requirements, requiring significant editing of individual documents.

Council currently does not have the resources to provide the document online in line with the public availability requirements of the Act, and so is at this stage unable to publish it in the public agenda online.

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DECLARATION OF CONFLICT OF INTEREST

Under section 130(2) of the *Local Government Act 2020* and Governance Rule 24, the following officers declare that they have no interests to disclose in providing this report:

- Greg Pinkerton - Director Planning & Corporate Services
- James Turner - Manager Planning & Statutory Services
- Steven Hawkins - Coordinator Planning
- Danieel Matthews - Senior Planning Officer

Attachments

1. PP23-0174 - Planning Application (Confidential)
2.   PP23-0164 - Plans
3.   PP23-0174 - Draft Conditions

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12. COMMUNITY & ECONOMIC DEVELOPMENT

12.1 RECREATION RESERVE MASTER PLANS: COULSTON PARK RECREATION RESERVE, YACKANDANDAH SPORTS PARK, BARKLY PARK AND ALLENS FLAT WATERHOLE

File No: 2024/65

Penelope McGufficke - Acting Manager
Community Development

Community & Economic Development

For Decision

RECOMMENDATION

That Council:

1. Adopt the recreation reserve master plans for Council owned and managed sites at Coulston Park Recreation Reserve and Yackandandah Sports Park; and
2. Note the recreation reserve master plans for DEECA owned and managed sites at Barkly Park and Allans Flat Waterhole.

PURPOSE OF REPORT

This report summarises the development process and outcomes for the recreation reserve master plans for the following reserves: Coulston Park Recreation Reserve, Yackandandah Sports Park, Barkly Park Recreation Reserve and Allans Flat Waterhole.

Following the December 2023 Council meeting the draft masterplans were put on exhibition until the 31 January 2024. No further comments were received from the community.

Therefore, this report recommends that Council:

- adopt the recreation reserve master plans for Council owned and managed sites at Coulston Park Recreation Reserve and Yackandandah Sports Park; and
- note the recreation reserve master plans for DEECA owned and managed sites at Barkly Park and Allans Flat Waterhole.

BACKGROUND

In 2021 Council applied for \$30,000 through Sport and Recreation Victoria's 2021-22 Local Sports Infrastructure Fund Planning Stream to support the development of master plans at recreation reserves at Allans Flat Waterhole, Barkly Park, Coulston Park and Yackandandah Sports Park. Council committed an additional \$40,000 to the successful application bringing the total project budget to \$70,000.

Council own and manage the sites through Council appointed committees of management at Coulston Park Recreation Reserve and Yackandandah Sports Park.

DEECA own and manage the sites through DEECA appointed committees of management at Barkly Park and Allans Flat Waterhole.

The master plans are intended to capture the needs and aspirations of committees, user groups and the broader community, outline the long-term direction for the reserves and detail future infrastructure improvement actions. The master plans provide the strategic direction for the spaces and are intended to support the committees of management in decision making regarding resource

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allocation and priority project investment. It is intended that the master plans assist in unifying the various user groups and provide a shared understanding of the spaces purpose.

In March 2023 following a Request for Quotation advertisement and assessment process, 'Parks and Recreation Consulting' were engaged to undertake the following scope of works:

- Undertake a brief analysis of each site's catchment area and identify existing and future trends that may impact upon the growth or decline of specific recreation activities, including sustainability of user clubs;
- Identify development priorities for the future planning, development and/or upgrade of existing and/or new recreation facilities within each Reserve in response to identified needs;
- Consider the possible co-location, relocation or rationalisation of existing recreation facilities at each Reserve;
- Review the role of Council and the community in the development and management of recreation infrastructure and the management structures that influence this i.e. what should be the Council's responsibility and what should be the user group/committee of management responsibility;
- Develop a master plan for each site, which links to existing plans and strategies, and is responsive to community expectations, as well as being achievable, realistic and attainable within Council's budgetary framework; and
- Consider environmentally sustainable design and universal design opportunities to increase sustainability and accessibility

DISCUSSION

Indigo Shire Council and Parks and Recreation Consulting developed the following project plan to guide the overall master plan process.

Process	Actions	Timeline
Background and research	<ul style="list-style-type: none"> • Literature revision • Situation assessment and review • Current site functionality analysis • Industry benchmarking and trend review • Community profile and participation data analysis • Review of previous site investigations, plans and reports, planning overlays, constraints etc • Asset condition review (Risk and Compliance) 	April 2023
Consultation	<ul style="list-style-type: none"> • Investigate the current and future needs/ issues of the internal key stakeholders • Internal officer consultation • External stakeholder consultation • Broad community consultation 	June 2023

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Process	Actions	Timeline
Concept development	<ul style="list-style-type: none"> Strategic scoping assessment and key directions framework (facility inclusions and exclusions) Key Issues Report Concept design response Preliminary cost assessment (indicative cost of Master Plan scope framework) 	August 2023
Draft master plan	<ul style="list-style-type: none"> Develop a draft master plan for the study area, incorporating endorsed concept feedback Site layout overlaid on near map aerial view Review by PCG and EMT (if applicable) Funding strategy assessment Draft Plan Community consultation Revision as required 	October – November
Final master plan	<ul style="list-style-type: none"> Incorporate community feedback Revise Master Plan and design as required for Council report Capital works priority listing Implementation plan including indicative capital costs (revised cost estimate) 	December 2023
Final Consultation	<ul style="list-style-type: none"> Following the December 2023 Council meeting the draft masterplans were put on exhibition for an until the 31 January 2024. No further comments were received from the community. 	December 2023 – January 2024

OPTIONS

This report recommends adopting the recreation reserve master plans for Council owned and managed sites at Coulston Park Recreation Reserve and Yackandandah Sports Park; and noting the recreation reserve master plans for DEECA owned and managed sites at Barkly Park and Allans Flat Waterhole.

An alternative option available is to not progress the masterplans. This would be likely to result in disappointment from committees, user groups and community members given the investment in developing these strategic documents, this option would also mean that these facilities do not have a masterplan which are significant strategic documents that guide the management and future planning for these types of facilities.

STRATEGIC CONTEXT

COUNCIL PLAN 2021 – 2025	
Theme	1. Communities
Strategic Objective	1.1 Our community members have access to support services to help them achieve and sustain physical and emotional health and wellbeing.

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COUNCIL PLAN 2021 – 2025	
Strategic Action	1.1.3 Progress the key priorities of the Active Indigo Plan

The Active Indigo Plan details Council’s strategic planning role, including the importance of developing master plans for recreation reserves.

SOCIAL/COMMUNITY IMPLICATIONS

Recreation reserves are important community assets which offer a range of recreational opportunities for the community. These include structured / formal sports as well as passive and active recreation opportunities. Master plans are important strategic documents that ensure the longevity of asset and a future vision for these facilities. The plans also demonstrate Council’s commitment to planning for improvements.

ENVIRONMENTAL IMPLICATIONS

Has been considered throughout the background and research and concept development phases to ensure any plans are in keeping with the natural and built environment at each site.

FINANCIAL IMPLICATIONS

	Approved Budget \$	This Proposal \$	Variance to Approved Budget \$	Comments
Revenue	30,00	30,000	0	SRV Grant
Expense	70,000	70,000	0	
Net Result	(40,000)	(40,000)	0	Council contribution

The total project cost for the development of the four Master Plans was \$70,000. Sport and Recreation Victoria contributed \$30,000 and Indigo Shire Council \$40,000.

Implementation of the Master plans and delivery of the priority projects identified will require substantial funding.

For the two masterplans at the Council owned and managed sites, specifically at Coulston Park Recreation Reserve and Yackandandah Sports Park, the masterplans will be progressed through a combination of external funding as it becomes available, Committee / User Group contributions and Council funding.

For the two masterplans for DEECA owned and managed, namely Barkly Park and Allans Flat Waterhole the masterplans will be progressed through a combination of external funding as it becomes available, Committee / User Group contributions and potentially, on a case by case basis, Council contributions.

RISK & OPPORTUNITY MANAGEMENT

Description	Likelihood	Consequence	Final Risk Rating	Controls, treatments
Unmet expectations regarding specific inclusions	Unlikely	Minor	Low	All community input will be captured and appropriately incorporated and managed

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COMMUNITY ENGAGEMENT

Engagement undertaken

Parks and Recreation Consulting have engaged with the following committees and user groups at each site to develop the draft master plans:

Site	Groups
Coulston Park	<ul style="list-style-type: none"> • Coulston Park Committee of Management • Kiewa Sandy Creek Football Netball Club • Kiewa Cricket Club • Kiewa Valley Bowling Club • Tangambalanga Tennis Club • Tangambalanga Community Centre • State sporting associations • Regional sporting associations • The Department of Energy, Environment and Climate Action (DECCA)
Barkly Park	<ul style="list-style-type: none"> • Barkly Park Committee of Management • Rutherglen Football Netball Club • Rutherglen United Cricket Club • Murray Felines Female Football Club • State sporting associations • Regional sporting associations • The Department of Energy, Environment and Climate Action (DECCA)
Allans Flat Waterhole	<ul style="list-style-type: none"> • Allans Flat Recreation Reserve Committee of Management • Allans Flat Tennis Club • Allans Flat Recreation Reserve Community Representatives • Albury Wodonga Triathlon Club • Yackandandah Fishing Club • Gap Flat Landcare Group • Allans Flat CFA • Osbournes Flat Primary School • The Department of Energy, Environment and Climate Action (DECCA)
Yackandandah Sports Park	<ul style="list-style-type: none"> • Yackandandah Sports Park Committee of Management • Yackandandah Tennis Club • Yackandandah Horse Riding Club • Yackandandah Cricket Club

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Site	Groups
	<ul style="list-style-type: none"> • Yack Tracks (Mountain Bike Club) • Yackandandah Scouts • Seasonal user groups i.e. gentle exercise, table tennis etc

Additionally, state sporting associations, regional sports assemblies and associations have provided input into projected future demand and infrastructure needs.

Following these direct stakeholder / user group engagements, each 'draft Master Plan' undertook a period of community consultation via Councils Engage Indigo platform and via face to face meetings for each master plan. The dates for these consultations were as follows:

	Consultation Open	Consultation Closed	Face to face consultation
Coulston Park	15 September	6 October	25 September
Barkly Park	29 September	20 October	9 October
Allans Flat Waterhole	13 October	3 November	23 October
Yackandandah Sports Park	10 November	1 December	20 November

Engagement outcomes

Feedback from stakeholders has included specific recommendations for particular infrastructure improvements at the facility including the following:

Site	Projects
Coulston Park	<ul style="list-style-type: none"> • Social pavilion extension • Male and female change room provisions • Match day shelter and spectator apron additions • Tennis lighting improvements • Netball facility activation • Exercise equipment • Activity and event service connections • Active informal sport play pad • Future lawn bowls clubroom and amenity reconstruction • Landscape improvements
Barkly Park	<ul style="list-style-type: none"> • Female change room provisions • Match day shelter and spectator apron additions

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Site	Projects
	<ul style="list-style-type: none"> • Netball lighting improvements • Netball court addition • Netball facility spectator activation • Exercise equipment • Match day and activity toilets • Active informal sport play pad • Safety fencing improvements • Social clubroom expansion • Landscape improvements
Allans Flat Waterhole	<ul style="list-style-type: none"> • Vegetation supplementation • Walking trail development • Picnic area enhancement • Escarpment protection • Beach entry safety improvements • Traffic and pedestrian movement rationalisation • Wetland water quality enhancement • Pontoon and jetty development • Amenities improvements • Tennis facility improvement
Yackandandah Sports Park	<ul style="list-style-type: none"> • Public amenities block • Road alignment and improvement • Pedestrian and traffic separation • Playground development • Pump track development • Cricket net relocation • Mountain bike trail head parking • Outdoor exercise equipment • Equestrian and event amenities improvements

As mentioned previous in this report Council owns and manages the sites through Council appointed committees of management at Coulston Park Recreation Reserve and Yackandandah Sports Park. DEECA own and manage the sites through DEECA appointed committees of management at Barkly Park and Allans Flat Waterhole.

In each instance the Indigo Shire or DECCA appointed committees of management have provided significant input to the development of their respective masterplans.

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Following the December 2023 Council meeting the draft masterplans were put on exhibition for an until the 31 January 2024. No further comments were received from the community.

The implementation of the Barkly Park and Allans Flat Waterhole masterplans will require formal permission from DECCA as the land manager.

Engagement proposed

The community will be advised of the outcome of this report via Engage Indigo.

The Committees of each facility will also be advised directly.

The outcome of this report will be communicated to DECCA and the Committees of Management at Barkly Park and Allans Flat Waterhole.

CONCLUSION

The attached draft master plans represent a comprehensive body of work complemented by efficient and effective community consultation to provide a set of high-quality strategic documents. The master plans are built on strong stakeholder engagement and consultation.

The master plans provide the strategic direction for the spaces and are intended to support the committees of management in decision making regarding resource allocation and priority project investment. It is intended that the master plans assist in unifying the various user groups and to provide a shared understanding of the spaces purpose and to detail future infrastructure improvement actions.

This report recommends that Council:

- adopt the recreation reserve master plans for Council owned and managed sites at Coulston Park Recreation Reserve and Yackandandah Sports Park; and
- note the recreation reserve master plans for DECCA owned and managed sites at Barkly Park and Allans Flat Waterhole.

The outcome of this report will be communicated to all of the facility Committees of Management and DECCA will be advised of the outcomes of this report specific to Barkly Park and Allans Flat Waterhole.

DECLARATION OF CONFLICT OF INTEREST

Under section 130(2) of the *Local Government Act 2020* and Governance Rule 24, the following officers declare that they have no interests to disclose in providing this report:

- Sally Rice – Director Community and Economic Development
- Carlene Lamanna – Former Manager Community Development
- Mark De Campo – Coordinator Community Development

Attachments

1.   Coulston Park Master Plan
2.   Yackandandah Sports Park Master Plan
3.   Barkly Park Master Plan
4.   Allans Flat Recreation Reserve Master Plan

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12.2 INVESTMENT INCENTIVE POLICY (REVIEW)

File No: 2024/61

Sally Rice - Director Community & Economic
Development

Community & Economic Development

For Decision

RECOMMENDATION

That Council adopts the draft Investment Incentive Policy 2024.

PURPOSE OF REPORT

The existing Investment Incentive Policy was due for review. This report presents to Council the revised draft Investment Incentive Policy (Attachment 1) with a recommendation that it be adopted.

BACKGROUND

The draft Investment Incentive Policy is to supersede, update and modernise the previous version of the same. It seeks to support an economic and business operating environment that encourages future investment which will enable and deliver sustainable economic and growth outcomes for the region.

This draft Policy establishes the framework for to enhance Councils support of businesses including investment attraction and existing business development in the Shire. A range of incentives encourage businesses to invest and do business in the Shire.

New incentive conditions provide more benefit for investment and alignment with sustainability goals. The revised assessment criteria is more comprehensive to ensure appropriate rigor and guaranteed alignment with Council plans.

DISCUSSION

This draft Policy is proposed for use in promoting investment into new business and/or business expansion in the Shire. Projects that utilise new industrial land projects, such as the Forge Court, Tangambalanga and Chiltern Land Projects are prime examples and businesses should be targeted as prospects for these developments and incentivised where appropriate.

The draft Policy and its derived benefits will be promoted via our “Business” Page on Council’s website and also discussed directly when enquiries are received directly to the Economic Development team and/or flagged via the Planning team. In the case where new projects are being established (e.g. Chiltern Industrial Land Project), the Economic Development Coordinator will work closely with Real Estate consultants and others in targeting new business establishment. The Investment Incentive Policy will act as an important tool to achieve this.

This report seeks Councils endorsement for the draft Policy including the incentives offered and the appropriateness of the delegations. In particular the financial incentives include a waiver of rates payments under certain conditions, a deferral of some or all of the planning and establishment costs and/or discounted property sales where a project is deemed to be substantially beneficial for the local economy.

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Other incentives include the Environmental Upgrade Loan which, whilst this is available to all businesses, should be a targeted incentive for particular projects. There are additional conditions to be established for this loan.

RESEARCH AND BENCHMARKING

In revising this Policy, consultation with local business and industry groups was undertaken. Some of this research was also derived through consultation completed as part of the Economic Development Strategy. The IndiGrow Committee, Council’s Economic Advisory Group was also consulted with feedback incorporated into the final Policy.

The Economic Development Team also reviewed a number of Council Policies across Australia to understand the types and amounts of Incentives that were in place in other Councils under certain conditions. A summary of the relevant benchmarks is provided in Attachment 2.

STRATEGIC CONTEXT

COUNCIL PLAN 2021 – 2025	
Theme	3. Prosperity
Strategic Objective	3.1 Our economy is strong and sustainable and local businesses and industry are supported in the post COVID-19 recovery phase and beyond
Strategic Action	3.1.1 Identify, engage and connect recovery support systems, programs and partners

This draft Policy aligns with Council Plan 2021-2025 strategic objective 3.1 “our economy is strong and sustainable and local businesses and industry are supported in the post COVID-19 recovery phase and beyond” and Council’s Economic Development Strategic Plan 2018-2023 strategic objective 2.1 “provide incentives for the attraction of business and investment that diversify and add value to the local economy”.

SOCIAL/COMMUNITY IMPLICATIONS

This draft Policy revision outlines Council’s commitment to support and invest in business in the Shire and its continuing efforts to ensure a strong, sustainable and resilient economy. The draft Policy has been designed to enhance business investors’ confidence in Council’s support and willingness to do business in the Shire.

ENVIRONMENTAL IMPLICATIONS

Applicants for assistance under this draft Policy will be assessed by a panel, made up of Officers with expertise in Economic Development, Planning, Infrastructure and Environmental, plus others as required for specific applications.

The panel will determine suitability of the project and provide a recommendation about each application. Applications must consider Council’s Sustainability goals and align with Council’s current plan.

FINANCIAL IMPLICATIONS

Implementing this draft Policy will incur indirect labour costs including time allocated by the Economic Development team in fielding enquiries, determining eligibility and reviewing project information. Additionally, indirect labour expenses will be incurred by the panel of Officers in reviewing applications.

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There will also be the cost of any waiving of rates, deferred costs and discounted land. This is variable and would be offset by investment by the business into their project / development which will generate additional jobs and economic output for the Shire.

The final decision to provide direct financial assistance through this draft Policy will be made in line with the “INSTRUMENT OF DELEGATION – PROCUREMENT – by Chief Executive Officer”.

LEGISLATIVE IMPLICATIONS

- Local Government Act 2020
- Planning and Environment Act 1987

RISK & OPPORTUNITY MANAGEMENT

Description	Likelihood	Consequence	Final Risk Rating	Controls, treatments
Businesses requesting higher level of financial support	Likely	Minor	Low	Negotiation and additional non - financial support offered
Council seen as favouring particular projects over others	Possible	Moderate	Medium	Application process and assessment panel is transparent.
Lack of resourcing to deliver non-financial support	Likely	Minor	Low	Review the requirement for additional resourcing in business concierge area. Flexing of part time eco dev role. This is likely to occur on major release of industrial land parcels (e.g Chiltern Land)

COMMUNITY ENGAGEMENT

The Policy, once endorsed, will be made available to the Public via Councils website.

CONCLUSION

A Council adopted Investment Incentive Policy will provide support and incentive for new and expanding businesses in the Shire. The draft Policy provides a range of financial and other supportive measures to enhance the Shires ability to assist with economic growth and prosperity and this report recommends that it be adopted by Council.

DECLARATION OF CONFLICT OF INTEREST

Under section 130(2) of the *Local Government Act 2020* and Governance Rule 24, the following officers declare that they have no interests to disclose in providing this report:

- Sally Rice – Director Community and Economic Development
- Justin Forrester – Economic Development and Investment Coordinator

Attachments

1.  Draft Policy - Investment Incentive Policy - 14 February 2024
2.  Benchmark Investment Incentive Policies

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13. INFRASTRUCTURE SERVICES

Nil reports

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14. EXECUTIVE MANAGEMENT

14.1 AUDIT & RISK COMMITTEE - PERFORMANCE SURVEY 2022/2023

File No: 2024/14

Carla Hanlon - Executive Manager People & Governance Executive Management

For Decision

RECOMMENDATION

That Council receives the results of the 2022/2023 Audit and Risk Committee performance survey.

BACKGROUND:

Section 54 (4) of the Local Government Act 2020 requires the Audit & Risk Committee to undertake an annual assessment of its performance against the Committee's Charter and provide a copy to the Chief Executive for tabling at the next Council Meeting.

An electronic online survey was sent to Committee members and key stakeholders. A detailed summary of responses is attached and an overview of the results follows.

SUMMARY:

Invitations to respond to the survey were sent to 11 participants including Committee Members and Council Officers. A total of seven responses were received. Below shows the distribution of responses across each question together with an overview of the feedback provided. The result shaded in blue was the most frequent response.

Where the weight of distribution has changed from the 2021/22 survey, it is indicated by orange shading (unfavourable change) and pale green shading (favourable change). For example, in the first table, in row 1 there has been a favourable change of distribution towards "Strongly Agree" from "Agree", and in row 2 there has been an unfavourable change of the distribution to "Agree" from the previous year's result of "Strongly Agree".

1. The Audit and Risk Committee Charter

		Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	N/A
1	The Charter clearly articulates the Committee's roles and responsibilities and provides it with the necessary authority to discharge them	5	2				
2	The Charter facilitates and supports the effective operation of the Committee	1	6				
3	During the past year, the Committee has adequately addressed all of its responsibilities as detailed in the Charter	2	4				

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4	The Charter ensures the Committee is sufficiently independent from the management of Council	6	1				
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Analysis of unfavourable change:

- Minor shift of results which is likely to be due to reduced number of responses.

Recommended Actions:

- 1.1. Confirm legislative requirements in relation to professional indemnity and that they are being met (Risk and Safety Advisor)

2. Skills and Experience

		Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	N/A
5	The Committee has the desired mix of skills to allow it to effectively discharge its responsibilities.	3	4				
6	The Committee has been able to analyse and critically evaluate information presented to it by management.	3	4				
7	There is a process that Committee members can follow to access advice and /or training to improve their skills and knowledge.	4	3				
8	The Committee's collective skills are adequate in light of its responsibilities.	1	6				
9	The Committee has responded appropriately where significant risks and/or control breakdowns have been brought to its attention.	1	5	1			
10	The Committee has shown an openness to new ideas and different views in its deliberations.	3	4				
11	The Committee has been sufficiently probing and challenging in its deliberations.	2	5				

Analysis of unfavourable change:

- Actions to address the skills matrix and training have yet to be implemented

Recommended Actions:

- 2.1. Invitations for risk/ insurance webinars and other relevant training opportunities that are sent to Council staff to also be sent to Committee members (Risk and Safety Advisor)

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3. Understanding the Business

		Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	N/A
12	The Committee has an adequate understanding of Council's: - Risk management framework and risk profile - Internal control framework to mitigate significant risks - Financial and statutory reporting requirements - Legislative compliance requirements	2	5				
13	The Committee receives appropriate briefings on: - Current and emerging business risks - Changes in financial reporting requirements - Changes in performance reporting requirements - Integrity Body reports - Changes in the business/regulatory environment	2	4	1			

Analysis of unfavourable change:

- Nil

Recommended Action Items:

- 3.1. Implementation of reporting on current and emerging risks as per Risk Management Framework and Risk Management Strategy

4. Meeting Administration and Conduct

		Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	N/A
14	The Committee has had an appropriate number of meetings to properly discharge its responsibilities	2	4	1			
15	Agendas are structured to allow sufficient time to discuss all critical issues.	3	3	1			
16	The Committee receives agendas and supporting papers in sufficient time prior to meetings.	3	3	1			
17	Agendas and supporting papers are of sufficient clarity and quality to enable the Committee to make informed decisions.	3	3	1			
18	Committee meetings are well run and productive.	3	4				

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19	Committee minutes are appropriately maintained and provided to Council on a timely basis.	2	5				
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Analysis of unfavourable change:

- Minor shift of results which is likely to be due to reduced number of responses.

Recommended Actions:

- 4.1. Where possible identify major issues that may impact the agenda in advance via Engaged Indigo (Risk and Safety Advisor and Committee Members)

5. Communications with Council

		Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	N/A
20	Committee communications to Council about its deliberations and decisions are appropriate.	3	3	1			
21	Committee reports to Council on its activities are appropriate.	3	4				

Analysis of unfavourable change:

- Shift is likely to be partially due to reduced number of responses

Recommended Actions:

Nil

6. Management Commitment and Support

		Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	N/A
22	Information and briefing papers presented by management meet the Committee's expectations in respect of: - Council's risk profile and mitigating actions for key risks - Maintenance of an internal control environment that is effective in mitigating key risks - Management of Council's compliance and regulatory obligations - Council's external reporting requirements	2	5				
23	The Committee has a positive attitude to continuous improvement in its dealings with management.	4	3				

Analysis of unfavourable change:

- Nil

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Recommended Actions:

- 6.1. Implementation of Risk Management Strategy to provide Audit & Risk Committee additional assurance in relation to risk framework, corporate risk profile and mitigating actions for high and extreme Corporate risks.

7. Internal Audit

		Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	N/A
24	The Committee reviewed the internal audit plan.	3	3	1			
25	The Committee considered the adequacy of internal audit resources	3	3	1			
26	The Committee reviewed any significant changes to the internal audit plan.	3	2	2			
27	The Committee considered the performance of the internal audit function	3	3	1			
28	The Committee reviewed all internal audit reports and monitored management responses to recommendations.	4	3				
29	The Committee reviewed the Internal Audit Charter to ensure that appropriate structures, authority, access and reporting arrangements are in place for the internal audit function.	1	4	1			1

Analysis of unfavourable change:

- There has been several delays in the implementation of the internal audit program and in finalisation of internal audit reports due to key staff vacancies and changes in workload.

Recommended Actions:

- 7.1. Reference to Internal Audit Charter to be removed from future surveys as Council does not have one and this information will be included in service agreement with internal auditors in future (Risk and Safety Advisor)

8. External Audit

		Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	N/A
30	The Committee reviewed the external audit plan.	1	4	2			
31	The Committee reviewed external audit reports and management letters and monitored management responses to findings and recommendations made by external audit.	3	1	1			1
32	The Committee provided feedback on the performance of external audit.	1	3	1			1

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Analysis of unfavourable change:

- Some survey responses relate to the external audit for 2022-23 FY. It should be noted that this survey is designed to reflect activities during 2022-23. During this timeframe the 2021-22 FY external audit was presented at the September 2022 meeting with no delays.

Recommended Actions:

Nil

STRATEGIC CONTEXT

COUNCIL PLAN 2021 – 2025	
Theme	5. Accountability
Strategic Objective	5.5 Our Councillors and organisation are committed to the highest level of governance practices and conduct.
Strategic Action	5.5.2 Develop and maintain a Governance Schedule to give Council and Community visibility of future legislative requirements

SOCIAL/COMMUNITY IMPLICATIONS

The Audit and Risk Committee provides oversight of key functions of Council assisting it to operate in the best interests of the wider Community.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

LEGISLATIVE IMPLICATIONS

Under Section 54 (4) of the Local Government Act, An Audit and Risk Committee must –

- Undertake an annual assessment of its performance against the Audit and Risk Committee Charter; and
- Provide a copy of the annual assessment to the Chief Executive Officer for tabling at the next Council meeting.

RISK & OPPORTUNITY MANAGEMENT

Description	Likelihood	Consequence	Final Risk Rating	Controls, treatments
Failure to meet legislative requirements relating to annual assessment	Unlikely	Minor	Low	<ul style="list-style-type: none"> • Annual assessment included in work plan
Failure to continually improve value of input provided by Audit and Risk Committee	Unlikely	Minor	Low	<ul style="list-style-type: none"> • Annual assessment included in work plan • Implementation of recommendations made

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COMMUNITY ENGAGEMENT

Engagement undertaken

Nil

Engagement outcomes

Nil

Engagement proposed

Nil

CONCLUSION

The 2022/2023 Performance Survey has demonstrated that the Audit and Risk Committee have successfully met the responsibility and accountabilities of its role. The opportunities for improvement identified will build on activities that are already occurring.

DECLARATION OF CONFLICT OF INTEREST

Under section 130(2) of the *Local Government Act 2020* and Governance Rule 24, the following officers declare that they have no interests to disclose in providing this report:

- Carla Hanlon – Executive Manager People and Governance
- Sarie Los – Risk and Safety Advisor

CONFIDENTIAL ATTACHMENTS

The confidential attachments are confidential under section 3(1) f of the Local Government Act 2020 because they contain the personal information of survey respondents.

This section applies because the information contains participants' individual survey responses which were provided to Council in confidence for the purposes of the Audit & Risk Committee's Performance Assessment Survey. Disclosure would be unreasonable as the personal information is not relevant or necessary to the reporting on the performance of the committee.

Attachments

1. Audit and Risk Committee - Performance Assessment Survey Results 2022 - 2023 (Confidential)
2. Audit and Risk Committee - Performance Survey 2022 - 2023 Report (Confidential)

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14.2 COUNCIL PLAN 2023/2024 - QUARTER 2 PROGRESS REPORT

File No: 2024/50

Trevor Ierino - Chief Executive Officer

Executive Management

For Decision

RECOMMENDATION

That Council notes the Quarter 2 2023/2024 Council Plan Progress Report.

PURPOSE OF REPORT

The purpose of this report is to present the December 2023 (Quarter 2) Quarterly Council Plan progress update.

BACKGROUND

The report provides detailed reporting on the performance against the council plan actions.

The provision of this report is in accordance with the council's legislative responsibilities under *section 97 of the Local Government Act 2000*.

The information included in the quarterly report allows for an assessment of the Council's performance across a range of indices, concluding at the end of the year with the annual report.

The four-year Council Plan is reviewed each financial year and a one-year action plan created to ensure that Council is achieving the priorities identified.

In Quarter 2 of 2023/2024:

- 77 actions (85%) are On Track.
- 1 action (1%) is Behind Schedule.
- 12 actions (13%) are Completed.
- 1 action (1%) is On Hold.

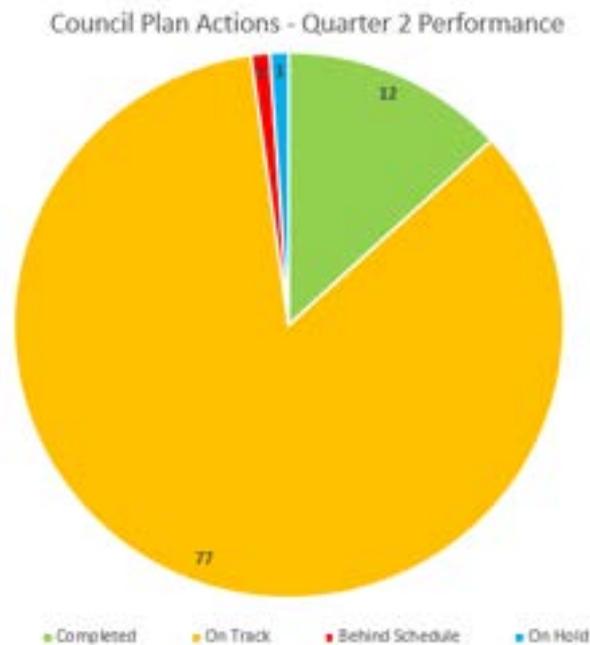
In general, most items (98%) are either 'On Track' or 'Completed'.

1 action is listed as being "Behind Schedule":

- 2.6.1 – Council Plan Action: Expand the Shire's sealed road network in urban and rural areas.
2023/24 Action: Expand the following sealed roads - McLean Street Chiltern; Gordon Street Chiltern; Twist Creek Road Yackandandah; Kars Street Yackandandah; Barkly Street Beechworth and Taylor Street Beechworth.

It is expected that not all of these road sealing projects will be completed by June. Unfinished works to be completed in 2024/25.

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024



The attached spreadsheet provides details of the 2023/2024 actions and the Quarter 2 status of these actions.

DECLARATION OF CONFLICT OF INTEREST

Under section 130(2) of the *Local Government Act 2020* and Governance Rule 24, the following officers declare that they have no interests to disclose in providing this report:

- Trevor Ierino – Chief Executive Officer
- Kathryn Baldock – Executive Assistant CEO & Councillors

Attachments

1. [Download](#)  Council Plan Actions 2023-2024 - Quarter 2

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

14.3 CONTRACTS AWARDED UNDER CHIEF EXECUTIVE OFFICER DELEGATION - DECEMBER 2023 AND JANUARY 2024

File No: 2024/49

Trevor Ierino - Chief Executive Officer

Executive Management

For Information

The following contracts were awarded by the CEO under delegation, between the values \$250,000 and \$500,000, for the month of December 2023. There were no contracts awarded in January 2024.

Date	Tenderer	Title	Project	Amount
21/12/2023	Farley Pools Pty Ltd	Beechworth Pool Liner		\$282,870.50 (ex GST)
21/12/2023	Positive Electrical Services	Supply and Installation of New Sports Lighting at Baarmutha Park Oval		\$304,255.48 (ex GST)

STRATEGIC CONTEXT

COUNCIL PLAN 2021 – 2025	
Theme	5. Accountability
Strategic Objective	5.5 Our Councillors and organisation are committed to the highest level of governance practices and conduct.
Strategic Action	5.5.2 Develop and maintain a Governance Schedule to give Council and Community visibility of future legislative requirements

DECLARATION OF CONFLICT OF INTEREST

Under section 130(2) of the *Local Government Act 2020* and Governance Rule 24, the following officers declare that they have no interests to disclose in providing this report:

- Trevor Ierino – Chief Executive Officer
- Kathryn Baldock – Executive Assistant CEO & Councillors

Attachments

Nil

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

14.4 ADVISORY COMMITTEE MINUTES

File No: 2024/21

Carla Hanlon - Executive Manager People &
Governance

Executive Management

For Decision

RECOMMENDATION

That Council receives the attached unconfirmed meeting minutes for the following Advisory Committee:

- a) Indigo Shire Community Grants & Awards Advisory Committee
- b) Indigo Shire Cultural Heritage Advisory Committee
- c) Indigo Environment Advisory Committee

PURPOSE OF REPORT

The report provides the minutes, recommendations and accompanying officer comments from Council's advisory committees for Council noting and endorsement of Management Recommended Actions.

BACKGROUND

Council currently has seven advisory committees. The role of an advisory committee is to provide information and advice on issues relating to the committee's specific area of expertise (i.e., the Environment Committee provides advice on environmental issues).

Each advisory committee meets regularly (the frequency of which depends on the committee) and records minutes and resolutions for Council decision. Each resolution reported to this month's meeting is highlighted in the table below and has an accompanying officer comment.

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

DISCUSSION

COMMITTEE	DATE OF MEETING	RECOMMENDATION	MANAGEMENT RECOMMENDED ACTION
Indigo Shire Community Grants & Awards Advisory Committee	17 November 2023	<p>Christine Dormer to be awarded Citizen of Year.</p> <p>Julie Simpson to be awarded the Rutherglen and District Certificate of Achievement.</p> <p>Valma Chenoweth to be awarded the Chiltern and District Certificate of Achievement.</p> <p>Joelene Humphries to be awarded the Kiewa Tangambalanga District Certificate of Achievement.</p> <p>Colin Harken to be awarded the Barnawartha and District Certificate of Achievement.</p> <p>The Kergunyah Country Women's Association to be awarded Indigo Shire Community Organisation of the Year.</p> <p>Kurt Sorenson to be awarded the Indigo Shire Young Citizen of the Year</p> <p>Reuben Pfahlert to receive the Emma George Junior Sporting Scholarship</p> <p>Thank the Council for the use of the Chiltern Community Hub building.</p>	<p>This recommendation was adopted by Council in a confidential report at the December 2023 Council Meeting. As the Australia Day Awards have now been announced, the minutes are presented via this report.</p>
Indigo Cultural Heritage Advisory Committee	30 November 2023	nil	

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

COMMITTEE	DATE OF MEETING	RECOMMENDATION	MANAGEMENT RECOMMENDED ACTION
Indigo Environment Advisory Committee	06 December 2023	nil	

Note: Minutes of Advisory Committee meetings may not be available at the time the agenda is published. Any Minutes not included will be reported in the following month.

STRATEGIC CONTEXT

COUNCIL PLAN 2021 – 2025	
Theme	5. Accountability
Strategic Objective	5.5 Our Councillors and organisation are committed to the highest level of governance practices and conduct.

The provision of advisory committee minutes and resolutions to Council at the monthly meeting ensures that Council considers the advice of the committees. This allows transparent decision-making and highest level of governance practices and conduct.

FINANCIAL IMPLICATIONS

There are no financial implications with this report.

LEGISLATIVE IMPLICATIONS

Council's advisory committees are established by Council but do not have any delegated decision-making powers. Instead, they work under terms of reference and provide advice to Council. The advice occurs in a variety of forms, including advice to relevant Council departments, as well as advice contained within resolutions that are reported to Council.

Some advisory committee meetings are open to the public and some are closed, however all minutes are reported to Council (apart from the Audit & Risk Committee - these meetings are held 'in camera' and the minutes are not available to the public – reporting to Council occurs as per the requirements under the *Local Government Act 2020*).

RISK & OPPORTUNITY MANAGEMENT

Description	Likelihood	Consequence	Final Risk Rating	Controls, treatments
That advisory committee minutes and recommendations are not duly reported to Council, and the utility and confidence of the committees are undermined.	Unlikely	Insignificant	Low	Governance team follow up with officer secretariats to ensure that all meetings are reported to Council as soon as practicable.

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

CONCLUSION

The advisory committee minutes included in this report are presented to Council for noting.

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130(2) of the *Local Government Act 2020* and *Governance Rule 24*, the following officers declare that they have no interests to disclose in providing this report:

- Carla Hanlon - Executive Manager People and Governance
- Annabel Harding - Governance Coordinator
- Emma O'Donnell – Governance Officer

Attachments

1. [!\[\]\(77eb1abe3c1b2c2a1b9c47fd3eddb173_img.jpg\) !\[\]\(d9cebe696d871a5563710a91104ea379_img.jpg\)](#) Community Grants & Awards Advisory Committee - 17 November 2023
2. [!\[\]\(2410f9f2366eeef13425da19a8dd46f7_img.jpg\) !\[\]\(ed0bf298cab001c684f995b18a552b49_img.jpg\)](#) Cultural Heritage Advisory Committee - 30 November 2023
3. [!\[\]\(f06a4ae235aa46cf117196fcda75266f_img.jpg\) !\[\]\(41210380afaae6e83941080bfcbe4fad_img.jpg\)](#) Indigo Environment Advisory Committee - 6 December 2023

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

14.5 INFORMAL MEETINGS OF COUNCILLORS RECORDS

File No: 2024/20

Carla Hanlon - Executive Manager People & Governance Executive Management

For Decision

RECOMMENDATION

That Council accepts the attached Informal Meetings of Councillors records.

This report tables the Informal Meetings of Councillors as required under Council's governance rules. Informal Meetings of Councillors Records are only required for meetings closed to the public.

PURPOSE OF REPORT

The report presents Informal Meetings of Councillors records to Council for recording in the minutes in accordance with Governance Rule 72(b)(iii).

BACKGROUND

Governance Rule 70 defines an Informal Meeting of Councillors as:

1. a meeting of an advisory committee of Council, if at least one Councillor is present, or
2. a planned or scheduled meeting of at least half the Councillors and one member of Council staff which considers matters that are intended or likely to be:
 - a. the subject of a decision of the Council; or
 - b. subject to the exercise of a function, duty or power of the Council that has been delegated to a person or a committee.

The Governance Rules specifically excludes the following meetings:

- Council Meetings
- Delegated Committee Meetings
- Community Asset Committee Meetings

Informal meetings of Councillors do not include meetings which are open to the public.

DISCUSSION

Under Governance Rule 72(b)(iii), the CEO is required to provide a summary of matters discussed at Informal meetings of Councillors, which is to be tabled at the next Scheduled Council meeting and is to be recorded in the minutes.

The attached Informal Meetings of Councillors records are presented to Council for acceptance as summarised in the following table.

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

MEETING	DATE
Council Briefing	12 December 2023
Council Briefing	5 December 2023
Finance Committee	21 November 2023
Community Grants and Awards Advisory Committee	17 November 2023
Community Grants and Awards Advisory Committee	6 October 2023

NOTE:

The timing of the agenda distribution will sometimes make it difficult to provide a complete month. Please note that any items not included will carry forward to the following month.

STRATEGIC CONTEXT

COUNCIL PLAN 2021 – 2025	
Theme	5. Accountability
Strategic Objective	5.5 Our Councillors and organisation are committed to the highest level of governance practices and conduct.

An Informal Meeting of Councillors record is a mechanism for Councillors and officers to openly declare and report any conflicts that may have arisen during a defined informal meeting of Councillors. This demonstrates to Council and the community that the meetings are conducted with transparency and good governance.

FINANCIAL IMPLICATIONS

There are no financial implications with this report.

LEGISLATIVE IMPLICATIONS

Informal Meetings of Councillors are dealt with under the Governance Rules.

RISK & OPPORTUNITY MANAGEMENT

Description	Likelihood	Consequence	Final Risk Rating	Controls, treatments
That a defined Informal Meeting of Councillors is not reported to Council, and public confidence in transparency is undermined.	Likely	Insignificant	Medium	Regular reminders to officers about the requirement to report defined meetings. Follow up of missing records for known meetings.

CONCLUSION

The Informal Meetings of Councillors records attached to this report are a true and accurate record of all defined meetings reported since the last report to Council.

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

DECLARATION OF CONFLICT OF INTEREST

In accordance with section 130(2) of the *Local Government Act 2020 and Governance Rule 24*, the following officers declare that they have no interests to disclose in providing this report:

- Carla Hanlon – Executive Manager People & Governance
- Annabel Harding - Governance Coordinator
- Emma O’Donnell – Governance Officer

Attachments

1. [!\[\]\(7bd90eccd870d6de3ffcf3e0422056dd_img.jpg\)](#) [!\[\]\(6a8cb50ce320d38d6796a7ea3f0d4ddb_img.jpg\)](#) Informal Meeting of Councillors - Council Briefing -12 December 2023
2. [!\[\]\(53558f60bf9a8afc2465602f559582b1_img.jpg\)](#) [!\[\]\(e10e733037968c4c640648403349a1f5_img.jpg\)](#) Informal Meeting of Councillors - Council Briefing -5 December 2023
3. [!\[\]\(d2912ca423929261d317f42aea8976e0_img.jpg\)](#) [!\[\]\(8763eb541a8785a0f50c460fa0ec5037_img.jpg\)](#) Informal Meeting of Councillors - Finance Committee - 21 November 2023
4. [!\[\]\(e6a93be252460687fbeff0ed07efa35a_img.jpg\)](#) [!\[\]\(864b9a88a1d3c7a608c4caefd686b7b7_img.jpg\)](#) Informal Meeting of Councillors - Community Grants and Awards Advisory Committee - 17 November 2024
5. [!\[\]\(833c2363cdf9c1aaaffce7f847712ec2_img.jpg\)](#) [!\[\]\(fa78be54873f07e1d534139695ca6cad_img.jpg\)](#) Informal Meeting of Councillors Record - Community Grants and Awards Advisory Committee - 6 October 2023

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

14.6 AMENDMENTS TO COUNCIL MEETING SCHEDULE 2024

File No: 2024/81

Carla Hanlon - Executive Manager People & Governance Executive Management

For Decision

RECOMMENDATION

That Council:

1. Cancel the 26 November 2024 Council Meeting; and
2. Move the 17 December 2024 Council Meeting to 10 December 2024 (one week earlier).

PURPOSE OF REPORT

To cancel the 26 November 2024 Scheduled Council Meeting and to move the 17 December 2024 Council Meeting date to 10 December 2024 (one week earlier).

BACKGROUND

At the Statutory Meeting in November 2023, the dates for the 2024 Council Meetings were set, including scheduled Council Meetings on the following dates:

- 27 February
- 26 March
- 23 April
- 14 May
- 25 June
- 30 July
- 27 August
- 17 September
- 19 November (Statutory Meeting)
- 26 November
- 17 December;

It is proposed that the Scheduled Council Meeting on 26 November be cancelled, and the meeting for December be brought forward one week, from 17 to 10 December.

DISCUSSION

The Victorian Local Council Elections will be held on 26 October 2024, and the last meeting of the current Council is scheduled for 17 September, prior to the election (caretaker) period. The election period runs from 24 September to 26 October, and no Council Meetings are held during this time. The elections are conducted by the Victorian Electoral Commission, who expect to have declared all election results by 15 November 2024. Over the course of the following weeks, the new Council will

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

undergo an extensive induction program and various other activities to orient themselves to their new roles.

The length of time between the election and the next Scheduled Council Meeting on 26 November does not allow enough time for the new Council to begin their induction program and be briefed on matters in time for the currently scheduled date of 26 November Council meeting.

It is therefore proposed that the November Council meeting be cancelled to allow additional time. It is also proposed that the scheduled Council meeting for December be brought forward one week from 17 December to 10 December to reduce to gap caused by the cancelling of the November meeting.

There is no change proposed to the Statutory Meeting scheduled for 19 November 2024, at which the Mayor and Deputy Mayor are appointed (along with other items of business).

Options

Council could decide to not cancel the November date and/or change the December date, however this will not allow sufficient time for the new Council to orientate themselves to their roles prior to their first Council meeting. Therefore it is recommended that the dates be adjusted to allow additional time.

STRATEGIC CONTEXT

COUNCIL PLAN 2021 – 2025	
Theme	5. Accountability
Strategic Objective	5.5 Our Councillors and organisation are committed to the highest level of governance practices and conduct.

SOCIAL/COMMUNITY IMPLICATIONS

If adopted, the proposed changes mean that the first Scheduled Council Meeting after the election will be held two weeks later than the proposed dates. It is considered that such a delay would have minimal impact on the community.

ENVIRONMENTAL IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGISLATIVE IMPLICATIONS

Under section 60(1) a Council must develop, adopt and keep in force Governance Rules in relation to the conduct of Council meetings.

Governance Rule (6) stipulates that the Council (a) Shall fix the day, time and location of all Scheduled Council Meetings for the coming 12 months at the Statutory Meeting; and (b) may, by resolution, alter the day, time and location of any Scheduled Council Meeting.

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

RISK & OPPORTUNITY MANAGEMENT

Description	Likelihood	Consequence	Final Risk Rating	Controls, treatments
Confusion caused by change of date	Unlikely	Insignificant	Low	New calendar invites to be sent to attendees Meeting dates advertised on the website to be updated

COMMUNITY ENGAGEMENT

Engagement undertaken

Nil

Engagement outcomes

Nil

Engagement proposed

Nil

CONCLUSION

Due to scheduling issues caused by the Local Council Elections for 2024, it is recommended that the November Council Meeting be cancelled and the December Meeting be brought forward by one week to 10 December 2024.

DECLARATION OF CONFLICT OF INTEREST

Under section 130(2) of the *Local Government Act 2020* and Governance Rule 24, the following officers declare that they have no interests to disclose in providing this report:

- Carla Hanlon – Executive Manager People & Governance
- Annabel Harding – Governance Coordinator

Attachments

Nil

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

15. NOTICES OF MOTION

Nil reports

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

16. COUNCILLORS REPORT

16.1 MAYOR'S DIARY - DECEMBER 2023 AND JANUARY 2024

For Information

Mayor Price attended the following functions/events/meetings in December 2023 and January 2024.

DATE	TIME	FUNCTION / EVENT / MEETING	LOCATION
5 December	10.00am	Meeting with CEO	Beechworth
5 December	12.00pm	Council Briefing - including CEO Employment and Remuneration Committee	Beechworth
6 December	10.00am	Chiltern Athenaeum Meeting	Chiltern
7 December	6.00pm	Barnawartha Primary School Awards Presentation	Barnawartha
8 December	12.00pm	Hume Region Local Government Network (HRLGN) – Mayor Meeting	Benalla
8 December	1.00pm	Hume Region Local Government Network (HRLGN) – CEO & Mayor Forum	Benalla
11 December	10.00am	Meeting with CEO	Beechworth
12 December	1.00pm	Site Visit – Kiewa Access River Site	Kiewa
12 December	4.00pm	Council Briefing	Beechworth
12 December	6.30pm	Council Meeting	Beechworth
15 December	9.45am	Tallangatta Secondary College Annual Awards Ceremony	Tallangatta
11 January	5.00pm	Rutherglen Bowling Club Reserve Committee – Tri-annual Meeting (Chair)	Rutherglen
16 January	10.00am	Meeting with CEO, Cr Gaffney and Cr Croucher	Beechworth
22 January	10.00am	Meeting with CEO	Beechworth
22 January	10.30am	Meeting with CEO and Executive Manager Engagement & Communications	Beechworth
23 January	2.00pm	Induction for new RCV Committee Members	Online
25 January	1.30pm	Meeting with Coordinator Economic Development and Executives at Nestle/Uncle Tobys	Wahgunyah
26 January	7.30am	Australia Day Celebrations	Barnawartha
26 January	9.45am	Australia Day Celebrations	Chiltern
29 January	10.00am	Australian Citizenship Ceremony	Beechworth
30 January	1.30pm	Meeting with CEO	Beechworth

Attachments
Nil

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

17. DECISIONS REGISTER

17.1 DECISIONS REGISTER

File No: 2024/56

Trevor Ierino - Chief Executive Officer

Executive Management

For Information

Do not delete this line

The report outlines actions from Council Resolutions as at 12 December 2023, including those not previously listed as completed, but not including resolutions to note a report.

Meeting date	Item	Name	Resolution	Status
28-Mar-23	14.2	Audit and Risk Committee - Performance Survey 2021/2022	That Council: 1. Receives the results of the 2021/2022 Audit and Risk Committee performance survey; and 2. Endorses the Mayor to thank the Audit & Risk Committee for their work, at the next scheduled meeting.	Completed
27 June 2023	12.6	Federal Government Growing Regions Program Grant Fund Recommendations	That Council: 1. Supports a Tourism North East application for Indigo Shires <i>Rutherglen Silo Precinct and Community Arts Hub</i> project in the Federal Government Growing Regions Program funding round 2023/2024 (noting the required 90/10 cash co-contribution as per the eligibility criteria if successful) via submitting an Expression of Interest; and 2. Pending feedback on the Expression of Interest referred to in point 1 above, proceed with making a full application; and 3. Endorses a Council application for the <i>Chiltern Destination Playspace</i> project in the Federal Government Growing Regions Program funding round 2023/2024 (noting the required 90/10 cash co-contribution as per the eligibility criteria if successful)	Part 1 completed Part 2 – Tourism North East (TNE) has received an invitation to submit a full application. TNE and Council staff are working together to prepare the full application. Parts 3 & 4 - revoked in July meeting

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

Meeting date	Item	Name	Resolution	Status
			via submitting an Expression of Interest; and 4. Pending feedback on the Expression of Interest referred to in point 3 above, proceed with making a full application.	
28 Nov 23	12.4	Closed Circuit Television (CCTV) - Indigo Shire	That Indigo Shire Council purchase two CCTV cameras in the 2024/2025 budget at a cost of no more than \$5,000 per camera. These cameras will be available for installation by Victoria Police Local Area Command across the Shire to keep our communities safe.	Not yet able to be implemented. Hold in register until 24/25 Budget submitted to May 2024 Council meeting
12 Dec - 2023	8	Confirmation of Minutes from Previous Meeting(s)	That the Minutes of the Council Meeting held on 28 November 2023, as published on Council's website, be confirmed.	Completed
12 Dec - 2023	11.1	Rate Cap Variation - 2024/2025	That Council does not seek a rate cap variation for the 2024/25 financial year.	Completed
12 Dec - 2023	11.2	Completion of the Indigo Planning Scheme Review 2023	That Council: <ol style="list-style-type: none"> 1. Endorses the attached Indigo Planning Scheme Review (2023), pursuant to section 12B (1) of the <i>Planning and Environment Act 1987</i>; 2. Authorises the CEO to forward the Indigo Planning Scheme Review 2023 to the Minister for Planning in accordance with section 12B (5) of the <i>Planning and Environment Act 1987</i>; and 3. Notes that this work will now commence on a shire-wide strategy to guide future land use 	Completed

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

Meeting date	Item	Name	Resolution	Status
			planning and development.	
12 Dec - 2023	12.1	Recreation Reserve Master Plans - Draft	That Council endorse the draft Master Plans for Coulston Park Recreation Reserve, Yackandandah Sports Park, Barkly Park Recreation Reserve and Allans Flat Waterhole for public exhibition until the 31 January 2024.	Completed
12 Dec - 2023	12.2	Atauro Island Friendship Incorporated - Memorandum of Understanding	That Council: <ol style="list-style-type: none"> 1. Authorises the CEO to sign the Memorandum of Understanding between Indigo Shire Council and the Indigo Shire Atauro Island Friendship Incorporated; 2. Provides continuing Councillor and officer representation for the committee and attendance at meetings; 3. Increase the annual financial contribution to \$4000; and 4. Sends a letter to the committee confirming the ongoing Council commitment to the Committee and thanking them for their work. 	Completed
12 Dec - 2023	14.1	Audit & Risk Committee - Biannual Report - September 2023	The Council: <ol style="list-style-type: none"> 1. Receives the Biannual Report of the Audit and Risk Committee; and 2. Thanks the Committee for its work. 	Completed
12 Dec - 2023	14.2	Report on the Activities and	That Council:	Completed

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

Meeting date	Item	Name	Resolution	Status
		Performance of Community Asset Committees	<ol style="list-style-type: none"> 1. Receives and notes the report of the activities and performance of Council's Community Asset Committees; 2. Acknowledges the achievements of the Community Asset Committees and the work being undertaken by Council officers to increase the sustainability of Committees into the future; and 3. Thanks Community Asset Committee volunteers in writing for their contribution to the management of Council facilities. 	
12 Dec - 2023	14.3	Advisory Committee Minutes	<p>That Council receives the attached unconfirmed meeting minutes for the following Advisory Committees and endorses the officer recommendations:</p> <ol style="list-style-type: none"> a) Community Grants & Awards Advisory Committee; b) Indigo Shire Cultural Heritage Advisory Committee; c) IndiGrow Advisory Committee. 	Completed
12 Dec - 2023	14.4	Informal Meetings of Councillors Records	That Council accepts the attached Informal Meetings of Councillors records.	Completed

Attachments
Nil

COUNCIL MEETING AGENDA - 27 FEBRUARY 2024

18. GENERAL BUSINESS

Next Meeting: Tuesday, 26 March 2024 at 6.30pm

10.1

PETITION - WAHGUNYAH FOOTPATH

2	Petition - Footpath in Wahgunyah (redacted).....	81
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Councillor Bernard Gaffney,
Indigo Shire Council,
Beechworth.

Re: Petition for a footpath in Blanche Street, Wahgunyah.

Enclosed is a petition for a footpath to be constructed on the south side of Blanche Street, Wahgunyah. The proposed footpath would be between Frederick and Foord Streets, Wahgunyah, and would complement and complete the footpath network from Morley Drive to Foord Street. 156 residents of Wahgunyah have signed this petition.

With the construction of the new footpath in Traton Street many people are now walking in this area of the town and most noticeable is the number of young mothers with babes in pushers and young toddlers on leads taking the opportunity to walk to Foord Street and beyond.

Unfortunately, at this time, when they reach the corner of Frederick and Blanche Streets, they are confronted with no footpath and only the roadway upon which to walk. The intersection of Blanche and Foord Streets is the most dangerous in town due to vehicles turning into and out of Blanche Street in going to and coming from the southern part of the town or to turn into the licensed premises at the north-west corner of the intersection. Very often there are vehicles parked on both sides of Blanche Street in this short block adding to the danger for vehicles and pedestrians.

We are asking that the footpath be placed on the south side of the street so pedestrians do not have to cross Blanche Street on the crest of the hill nor cross the driveway of the licensed premises.

We ask that you table this petition at the next meeting of the Council on the 27th of February, 2024.

Personal information has been removed in line with the Information Privacy Principles under the Privacy & Data Protection Act 2014 and Council's Governance Rules.

10.2

PETITION - TANGAMBALANGA-KIEWA MEN'S SHED

2	Petition - Tangambalanga-Kiewa Mens' Shed (redacted)	83
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To:

Indigo Shire Council

PO Box 27 Beechworth VIC 3747

Or info@indigoshire.vic.gov.au

Tangambalanga (or Tangam for short) and Kiewa are quaint, small but connected communities approximately 20 kms south-east of the regional Victorian hub, Wodonga. Due to exponential growth in recent years, extensive housing estate developments and close proximity to the Hume Wier, the small towns have seen a significant growth in sports and community groups.

The establishment of a Community-Based Men's Shed was long awaited with several long-standing community members and retirees investing time, effort and extensive volunteer hours to make it happen. The community groups success in such a short period of time is commendable. The fundraising, joint activities with local businesses and consistent deliverables have in many ways have benefited all ages and demographics of the Tangambalanga community. It simply cannot be underestimated.

The successful restoration and completion of the Saputo Horse Cart must be seen to be believed.

The Tangam-Kiewa Men's Shed (The undersigned) understand the hard work that the Indigo Shire goes to with consultation for projects and investments in our council. But the undersigned challenge that there is extra consideration to the health benefits, the social connection, liability and future prosperity for the community if the Men's Shed remain.

With respect to the Councils governing rules to petition a matter of this nature;

The undersigned request that Indigo Shire Council renew and extend the Tangam-Kiewa Men's Shed Incorporated's license agreement and allow them to remain located at 37 Kiewa East Road, Kiewa, 3691, until such a time that an accessible and compliant space be made available for their immediate use.

The undersigned request that Indigo Shire Council recognise that the Tangam-Kiewa Men's Shed require a space that is compliant with Australia Men's Shed Association (AMSA) policies, has provisions for outreach services to attend, lockable storage, has accessible and equitable facilities for members including adequate restroom facilities, parking and wheelchair access, and in recognising these requirements will cease suggesting alternative locations that do not meet these requirements.

The undersigned request that Indigo Shire Council recognise that the undersigned of this petition support the Tangam-Kiewa Men's Shed operating in its current location and would like council to take action to support the Tangam-Kiewa Men's Shed to remain operating.

To be accepted by Council, a petition must have **all of the following elements**. It must:

1. be legible
2. be addressed to Indigo Shire Council
3. be in English or accompanied by a certified English translation
4. be stated respectfully and be temperate in language
5. state the action or remedy sought from Council on every page
6. have at least one signature
7. contain the signatures, names and addresses of each petitioner (a person incapable of signing may have someone else sign on his or her behalf)
8. Electronic or online petitions must contain the name and email address of each petitioner or signatory, which details will, for the purposes of this rule, qualify as the address and signature of such petitioner or signatory
9. not contain signatures that have been pasted or in any other way transferred or attached to it
10. if from a corporation, be made under its common seal.

You may attach additional information to support the petition, but it is important that (v) above is observed.

The personal information of signatories has been removed in line with the information Privacy Principles under the Privacy & Data Protection Act 2014 and Council's Governance Rules.

11.1

FINANCE REPORT - JANUARY 2024

1	January Service Plan Statement	86
2	January Exception Report	87

January 2024 - Service plan area statement

Note: For both actual and budget a positive net result means a positive net contribution to Council and a negative net result means a net cost to Council.

(Red variance) is unfavourable

Black variance is favourable

Service Plan Area	Note	Year to Date (YTD)				2023/24 Annual budget	January YTD 2022/23 actual
		YTD actuals	YTD Budget	YTD variance \$	YTD variance %		
Community & economic development services							
Ageing Well	11	(30,709)	(59,500)	28,791	48%	(107,107)	(25,187)
Community development	12	198,774	(215,924)	414,698	192%	(387,175)	(168,773)
Creative Communities	13	(518,876)	(569,317)	50,441	9%	(978,010)	(414,060)
Early years	14	13,734	(86,528)	100,262	116%	(244,769)	(29,946)
Economic development	15	(57,294)	(177,555)	120,261	68%	(259,265)	(157,127)
Recreation	16	(183,693)	(197,680)	13,987	7%	(674,438)	(270,259)
Tourism	17	(373,478)	(412,981)	39,503	10%	(639,554)	(421,253)
Visitor Experience & Museums	18	(664,364)	(677,074)	12,710	2%	(1,178,581)	(654,911)
Young people	19	80,159	67,105	13,054	19%	(75,743)	225,366
Surplus / (deficit) community & economic development services		(1,535,747)	(2,329,454)	793,707	34%	(4,544,642)	(1,916,150)
Infrastructure services							
Asset management	20	(132,517)	(152,930)	20,413	13%	(278,628)	(133,090)
Buildings & property	21	(588,240)	(544,497)	(43,743)	(8%)	(1,035,238)	(370,942)
Buller gas	22	325,780	227,473	98,307	43%	640,526	450,782
Capital works - management	23	(150,440)	(189,563)	39,123	21%	(339,077)	(136,214)
Development engineering		(46,065)	(48,748)	2,683	6%	(110,787)	(89,038)
Drainage	24	(86,126)	(29,521)	(56,605)	(192%)	(44,192)	(67,293)
Emergency Management Works	25	(604,478)	(27,248)	(577,230)	(2,118%)	(62,610)	(53,762)
Environment & sustainability		(151,433)	(155,233)	3,800	2%	(373,528)	(96,523)
Parks & gardens	26	(567,286)	(546,418)	(20,868)	(4%)	(967,372)	(509,488)
Pathways		(113,017)	(116,832)	3,815	3%	(366,451)	(44,407)
Plant equipment & fleet	27	(27,326)	(40,396)	13,070	32%	(59,609)	(307,512)
Quarries		(15,351)	(8,583)	(6,768)	(79%)	80,107	(17,965)
Roads & bridge maintenance	28	(1,749,429)	(1,499,044)	(250,385)	(17%)	(334,621)	(1,214,698)
Tree services	29	(302,074)	(290,638)	(11,436)	(4%)	(644,369)	(368,518)
Waste management	30	1,629,279	1,450,763	178,516	12%	(77,813)	1,484,139
Surplus / (deficit) infrastructure services		(2,578,724)	(1,971,415)	(607,309)	(31%)	(3,973,662)	(1,474,528)
Office of the CEO							
Carlyle Cemetery	31	(13,831)	(115)	(13,716)	(11,927%)	0	11,855
Communications		(173,574)	(179,835)	6,261	3%	(323,602)	(115,767)
Customer service and administration		(285,155)	(284,568)	(587)	(0%)	(505,451)	(288,675)
Executive management	32	(877,212)	(953,830)	76,618	8%	(1,681,585)	(861,836)
Governance	33	(93,641)	(107,248)	13,607	13%	(185,913)	(79,820)
Information Management		(65,841)	(93,004)	27,163	29%	(167,266)	(82,638)
People and culture	34	(452,811)	(563,578)	110,767	20%	(879,133)	(405,239)
Risk management	35	(757,899)	(644,258)	(113,641)	(18%)	(720,854)	(611,151)
Surplus / (deficit) office of the CEO		(2,719,964)	(2,826,436)	106,472	4%	(4,463,804)	(2,433,270)
Planning & corporate services							
Asset depreciation		(3,765,918)	(3,765,718)	(200)	(0%)	(7,086,408)	(4,135,651)
Building control services	36	(172,450)	(66,219)	(106,231)	(160%)	(92,892)	(59,448)
Environmental health services	37	109,815	67,262	42,553	63%	(26,119)	150,302
Financial services	38	64,128	120,189	(56,061)	(47%)	3,978,676	430,766
Information technology	39	(678,631)	(1,316,306)	637,675	48%	(1,850,533)	(131,945)
Local laws & animals		(127,988)	(127,970)	(18)	(0%)	(67,624)	(80,187)
Planning	40	(389,102)	(591,347)	202,245	34%	(986,513)	(354,659)
Rates & property services	41	15,905,966	15,970,381	(64,415)	(0%)	15,944,714	15,277,200
Surplus / (deficit) planning & corporate services		10,945,821	10,290,272	655,549	6%	9,813,301	11,096,378
Surplus / (deficit)		4,111,387	3,162,967	948,420	30%	(3,168,806)	5,272,430

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Ageing Well
 RESPONSIBLE MANAGER: Penelope McGufficke
 DIRECTOR: Sally Rice

	YTD Net Result
Community & Economic Development Services	\$28,791

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
11	The YTD favourable variance of \$28,791 in Ageing Well is due to a saving in employee costs. Access and Inclusion Officer took LWOP in January. These funds are being utilised for consultancy fees for the development of the life stages plan.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Community Development
 RESPONSIBLE MANAGER: Penelope McGufficke
 DIRECTOR: Sally Rice

	YTD Net Result
Community & Economic Development Services	\$414,698

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
12	<p>The YTD favourable variance of \$414,698 in Community Development is due to:</p> <ul style="list-style-type: none"> • \$271k belongs in the EM budget (8517) • \$100k grant payment received from VicHealth • savings in Community Development Manager employee costs.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Creative Communities
 RESPONSIBLE MANAGER: Penelope McGufficke
 DIRECTOR: Sally Rice

	YTD Net Result
Community & Economic Development Services	\$50,441

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
13	<p>The YTD favourable variance of \$50,441 in Creative Communities is due to.</p> <ul style="list-style-type: none"> • Pause in programming for libraries therefore casual hours were reduced. Additional programming is due to commence in March • Pause in First Nations art commissioning until March to give space after referendum • Under spend in event logistics. This will be spent in March 24.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Early Years
 RESPONSIBLE MANAGER: Penelope McGufficke
 DIRECTOR: Sally Rice

	YTD Net Result
Community & Economic Development Services	\$100,262

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
14	The YTD favourable variance of \$100,262 in Early Years is due to savings in the MCH Universal budget and \$72k grant payment for Kindergarten workforce planning and expansion.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Economic Development
 RESPONSIBLE MANAGER: Sally Rice
 DIRECTOR: Sally Rice

	YTD Net Result
Community & Economic Development Services	\$120,261

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
15	The YTD favourable variance of \$120,261 in Economic Development is due to underspent funds for the CFA Bogong Project \$84,751 favourable and underspent funds on Stage 2 Chiltern Land Project \$36,000

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Recreation
 RESPONSIBLE MANAGER: Penelope McGufficke
 DIRECTOR: Sally Rice

	YTD Net Result
Community & Economic Development Services	\$13,987

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
16	The YTD favourable variance of \$13,987 in Recreation is due to grant payment for Recreation Reserves master planning. Funds due to be expended in Feb 24.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Tourism
 RESPONSIBLE MANAGER: Susannah Doyle
 DIRECTOR: Sally Rice

	YTD Net Result
Community & Economic Development Services	\$39,503

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
17	The YTD favourable variance of \$39,503 in Tourism is due to the following: <ul style="list-style-type: none"> • \$11,500 of town map printing, now due March 2024. • \$12,019 of Campaign expenditure, pending Courthouse Kelly Trials launch campaign and Summer/Autumn campaign roll out (Hidden Gems). In summary – marketing campaign and collateral slightly delayed.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Visitor Experience and Museums
 RESPONSIBLE MANAGER: Susannah Doyle
 DIRECTOR: Sally Rice

	YTD Net Result
Community & Economic Development Services	\$12,710

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
18	The YTD favourable variance of \$12,710 in Visitor Experience & Museums is due to wage savings connected to current vacant positions in the Historic Precinct and Museums team. Collections Manager will commence at the end of February and recruitment is still in process for Cultural Heritage & Museums Manager role.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Young People
 RESPONSIBLE MANAGER: Penelope McGufficke
 DIRECTOR: Sally Rice

	YTD Net Result
Community & Economic Development Services	\$13,054

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
19	The YTD favourable variance of \$13,054 in Young People is due to a saving in employees costs in the absence of a Youth Peer Worker.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Asset Management
 RESPONSIBLE MANAGER: Adam Kimball
 DIRECTOR: Ian Ellett

	YTD Net Result
Infrastructure Services	\$20,413

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
20	The YTD favourable variance of \$20,413 in Asset Management is due to a slight delay in contract payments. Funds will be required for Land and Building Valuations.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Building & Property
 RESPONSIBLE MANAGER: Adam Kimball
 DIRECTOR: Ian Ellett

	YTD Net Result
Infrastructure Services	(\$43,743)

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
21	<p>The YTD unfavourable variance of (\$43,743) in Building & Property is due to:</p> <ul style="list-style-type: none"> • Asbestos clean-up costs at Lake Sambell Caravan Park which was grant funded in 2022/23 (hance expenditure unbudgeted in 2023/24). Income all received in prior year. • Cleaning costs shire-wide are higher than budgeted due to CPI increase included in contract.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Buller Gas
 RESPONSIBLE MANAGER: Ian Lumby / Adam Kimball
 DIRECTOR: Ian Ellett

**YTD
Net Result**

Infrastructure Services * \$98,307

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
22	<p>The YTD favourable variance of \$98,307 in Buller Gas is due to timing variances relating to the expenditure of gas sold. These timing variances will come back on track in the remaining months.</p> <p>However, the overall expectation, is in line with the Q2 forecast of a Whole Year contribution of \$ 587, 925, which is \$52 601 less than the original budget of \$640, 526.</p> <p>This is due to warm conditions bringing an early end to the snow season. This greatly impacted gas consumption, with a commensurate reduction in cost of gas purchases. YTD sales are down by \$811k (negative impact), and cost of Gas purchases are down by \$726k (positive impact). This difference, along with some savings in other areas leads to the unfavourable Q2 forecast variance of \$52 601.</p>

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Capital Works Management
 Nathan Mullane
 RESPONSIBLE MANAGER:
 DIRECTOR: Ian Ellett

	YTD Net Result
Infrastructure Services	\$39,123

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
23	The YTD favourable variance of \$39,123 in Capital Works Management is due to more of the Capital Works Management effort, being spent on specific projects, that are charged for the labour resource.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Drainage
 RESPONSIBLE MANAGER: Brett Direen
 DIRECTOR: Ian Ellett

	YTD Net Result
Infrastructure Services	(\$56,605)

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
24	<p>The YTD unfavourable variance of (\$56,605) in Drainage is due to ongoing drainage works as part of the unfavourable wet-weather conditions.</p> <p>It is hoped, with easing conditions, that the 2nd half of the year will be more closely aligned with the budget. However the high expenditure from the first seven months will flow through to a year end unfavourable result</p>

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Emergency Management Works
 RESPONSIBLE MANAGER: Brett Direen
 DIRECTOR: Ian Ellett

	YTD Net Result
Infrastructure Services	(\$577,230)

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
25	<p>The YTD unfavourable variance of (\$577,230) in Emergency Management Works is due to costs associated with the asset restoration from the 2022 Flood Events.</p> <p>Grant income to cover the works will be received through a claim process after works completed.</p>

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Parks & Gardens

RESPONSIBLE MANAGER: Brett Direen

DIRECTOR: Ian Ellett

	YTD Net Result
Infrastructure Services	(\$20,868)

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
26	<p>The YTD unfavourable variance of (\$20,868) in Parks & Gardens is due to.</p> <p>Seasonal variances including increased staffing costs for seasonal staff due to a high growth season.</p> <p>It is expected that this service area will largely recover over the remaining months with a small unfavourable variance forecast for the end of year.</p>

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Plant Equipment & Fleet
 RESPONSIBLE MANAGER: Adam Kimball
 DIRECTOR: Ian Ellett

	YTD Net Result
Infrastructure Services	\$13,070

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
27	The YTD favourable variance of \$13,070 in Plant Equipment & Fleet is due to. Slightly lower than budgeted utilisation and servicing costs across the first seven months of the year. Internal hire rates have been reviewed and updated to more clearly align with usage.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Roads & Bridge Maintenance
 RESPONSIBLE MANAGER: Brett Direen
 DIRECTOR: Ian Ellett

	YTD Net Result
Infrastructure Services	(\$250,385)

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
28	<p>The YTD unfavourable variance of (\$250,385) in Roads & Bridge Maintenance is due to.</p> <p>Essential maintenance to both sealed and rural roads due to ongoing poor road conditions as a result of the particularly wet conditions over the last couple of years.</p> <p>As staff move into Capital Works during February, March and April, it is anticipated the budget will recover somewhat in the remaining months. It is expected however, that this service area will be unfavourable at year end.</p>

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Tree Services
 RESPONSIBLE MANAGER: Brett Direen
 DIRECTOR: Ian Ellett

	YTD
	Net Result
Infrastructure Services	(\$11,436)

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
29	<p>The YTD favourable variance of (\$11,436) in Tree Services is due to.</p> <p>Dealing with a large back-log of Work Orders and increased cost for contractors due to large trees falling across the shire.</p> <p>It is not expected this will largely impact Council’s end of financial year position in this service area.</p>

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Waste Management
 RESPONSIBLE MANAGER: Nathan Mullane
 DIRECTOR: Ian Ellett

	YTD Net Result
Infrastructure Services	\$178,516

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
30	<p>The YTD favourable variance of \$178,516 in Waste Management is due to:</p> <ul style="list-style-type: none"> • Increased revenue above Kerbside Waste Management fees budgeted (approx. \$50k) which will be offset against higher services costs over the year. • Kerbside contract expenditure timing variance – invoices still being processed • Timing delay in budgeted expenditure at Transfer Stations. Budgeted works will be completed by year-end.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Carlyle Cemetery

RESPONSIBLE MANAGER: Mel Collis

DIRECTOR: Mel Collis

	YTD Net Result
Community & Economic Development Services	(\$13,716)

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
31	The YTD unfavourable variance of (\$13,716) in Carlyle Cemetery is a combination of <ol style="list-style-type: none"> 1. Purchase of new Cemetery software \$10k which will be reimbursed from the Cemetery Trust and processed at the end of the financial year 2. Cemetery Fees income lower than originally estimated and will be adjusted to reflect this in the quarter 2 forecast

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Executive management
 RESPONSIBLE MANAGER: Trevor Ierino
 DIRECTOR: Trevor Ierino

**YTD
 Net Result**

Office of the CEO \$76,618

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
32	The YTD favourable variance of \$76,618 in Executive management is due to Savings in salaries and wages with staff leave taken along with a reduction in hours charged against budget. The salary savings will be a permanent variation for the remainder of the year.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Governance
 RESPONSIBLE MANAGER: Carla Hanlon
 DIRECTOR: Trevor Ierino

**YTD
 Net Result**

Office of the CEO \$13,607

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
33	The YTD favourable variance of \$13,607 in Governance is due to staff vacancy gaps

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: People & Culture

RESPONSIBLE MANAGER: Carla Hanlon

DIRECTOR: Trevor Ierino

**YTD
Net Result****Office of the CEO****\$110,767**

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
34	The YTD favourable variance of \$110,767 in People & Culture is due to unspent project money due to resourcing gaps.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Risk Management

RESPONSIBLE MANAGER: Carla Hanlon

DIRECTOR: Trevor Ierino

**YTD
Net Result****Office of the CEO (\$113,641)**

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
35	The YTD unfavourable variance of (\$113,641) in Risk Management is due to the cost of annual insurance

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Building Control Services
 RESPONSIBLE MANAGER: James Turner
 DIRECTOR: Greg Pinkerton

**YTD
 Net Result**

Planning & Corporate Services (\$106,231)

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
36	The YTD unfavourable variance of (\$106,231) in Building Control Services is due to Contractor rates due to loss of MBS and leave periods.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Environmental Health Services
 RESPONSIBLE MANAGER: James Turner
 DIRECTOR: Greg Pinkerton

	YTD Net Result
Planning & Corporate Services	\$42,553

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
37	The YTD favourable variance of \$42,553 in Environmental Health Services is due to: Mosquito Monitoring Grant funding which we did not expect and some savings in wages due to Nadia going to three days.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Financial Services
 RESPONSIBLE MANAGER: Deep Fernando
 DIRECTOR: Greg Pinkerton

**YTD Net
Result**

Office of the CEO (\$56,061)

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
38	The YTD unfavourable variance of (\$56,061) in Financial Services is due to staff vacancies within the finance team. The recruitment process is progressing and to assist the team we have been using external temporary employment services

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Information Technology
 RESPONSIBLE MANAGER: Tim Cover
 DIRECTOR: Greg Pinkerton

**YTD
 Net Result**

Office of the CEO \$637,675

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
39	The YTD favourable variance of \$637,675 in Information Technology is due to unbudgeted carry-forward of a state government grant for planning and building software. Expenditure is required against this grant and therefore the favourable variance is only temporary.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Planning
 RESPONSIBLE MANAGER: James Turner
 DIRECTOR: Greg Pinkerton

**YTD
 Net Result**

Planning & Corporate Services \$202,245

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
40	The YTD favourable variance of \$202,245 in Planning is due to a heritage related grant money and less spent on contractors.

EXCEPTION REPORT FOR THE PERIOD ENDING 31 January 2024

SERVICE PLAN AREA: Rates & Property Services
 RESPONSIBLE MANAGER: Deep Fernando
 DIRECTOR: Greg Pinkerton

**YTD
 Net Result**

Office of the CEO (\$64,415)

Explanations for Service Plan Area variances + / - \$10,000

Explanation Notes

Note No	Explanation
41	The YTD unfavourable variance of (\$64,615) in Rates & Property Services is due to rates struck compared to budget including supplementary rates which are assessed throughout the year and will be adjusted at quarter 2 forecast.

11.2

PLANNING PERMIT APPLICATION - PP23-0172 (S218546M) - 11 ALBERT ROAD, BEECHWORTH

2	PP23-0172 - Plans	119
3	PP23-0172 - Draft Conditions	120



LEGEND

GRZ	ZONING
HO	OVERLAY
	SITE BOUNDARY - SEE NOTES
	NOMINAL DCMB BOUNDARY
	BUILDINGS TO BE DEMOLISHED
	CARPOT TO BE RELOCATED
	RELOCATED CARPOT (5x3m)

LEGEND | SERVICES

	W	EXISTING WATER MAIN
	S	EXISTING SEWER MAIN
	T	EXISTING UNDERGROUND TELECOMMUNICATIONS CABLE
		EXISTING OVERHEAD ELECTRICITY CABLE

NOTATIONS

SEE TITLE FOR BOUNDARY AND EASEMENT DETAILS

DIMENSIONS AND AREAS ARE APPROXIMATE ONLY AND SUBJECT TO FINAL SURVEY

UNDERLYING AERIAL PHOTOGRAPHY LOCATION IS APPROXIMATE AND FOR ILLUSTRATIVE PURPOSES ONLY

THE PROPOSAL SHOWN IS SUBJECT TO COUNCIL & AUTHORITY APPROVAL (AS APPROPRIATE)

LOCATION OF TITLE BOUNDARIES IS APPROXIMATE ONLY AND SUBJECT TO FINAL SURVEY

OXLEY + CO
 SURVEYORS ENGINEERS PLANNERS
 DEVELOPMENT CONSULTANTS
 45 OVENS STREET, WANGARATTA 3677
 (03) 5721 6255 | oxleyco.com.au | admin@oxleyco.com.au

REFERENCE:	S10377	PROPOSED SUBDIVISION 11 ALBERT ROAD, BEECHWORTH
VERSION:	1	
DATE:	01/08/2023	

SUBJECT LAND:	
TITLE DETAILS	VOL 11418 FOL 228
PLAN	PS702882G (LOT 2)
PARISH	BEECHWORTH
TOWNSHIP	BEECHWORTH
SECTION	F7
CROWN ALLOTMENT	13 & 18
AREA	1198m ²

	SHEET 1 OF 1 SHEETS	
	SCALE	SHEET SIZE
	LENGTHS ARE IN METRES	1:300 A3

FILE PATH: W:\S10377\Planning\S10377 Proposed Subdivision V1.dgn

Attachment 3 to PP23-0172**ADDRESS OF THE LAND:**

Lot 2 on Plan of Subdivision 702682G

Parent Titles:

Volume 05155, Folio 895

Volume 05843, Folio 536

Volume 06179, Folio 784

Created by instrument PS702682G 30/04/2013

THE PERMIT WILL ALLOW:

Subdivision of the land into two (2) lots in the General Residential Zone.

DRAFT CONDITIONS:**Endorsed Plans – Subdivision**

1. The subdivision allowed by this permit and shown on the plans endorsed to accompany the permit must not be amended for any reason unless with the prior written consent of the Responsible Authority.

General

2. The plan of subdivision submitted for certification under the *Subdivision Act 1988* must be referred to the relevant authority in accordance with Section 8 of that Act.

Amenity

3. The subdivision must be managed to the satisfaction of the Responsible Authority, so that the amenity of the area is not detrimentally affected through the:
 - a) Transport of materials, goods or commodities to or from the land;
 - b) Appearance of any buildings, works or materials;
 - c) Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste, waste products, grit or oil; and
 - d) Presence of vermin.

Mandatory subdivision conditions

4. The owner of the land must enter into an agreement with:
 - a) a telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and

- b) a suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.
5. Before the issue of a Statement of Compliance for any stage of the subdivision under the *Subdivision Act 1988*, the owner of the land must provide written confirmation from:
- a) a telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time; and
 - b) a suitably qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.

Ausnet

6. The plan of subdivision submitted for certification must be referred to AusNet Electricity Services Pty Ltd in accordance with Section 8 of the subdivision Act 1988.
- i. The applicant must:
 - b) Enter into an agreement with AusNet Electricity Services Pty Ltd for the extension, upgrading or rearrangement of the electricity supply to lots on the plan of subdivision. A payment to cover the cost of such work will be required.
 - c) Provide electricity easements internal and external to the subdivision in favour of AusNet Electricity Services Pty Ltd to service the lots on the plan of subdivision and/or abutting lands as required by AusNet Electricity Services Pty Ltd. The provision of reserves for electricity substations may also be required.

Infrastructure

7. The applicant must provide a stormwater drainage discharge point to each allotment including the construction of stormwater reticulation drains to a 1 in 5 Year ARI. All works must be constructed in accordance with approved plans.
8. The applicant must design the drainage system for the development in accordance with Clause 16 of the IDM – Urban Drainage.

North East Water

9. The owner of the subject land (or applicant in anticipation of becoming the owner) is required to enter into a legal agreement with North East Water detailing the works to be constructed, and other requirements to be met, necessary for the provision of reticulated water supply to each of the lots and proposed dwellings, within the development, at the owners cost, to the satisfaction of North East Water, provided:
 - a) where the development is staged, a number of agreements may be required for separate stages; and
 - b) each agreement must be in accordance with North East Water policy and requirements applying at the time of entry into the relevant agreement.
10. The owner of the subject land (or applicant in anticipation of becoming the owner) is required to enter into a legal agreement with North East Water detailing the works to be constructed and other requirements to be met, necessary for the provision of reticulated sewerage services to each of the lots and proposed dwellings, within the development, at the owners cost, to the satisfaction of North East Water, provided:
 - a) where the development is staged, a number of agreements may be required for separate stages; and
 - b) each agreement must be in accordance with North East Water policy and requirements applying at the time of entry into the relevant agreement.
11. Where the development (including any subdivision) occurs in stages the availability of water supply and sewerage services may be delayed having regard to NEW system capacity, conditions in relation to which shall be detailed in the relevant agreement for water supply and/or sewerage services.
12. The works required to be constructed for the provision of water supply and sewerage services must include, where so required by and to the satisfaction of, North East Water:
 - a) works external to the subject land to allow connection to the North East Water water supply and sewerage systems;
 - b) the vesting at no cost of such of those works required by North East Water, to North East Water ("Developer Works"); and
 - c) works to ensure compatibility with and allowance for, other developments being served through existing and future North East Water infrastructure, including the Developer Works
 - d) internal or private works within the development, in accordance with applicable plumbing standards and providing adequate pressure and service levels.

13. Any modification to the development approved under this permit, including an increase or decrease in the number of dwellings or lots (or both) or the inclusion of additional land, requires the further consent of and may be subject to modified conditions, to the satisfaction of, North East Water.
14. Prior to the issue of a *Statement of Compliance*, the applicant must pay a new customer contribution determined in accordance with North East Water's policy for development charges applicable to the water supply system currently servicing the area in which the subject land is located.
15. Prior to the issue of a *Statement of Compliance*, the applicant must pay a new customer contribution determined in accordance with North East Water's policy for development charges applicable to sewers and disposal systems currently servicing the area in which the subject land is located.
16. The applicant must create easements to the satisfaction of and in favour of North East Water, over all existing and proposed sewerage facilities within the proposed subdivision.
17. The applicant must ensure that private water services do not traverse property boundaries and are independently supplied from a point of supply approved by North East Water.
18. The applicant must provide easements through other land, to the satisfaction of North East Water, if such easements are considered necessary for the efficient and economic servicing of the subject land.
19. That the applicant pays applicable charges determined in accordance with North East Water's policy for development charges, applicable from time to time towards North East Water's sewers and disposal systems servicing the area to which the permit applies.
20. Where the subject land is developed in stages, the North East Water conditions will apply to any subsequent stage of the subdivision.
21. Where an easement created in favour of North East Water is located within a proposed road reserve in a future stage, prior to the certification of the plan of subdivision for that stage, the applicant must formally remove the easement from the title to the land.
22. North East Water's consent to the issue of a *Statement of Compliance* under the Subdivision Act 1988 is conditional upon completion of all works, and meeting all requirements set out in this permit and any relevant agreement with, North East Water.
23. The plan of subdivision for certification must be referred to North East Water in accordance with Section 8 of the *Subdivision Act 1988*.

Department of Transport

24. Only one access, annotated as 'existing access' on the plan appended to the application, is permitted from the subject land to Albert Road.
25. Prior to the certification of the plan of subdivision, amended plans must be submitted to and approved by the Head, Transport for Victoria. When approved by the Head, Transport for Victoria, the plans must be endorsed by the Responsible Authority and will then form part of the permit. The plans must be drawn to scale with dimensions. The plans must be generally in accordance with the plans date stamped 01 August 2023 and annotated 'Proposed Subdivision' but modified to show:
- a) Only one access, annotated as 'existing access', from the subject land to Albert Road.
 - b) Vehicles are able to enter and exit the roadway in a forward direction.
26. Prior to the release of a statement of compliance, the crossover is to be constructed and sealed to the satisfaction of the Responsible Authority and at no cost to the Head, Transport for Victoria.
27. The driveway must be maintained in a fit and proper state so as not to compromise the ability of vehicles to enter and exit the site in a safe manner or compromise operational efficiency of the road or public safety (eg. by spilling gravel onto the roadway).

Permit Expiry

28. This permit will expire if one of the following circumstances applies:
- a) The plan of subdivision is not certified under the *Subdivision Act 1988* within two years of the date of this permit; or
 - b) Registration of the plan of subdivision is not completed within five years of the certification of the plan of subdivision under the *Subdivision Act 1988*.

The responsible authority may extend the time if a request is made in writing before the permit expires, or within six months afterwards. Where the development started lawfully before the permit expired, the responsible authority may extend the period in which the development must be completed if a request is made in writing before the permit expires or within twelve months afterwards.

Notes:

Separate consent for 'works within the road reserve' and the specifications of these works may be required under the Road Management Act 2004. For the purposes of this application the works will include provision of:

- i. Construction of a crossover; and

- ii. Any other works in the arterial road reserve
- iii. Further information regarding consent to work within the road reserve can be found on the VicRoads Website: www.vicroads.vic.gov.au/business-and-industry/design-and-management/working-within-the-road-reserve.

11.3

PLANNING PERMIT APPLICATION - PP23-0164 - 1627 MURRAY VALLEY HIGHWAY HUON

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Legend (colours and materials for outbuilding):

Note: the outbuilding has no internal mezzanines, rooms or walls.

Walls – Woodland grey

Roof – Woodland grey

Gutter – Woodland grey

Ridge – Woodland grey

Downpipes – Woodland grey

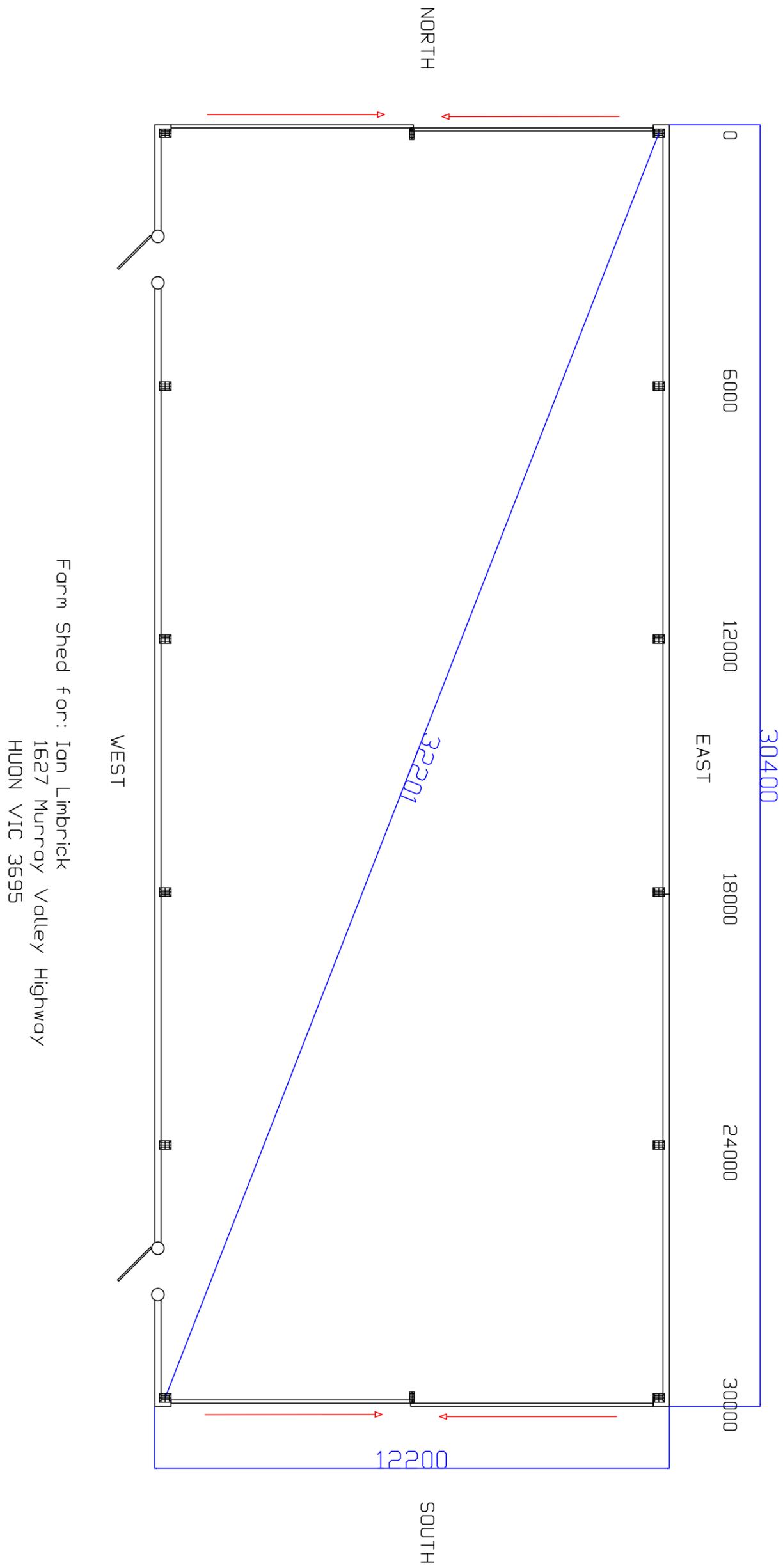
Corners – Woodland grey

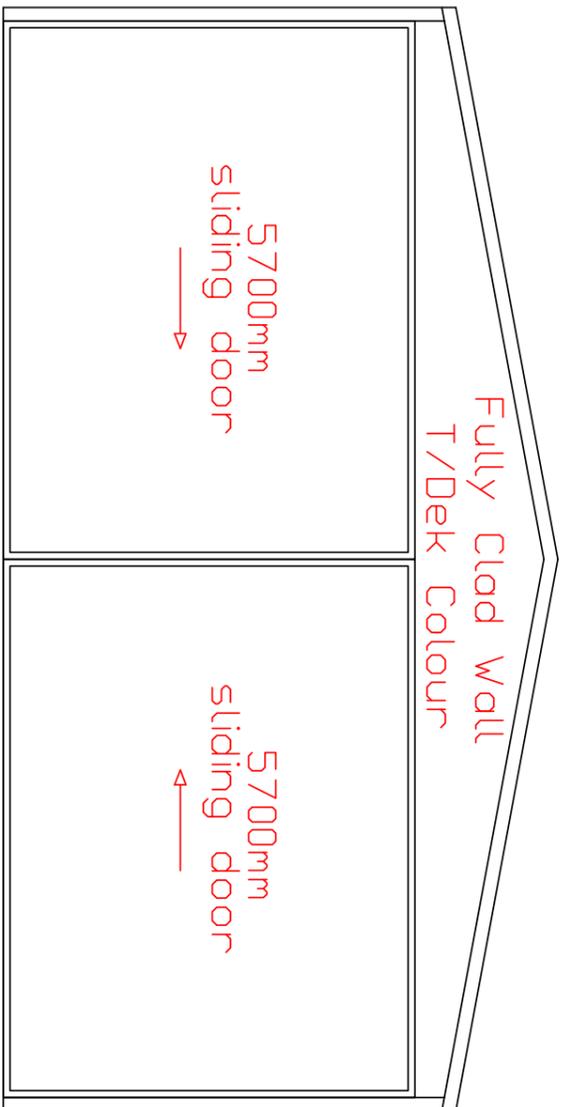
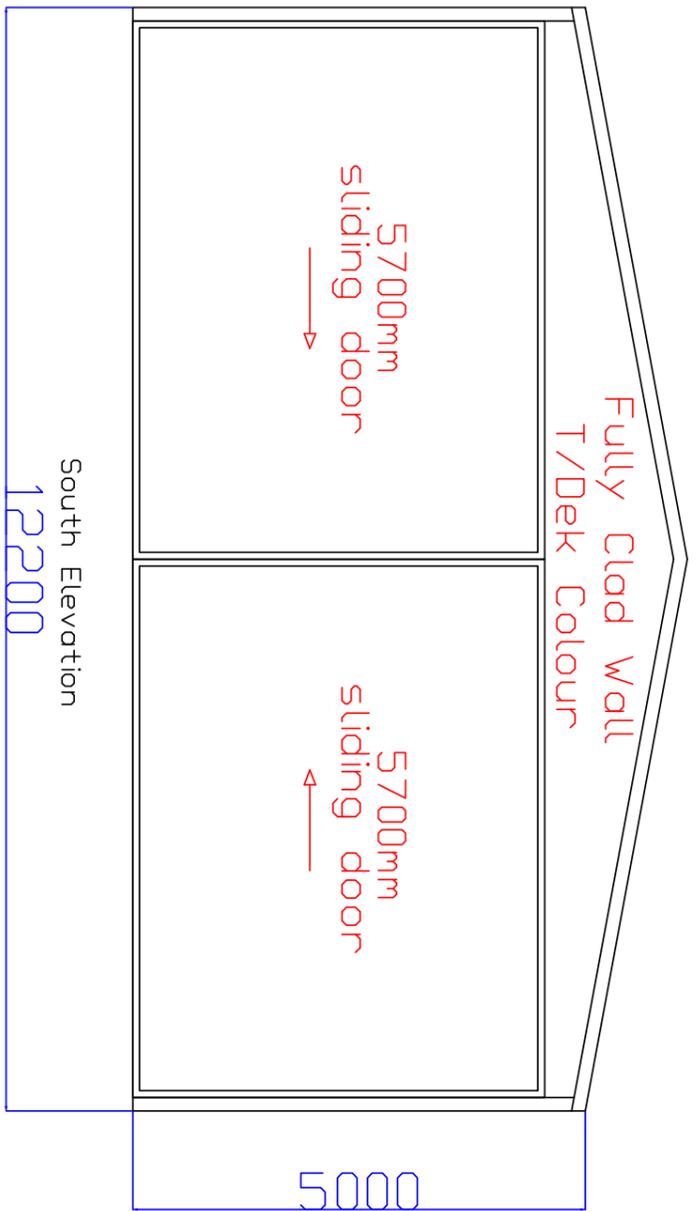
Barge - Woodland grey

Material: steel

Elevation:

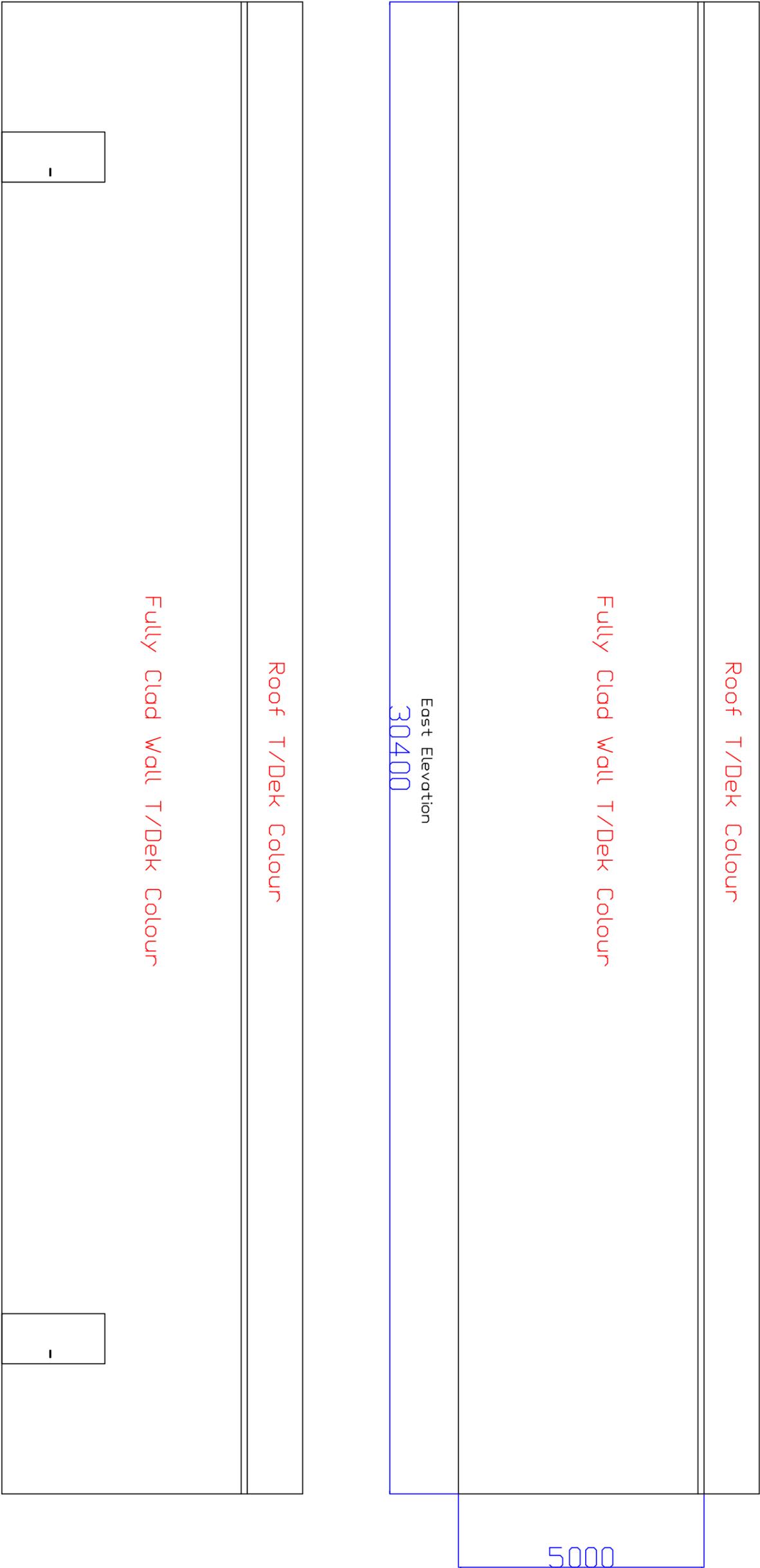
Shed will be on all cut. 400mm above existing shed floor level. All excess cut will be blended to suit landscape.





North Elevation

Farm Shed for: Ian Limbrick
1627 Murray Valley Highway
HUON VIC 3695



Farm Shed for: Ian Limbrick
 1627 Murray Valley Highway
 HUON VIC 3695

West Elevation

East Elevation

Roof T/Dek Colour

Fully Clad Wall T/Dek Colour

Roof T/Dek Colour

Fully Clad Wall T/Dek Colour

5000

30400

Attachment 3 – Draft Conditions – PP23-0164**ADDRESS OF THE LAND:**

Lot 1 on Plan of Subdivision 210413T

Parent Titles:

Volume 03059, Folio 631

Volume 03145, Folio 873

Volume 03145, Folio 874

Created by instrument LP210413T 15/02/1988

THE PERMIT WILL ALLOW:

The buildings and works to construct an outbuilding.

DRAFT CONDITIONS:**Endorsed Plans – Buildings and Work**

1. The buildings and works as shown on the endorsed plans must not be altered unless with the prior written consent of the Responsible Authority.

Outbuilding - No Human Habitation

2. The outbuilding must not be used for human habitation.

No Mud on Roads

3. In the event of mud, crushed rock or other debris being carried onto public roads or footpaths from the subject land, appropriate measures must be implemented to minimise the problem to the satisfaction of the responsible authority.

No Zinalume and Earth Colours

4. The roof and cladding colour or colours of the buildings hereby approved, and the finished colours of any aboveground water storage tanks must be non-reflective (i.e not “zinalume”). Neutral “earthy” colours are to be used (eg “greens”, “greys” or “browns”) so as to address the rural character of the area and blend all new buildings in with the landscape and preserve the visual amenity of the area to the satisfaction of the Responsible Authority. Colours not supported include black shades (eg ‘Night Sky’ and ‘Monument’) and white shades (eg ‘Surfmist’), or colours from the metallic Colorbond range.

Stormwater – Rural

5. Downpipe water from any building must be directed into a water tank, soakwell, or otherwise discharged, so as not to cause erosion to the land or surrounding land, to the satisfaction of the Responsible Authority.

Permit Expiry Condition

6. This permit will expire if one of the following circumstances applies:

- a) The development is not started within 2 years of the issued date of this permit.
- b) The development is not completed within 4 years of the issued date of this permit.

In accordance with Section 69 of the *Planning and Environment Act 1987*, an application may be submitted to the responsible authority for an extension of the periods referred to in this condition.

PERMT NOTES

- 1) Before any earthworks are undertaken, it is recommended that you contact Dial Before You Dig on 1100.
- 2) Any failure to comply with the conditions of this permit may result in action being taken to have an Enforcement Order made against some or all persons having an interest in the land and may result in legal action or the cancellation of this permit by the Victorian Civil and Administrative Tribunal.

12.1

RECREATION RESERVE MASTER PLANS: COULSTON PARK RECREATION RESERVE, YACKANDANDAH SPORTS PARK, BARKLY PARK AND ALLENS FLAT WATERHOLE

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Coulston Park Master Plan

February 2024



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Coulston Park Master Plan Implementation Framework 12



Indigo Shire Council, as the facilitator of the Coulston Park Masterplan, acknowledges the contribution of the Victorian Government.

Disclaimer

This Master Plan has been prepared at the request of the Shire of Glenelg to provide a future vision and specific direction for Coulston Park in Tangambalanga. The intent is for the document to be an internal reference for Council and community use. The Master Plan contains findings drawn from examination of information provided by a range of sources. Parks and Recreation Consulting take all reasonable steps to verify the accuracy of information obtained, however, we are not liable for any loss or inconvenience arising from use of findings interpreted from third party information.





Introduction

Coulston Park in Tangambalanga is a valuable open space for the local community by a number of different measures. The reserve is the site of one of the two formal grass playing fields within the Tangambalanga and nearby Keiwa townships. It is also the location for tennis courts, a bowling green, a community centre, youth activity facilities, children's playground, outdoor swimming pool, historical memorial features, and tourist rest stop amenities. In this way the park services a wide range of community opportunities and activities.

The park is also the 'home base' for a range of community sporting and recreation clubs. As such the site has building infrastructure that is the cornerstone of social connection for many clubs and community organisations. The facilities provide amenity for formal club competition and training and also a resource for the community for informal recreation and social activities when not in use by sports clubs. The park provides the major open space area in a township that continues to undergo residential growth and has an active community involvement in sport and recreation activity.

Coulston Park has a total land area of 5.822 hectares and is surrounded by a catchment of residential, semi-rural and light industrial properties. The benefits of the park and the activities that take place there extend across many of the positive community objectives espoused in the Indigo Shire Council Plan, including environmental, physical health, social health, and connectivity values. For this reason, it is important to ensure that Coulston Park is resourced and managed in a responsible, sustainable manner to guarantee it continues to provide these benefits into the future. The master plan will support this process.

The Master Plan Purpose

Indigo Shire Council has established the Coulston Park Master Plan to help guide future decision making and determine resource allocation for asset development and maintenance works at the park. The range of functional spaces the park necessitate that a master plan process be undertaken. The plan provides guidance to Council to ensure future development of facilities support increased participation, fiscally responsible future investment, and considers current and future recreation needs. The objectives of the Coulston Park Master Plan are:

1. To examine how the Coulston Park can contribute to the health and wellbeing of the Indigo community.
2. To investigate the needs of stakeholder groups and individuals engaged in activities at Coulston Park.
3. To serve as a reference as to the suitability and priority of any proposed projects at Coulston Park.
4. To support the application process for grant funding for facility improvements at Coulston Park.
5. To identify aspirational outcomes and actions for the Coulston Park site for the foreseeable future

The Master Plan Process

The process of development of this master plan for Coulston Park included a range of investigation and analysis processes. Individual and stakeholder group interviews were conducted with club and community representatives to identify and clarify key issues and needs as part of the information gathering process. The Master Plan investigation included the following processes, the findings of which are shown in the master plan investigation document:

1. Assessment of site history and existing site features
2. Examination of the township and planning scheme context
3. Strategic alignment of site to existing strategies and plans
4. Condition and Compliance Audit of existing assets
5. Assessment of current and future occupancy needs and potential use
6. Independent and group engagement with all reserve stakeholders
7. Assessment of site functionality, safety, aesthetics, and accessibility elements
8. Establishment of Master Plan directions and actions
9. Re-engagement with the primary stakeholder group

As noted, the methodology used in the development of the Coulston Park Master Plan includes the collection of feedback from stakeholder groups and the wider community. The following stakeholders are thanked for their contributions and information.

- Coulston Park Committee of Management
- Kiewa Cricket Club
- Kiewa Valley Bowls Club
- Kiewa-Sandy Creek Football Netball Club
- Tangambalanga Tennis Club
- Coulston Park Community Centre User Group Representatives
- Tallangatta & District Football League
- Cricket Albury Wodonga
- State Sporting Associations
- Indigo Shire Council staff

The Master Plan Site

The scope of this Master Plan is focussed on the Coulston Park site in Tangambalanga. However, the master plan process includes a strategic assessment of community needs for possible incorporation into the Coulston Park site. The plan also recognises the capacities, common themes, and linkages with other existing sport and recreation resources surrounding Coulston Park. The investigation process included site assessment of infrastructure, access and carparking and identification of distinct user issues associated with Coulston Park. Connectivity to the catchment, planning scheme influences, and amenity of adjoining properties and land uses is also examined relative to the challenges or opportunities for the Tangambalanga area.



Image – Coulston Park located at the south-western section of the Tangambalanga Township

Coulston Park Master Plan – 2023

Investigation and Consultation Findings

In developing this Master Plan a detailed investigation of the site and a thorough consultation process was undertaken. The findings and implication of that analysis was documented in a Coulston Park Master Plan Investigation Report . The Master Plan responds to the investigation findings summarised below.

Strategic Literature Review

The strategies and plans for the Tangambalanga and Indigo communities have been reviewed and considered for their influence on the future directions for Coulston Park. The summary findings are as follows:

- Many of the major improvement recommendations of the 2001 and 2011 Coulston Park Master Plans have been completed following the plans' adoption. Completed projects include the skate bowl facilities, the community centre building, sports field floodlighting and new netball courts. Further upgrades of change rooms, tennis facility improvements, and park recreation improvements were recommended and remain uncompleted. The Committee of Management, the sporting clubs and the Indigo Shire Council have been active partners in the facilitation of many of the projects completed. A number of improvements that were not identified in the master plan have also been undertaken over the last 12-year period.
- The community setting and the wide range of existing assets at Coulston Park contributes to the achievement of many positive community aligned strategies and outcomes acknowledged by the Indigo Shire Council. The site is recognised as a primary community hub for the district and no plans are evident for alternative or additional open space hubs in the near future.
- As the primary sporting park in Tangambalanga, and the site with the majority of sports and community 'support' infrastructure, Coulston Park has significant potential to contribute to the health and wellbeing commitments of Council within its sport and recreation and health and wellbeing plans.
- The range of different strategies with some alignment to potential benefits indicates that Council will need to consider a variety of views as to what community outcomes and resource investment should be prioritized for the Coulston Park site. This includes those advocates for formal sport, for recreation users, for community development, and for environmental sustainability.

Park Use Trends

The trends in general park use applicable to Coulston Park were examined for relevance in master planning directions. The implication is noted below:

- Increases in participation in informal leisure activity, including gymnasium, fitness exercise, walking, and bike riding reflect a desire to engage in activity that can be participated in at a time of the participants choosing. This informal activity, and the health and wellbeing benefits derived by the general community, should be reflected in the future provision considered at Coulston Park.
- There is a shift in the overall Tangambalanga population number forecast in the coming two decades that would potentially change the current demand aspects of use of Coulston Park. However, the change is occurring from a low township population base and the specific user group participation trends, and planning scheme development limitations, indicate that there is insufficient growth to warrant additional sports playing fields or courts. There is a need to provide for more diverse populations through improvements such as additional amenity provisions for female sport participation.
- The trends in community recreation participation indicate a growing inclination towards active recreation participation. Additional measures could be actioned at Coulston to enable the park to become further activated for youth recreation and health and fitness users and for social connection activities in alignment with Council health and wellbeing goals, strategies, and plans. The Tangambalanga and Kiewa sports clubs, and the existing facilities and amenities, represent a resource to deliver additional informal opportunities to the surrounding community by embracing newer sports participation models.





Site Analysis

An analysis of the existing infrastructure on site was undertaken to ascertain the general condition and likely future investment commitments relative to those existing assets. The site analysis acknowledged the following:

- The site has a history of sports and recreational club occupancy and use that presents a significant district sport storyline. The infrastructure to support those ‘club’ occupants has been developed, improved, and in some circumstances renewed, on a rolling timeline throughout the history of the park. The infrastructure development reflects a significant investment of time and finance from both the community and the Council.
- The overall size of the park is sufficient to have accommodated a range of sports user types ‘concurrently’ at key peak times throughout its history. However, the site now has around 80% of its open space developed as infrastructure for a range of existing user types and user groups. As parking and roadway access requirements and occupancy increase there will be a very small portion of informal open space remaining around the site.
- The park layout suggests that the site cannot easily accommodate new ‘additional’ sport facilities without the loss of some capability within existing sports users and existing facilities. The prioritisation of one activity over another would be required if a scope with additional facilities were to be considered. This extends to parking requirements where the site can accommodate existing uses but may find design and planning challenges in responding to users of additional major infrastructure where sports peak competition times overlap.
- There is significant investment value within the existing built and installed assets across the Coulston park site. This value is estimated to be around \$11,000,000 if replacement was required. Whilst there remains significant asset life in many key infrastructure elements, there are also a number of major sports specific infrastructure elements that require refurbishment in the upcoming 5 years.
- It is estimated that \$1,200,000-\$1,500,000 in capital investment could be required in the next 5 years to facilitate refurbishment and improvement works to existing sports assets and to maintain usability and functionality of all of the sports facilities at Coulston Park.
- Beyond the initial 5-year investment expectations, there is some general infrastructure within the park that requires ongoing asset improvement or reconstruction to ensure broad user functionality and community safety is maintained and to meet contemporary user amenity expectations. The estimated value of this investment is \$1,900,000 over the 5–15-year period.
- The sports field surface at the park is in relatively good condition and indicates that a sound turf maintenance regime has been implemented by the park tenant groups. Although the carrying capacity of the sports field has some limitations when extremes of weather are evident, a major reconstruction is not deemed necessary given the existing infrastructure in place and the limited capacity to finance the resulting extensive on-going maintenance increase of a fully sand based sports field profile.
- The buildings on site require some review and assessment to consider the internal refurbishment scope to accommodate new sports user types and desired community directions applicable to female friendly sports compliance as new participation trends evolve.

Compliance Assessment

An assessment of compliance to current sports peak body standards and guidelines was undertaken in reference to potential future replacement requirements. The results are noted below:

- Most of the sports surfaces at Coulston Park, that are used for competition or training meet current expectations expressed by sports peak bodies and regional associations in terms of size, layout and surface type. They remain functional for use to host competition as specified by the relative affiliate sports bodies. The exception to this statement is the two hard surface tennis courts, which no longer meet the evolved layout and runoff requirements of the sport.
- Some of the infrastructure installed to support sports competition and training activities at Coulston Park, such as floodlighting and fencing, will require complete replacement at end of asset life to ensure future compliance standard changes, ongoing functionality, community safety, and to maintain visual amenity.

- Almost all the sports peak bodies have instigated strategies recommending facility development as a basis for increasing participation and have established guidelines for the modern expectations of sport facilities and amenities. Despite this, very few peak bodies have any provision for financially supporting a transition process through funding programs.
- The evolving sports guidelines for facilities will increase the expectations for maintenance provision at the park. This particularly relates to court surface condition, sports field condition and bowls green condition. The provision of materials and specialist knowledge to undertake maintenance actions will increase throughout the 15-year term of the master plan.





Consultation Feedback

The consultation feedback received as a result of stakeholder and community engagement is summarised below:

- The current user groups and community stakeholders value and appreciate the current positive mix of formal sport, informal recreation and community activation aligned features at Coulston Park that serve the Tangambalanga and surrounding townships. The community feedback confirmed that the community centre and sports facilities provides a central place for activity that builds civic capacity within the district.
- The whole community recognise the role of the park and its infrastructure to the wellbeing of the community. In response, it is evident that many individuals are actively engaged in representative groups, including reserve committees, club committees and interest groups. Their contribution to project initiation, planning, development and fundraising is a significant aspect of the site's history and also vital to the future capacity to implement the proposed directions acknowledged in the master plan.
- The sports club consultations generated a significant amount of feedback regarding requests for both new infrastructure, and refurbishment of existing infrastructure at the Coulston Park site. The priority issues included future building replacements, additions and refurbishments, sports surface renewal, roadway and parking improvements, and park landscape development works.
- The maintenance of general amenity assets and landscape is of high importance to ensuring that the park remains functional to and services all community users. This was also highlighted in feedback comments which sought to enhance the visual look of the park in order to contribute to a wider sense of community pride. It was also acknowledged that the maintenance of buildings and infrastructure at Coulston Park is vital to obtain the asset life that is expected of new infrastructure at the time of construction. Comments referenced the need for greater support for ongoing maintenance actions. Infrastructure to support the effective maintenance of the park and the safe access and use of spaces should be considered where applicable, even where these aspects have not been raised by specific club users or committees in consultation.
- The general cross community feedback was supportive of the proposed development projects within the draft Coulston Park Master Plan, with general comments and surveys indicating that the projects will support community needs. However, there were also some objection and some support to future funding going towards some general participation elements including youth provisions and recreation equipment for the wider community. These were not acknowledged by some feedback as being high priorities.
- Some of the feedback comments referenced particular sports facility needs in alignment with club feedback received in the club specific consultation sessions. Council will need to consider how it responds to growing requests from sports clubs for funding and the ongoing sustainability of exclusive use sports specific facility investment.
- The extensive list of specific improvement requests means that there will be a significant need for Council, grant funding partners, and the committee and clubs to service facility investment needs and wishes to fulfill the requests of sporting groups at Coulston Park over the coming 15-year period.

Participation Trends

The participation trends for sports and recreation activities currently conducted at Coulston Park were examined for trends and changes. The findings are summarised as follows:

- The statewide sports participation trends in the club activities that facilities currently exist for within Coulston Park have experienced consistent participation levels in recent years and are unlikely to experience major changes in demand in the near future. Over the recent decade growth in female participation rates has occurred, whilst some falls in male participation rates in traditional sports has been evident.
- The Hume region participation rate trends have shown some increases and some declines on a seasonal and type of users' basis but have generally remained steady in overall participation numbers. A decline in formal competition numbers in some sports has abated with the introduction of a greater range of participation models for many sports, including entry level transition programs, female specific programs, and less formal competition structures.
- Sport participation comparisons indicate that sport participation is comparatively higher at Tangambalanga than those expected when applying national averages for a similar catchment size. This suggests that the quality of existing facilities are not a deterrent to participation in club sport at Coulston Park.

- The Coulston Park sports facilities service the needs of a relatively small geographic catchments due to the existence of comparative sport facilities in nearby townships or regional facilities in nearby Wodonga. This is especially the case with tennis where duplicate court facilities exist in multiple nearby township locations. However, it is recognised that many tennis facilities in the catchment are in need of asset upgrade, so facility quality may be a determinant of participation rates.
- The forecast changes in population total and demographic range for Tangambalanga will have a minor impact on the future potential participation. Maximum membership of sports clubs and participation in activities will be governed more so by the catchment potential and availability of alternate district sports sites and also alternate activity opportunities.
- Whilst there is no question that the new infrastructure needs and wishes expressed by the Clubs within Coulston Park have merit, there is a responsibility to examine whether each project is realistic through a feasibility analysis. This will ensure that programming convenience is not the primary factor in the level of infrastructure development considered.

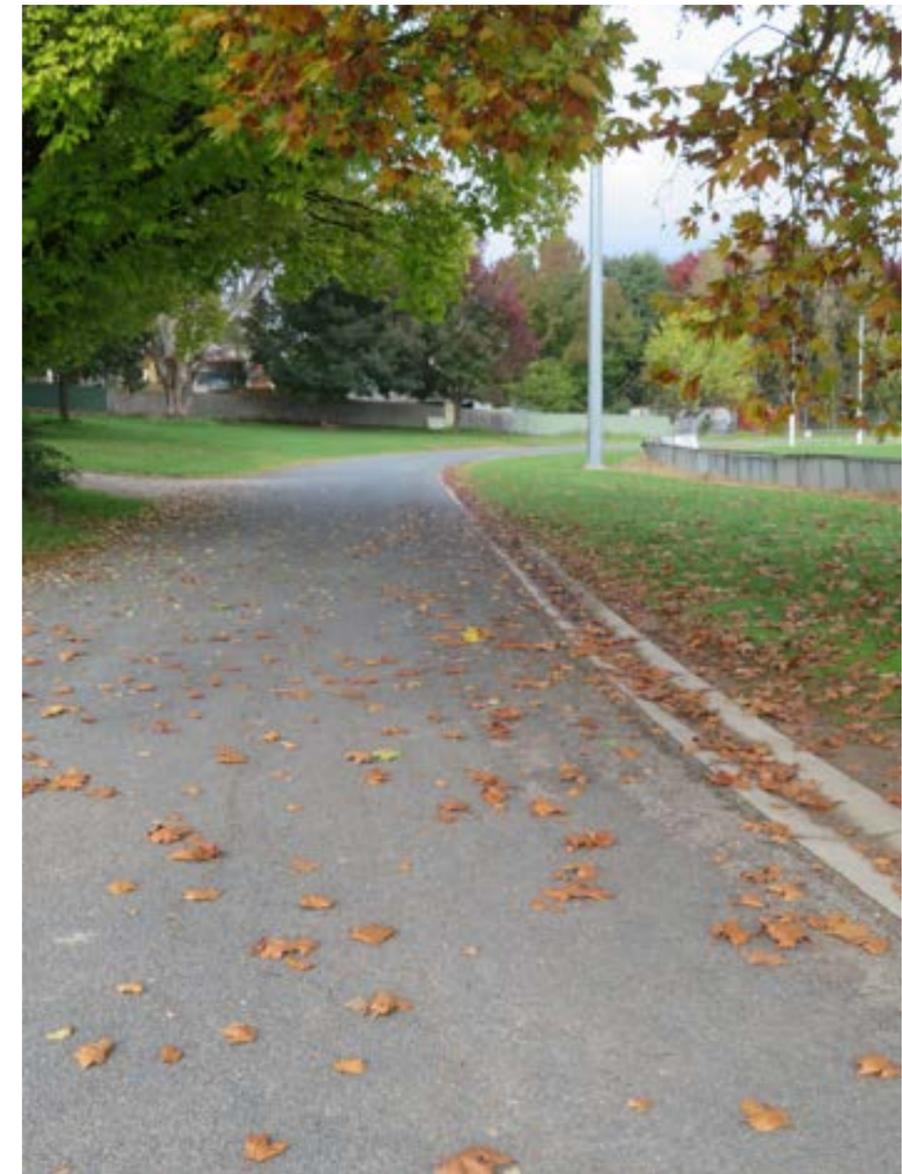




Strategic Positioning

The general strategic positioning relevant to Coulston Park's role in a regional and municipal wide sense has been considered and the following comments summarise the conclusions:

- Coulston Park and Kiewa Memorial Park provide adequate capacity and flexibility to deliver sporting opportunities to the Tangambalanga and Kiewa townships. These sites provide suitable size, scale and topography for shared occupancy for formal and informal sports and active recreation.
- Coulston park is the recognised 'home' base for football-netball, lawn bowls and tennis clubs where both competition and training activities are conducted. Therefore, the need to provide playing areas, support infrastructure, and access to social club, spectator amenities, and program administrative type spaces in the buildings on site means there is limited capacity to host new or additional casual sports users at the site.
- Whilst some residential users will walk to the park, the need exists for carparking to accommodate sporting competition users attending Coulston Park for the purposes of participating in formal district sport, for events, or for spectating. The current affiliations for football-netball, cricket, bowls and tennis teams extends across a significant region of townships within Indigo Shire and adjacent municipal areas. It is important to distinguish between the number of regular formal parking space requirements and the demand for overflow provisions to support peak competition and event requirements.
- At present there are no detailed and justifiable sports development needs in Tangambalanga or Kiewa that warrant major strategic expansion of the range of facilities currently available at Coulston Park. To further underline this finding, Coulston Park is nearing capacity in terms of limits on its scale and capability to support new additional sports facilities. Alternate short-term sports programming locations can be identified across existing local and regional sites to support fluctuations and trends in participation or additional sports growth.
- The facility improvement planning needs to reflect a future increase in population in Tangambalanga as acknowledged in regional planning profiles and resources and the fact that the site services a limited catchment. It also should reflect the development of new sports facility sites on the southern fringes of Wodonga and the impact those developments will have in relation to regional supply to meet sports specific demands.
- The priority functional values identified for the Coulston Park site is its ability to meet many of the outdoor formal sporting needs of the Tangambalanga community and also to provide an environment for informal active recreation activity. These values will be recognised as the main drivers in decision making as to considerations and priorities for future improvements. Other values, such as environmental habitat protection or climate change response contribution, will form a lesser priority for Coulston Park.
- It is recommended that the two existing entry points to be park are maintained with a possible additional entry point in future only considered subject to future development and occupancy of land to the north of the Coulston Park site. The two entry points allow for segregation of existing user groups at peak times of park occupancy as well as safer transition by pedestrians during match day conditions. The dual entry points with limited thoroughfare also provide greater delineation for disability parking, delivery and emergency vehicle accessibility.
- The retention and future upgrade of all six tennis courts at Coulston Park is subject to an assessment of participation and future sustainability for this project outcome. Whilst the enhancement of the four courts playing surface is viewed as a priority, the reconstruction of the existing hard courts should be subject to a district review of tennis court provision and sustainability by the Indigo Shire and peak tennis bodies.
- The secondary sports and recreation open space for the Tangambalanga/Kiewa community, at the Kiewa Memorial Park, is subject to floodway overlay and as such is unsuitable for development of some additional community and youth spaces. Coulston Park may need to play a role in supporting community agreed facilities development as the local population transitions through the current phase of new estate growth, and the new young families it attracts, into a more even population age group split. This will have an impact in the later years of the expected master plan term.



Coulston Park Master Plan – 2023

The Vision

Indigo Shire Council's Plan nominates a priority for "our community members have access to the services, activities and infrastructure that make it easy for them to stay connected and get involved in community life". This includes having connected and thriving townships within which there is attractive and diverse spaces that encourage community connection for residents and regional visitors.

Coulston Park can contribute to Council's realisation of its strategies and objectives by providing a setting and infrastructure that facilitates community engagement in diverse activities. As such the vision for Coulston Park is to be:

"A community space for the conduct of a range of community building activities including formal sports, active recreation, social development, and civic events."

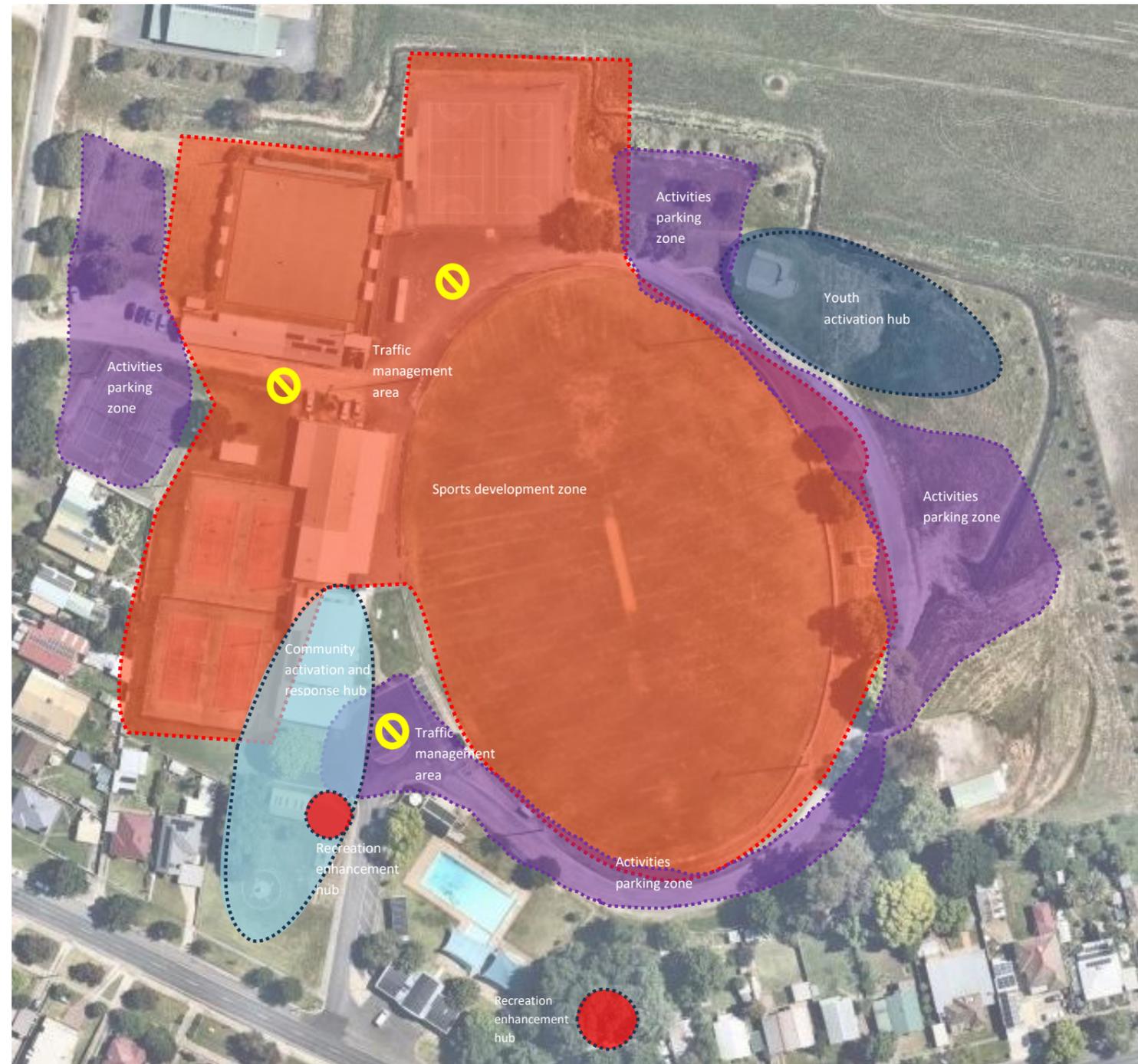
Towards this vision for Coulston Park and what the park will look like in future, the following key functional directions for the park are proposed:

1. Coulston Park will be a district and local level formal sports hub site for competition and training purposes.
2. Coulston Park will be a vibrant active recreation zone for a township wide catchment.
3. Coulston Park will provide a visually pleasing environment supporting opportunities for community and civic events and activities.
4. Coulston Park will provide a resource space for community development and community response actions.

The Development Zones

The strategic direction for the reserve is enhanced by the consideration of zones for targeted community groupings.

- ✓ The sports development zones represents the areas where sporting surfaces and support infrastructure will be considered and developed to meet sports peak body compliance and activation requirements.
- ✓ The youth activities zone represents the areas that will be utilised to provide youth-based activity options and where infrastructure to support youth engagement may be undertaken.
- ✓ The community activation and response hub represents the spaces and buildings that support civic and community activities and programs.
- ✓ The recreation enhancement hubs represent the spaces that will be used to establish general active recreation infrastructure to encourage health and wellbeing for the wider Tangambalanga community.
- ✓ The activities parking zone represents the areas that will be used to provide formal and informal parking options for participants and visitors to the reserve.
- ✓ The traffic movement and drop off circuits represents the areas that will be used to establish a safe pedestrian, participant drop off, and traffic movement space for busy sports activity and events days.





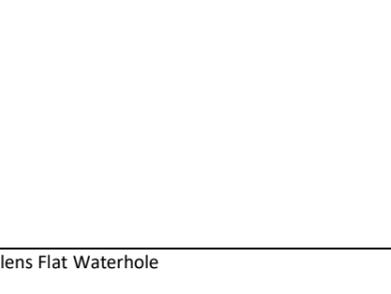
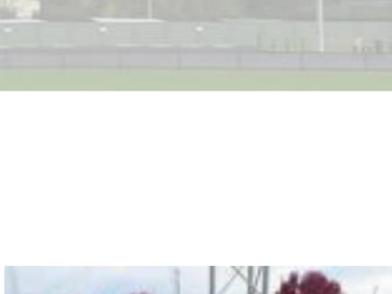
The Site Improvements

- ① Social pavilion extension envelope
- ② Male and Female change room provisions
- ③ Match day shelter and spectator apron addition
- ④ Tennis lighting improvements
- ⑤ Tennis court synthetic surface improvements
- ⑥ Netball facility activation
- ⑦ Strength themed exercise equipment
- ⑧ Activity and event service connections
- ⑨ Active informal sport play pad
- ⑩ Safety fencing
- ⑪ Future lawn bowls clubroom and amenity reconstruction envelope
- ⑫ Landscape improvements – shade, retaining walls and visual amenity
- ⑬ Southern entry landscape improvement
- ⑭ Standardised bollard and furniture selection and use
- ⑮ Downhill youth bike jumps run and urban skate addition
- ⑯ Men’s shed and maintenance shed compound
- ⑰ Northern carpark realignment
- ⑱ Pedestrian transition safe zones
- ⑲ Surround road sealed alignment and informal parking improvements
- ⑳ Activity and Event parking area additions





The Future Projects

<p>1</p>	<p>Social pavilion extension envelope</p>	<p>The Kiewa-Sandy Creek Football Netball Club are seeking to expand the social space to service members and visitors. The master plan proposes a building envelope that extends above the existing social amenities for any future expansion.</p>		<p>11</p>	<p>Future lawn bowls clubroom and amenity reconstruction envelope</p>	<p>The future lawn bowls clubroom and amenity reconstruction project involves the construction of new clubrooms and amenities building to replace the existing lawn bowls club building. The master plan proposes a development envelope on the west side of the existing lawn bowls green and the removal of the existing building.</p>	
<p>2</p>	<p>Female change room provisions</p>	<p>The refurbishment of existing change room facilities and/or the extension of change room spaces to provide for additional female participation. A number of alternatives aligned to the footprint of the two existing change room buildings is considered a priority for future enhancement projects.</p>		<p>12</p>	<p>Landscape improvements – shade, retaining walls and visual amenity</p>	<p>The landscape improvements project provides an improved visual amenity, visitor experience and user safety. It involves retaining walls to replace batters, planting additions and public seating a pedestrian line of travel points.</p>	
<p>3</p>	<p>Match day shelter and spectator apron addition</p>	<p>The match day shelter and spectator apron addition project extends the concrete apron and the overhead roof structure of the clubrooms and amenities areas east to the fence line to provide for all weather viewing of events on the sports field.</p>		<p>13</p>	<p>Southern entry landscape improvement</p>	<p>The southern entry landscape improvement project is the landscape development as proposed in the Tangambalanga Structure Plan recommendations. The project is to be facilitated in consideration of creating a space conducive to reflection in accordance with the existing war memorial installation.</p>	
<p>4</p>	<p>Tennis lighting improvements</p>	<p>The tennis lighting improvements project will focus on compliant competition LED floodlighting upgrade for the four synthetic courts.</p>		<p>14</p>	<p>Standardised bollard and furniture selection and use</p>	<p>The standardised bollard and furniture selection and use project is the adoption of a themed bollard and seating for the park to emphasise carparking locations, traffic restriction areas, pedestrian safety zones. The park furniture may be from a standardised township palette.</p>	
<p>5</p>	<p>Tennis court synthetic surface improvements</p>	<p>The Tennis court synthetic surface improvements project is the resurfacing of the four existing synthetic grass tennis courts. The project includes the improvement of court drainage, court fencing, court base and playing fixtures</p>		<p>15</p>	<p>Downhill youth bike jumps run and urban skate addition</p>	<p>The downhill youth bike jumps run, and urban skate addition is to enhance the youth space already designated by the skate bowl facility. The bike jumps run is to connect from the top of the eastern embankment to the base of the skate facilities which will be inclusive of a small urban skate layout adjacent to the existing bowl</p>	
<p>6</p>	<p>Netball facility activation</p>	<p>The development of new infrastructure to support activation of netball including second court shelter, seating and viewing terrace, play equipment, electronic scoreboard and safety fencing.</p>		<p>16</p>	<p>Men's shed and maintenance shed compound</p>	<p>The Men's shed and maintenance shed compound situates the two shed facilities together at the eastern side of the park. The project is subject to current site location considerations.</p>	
<p>7</p>	<p>Strength themed exercise equipment</p>	<p>The strength themed exercise equipment is the provision of two multiple use exercise systems for casual exercise activation. The equipment is positioned on a small, rubberised bitumen surround to provide for multiple users.</p>		<p>17</p>	<p>Northern carpark realignment</p>	<p>The northern carpark realignment project is the creation of safer vehicle movement patterns adjacent to the netball courts during event days. The project will create a more defined alignment of vehicle travel to alternate carparking and create drop off zones and safer pedestrian lines of travel during busy sports activities.</p>	
<p>8</p>	<p>Activity and event service connections</p>	<p>The activity and event service connections project is the extension of electricity and water supply connection points to the existing skate bowl and netball activation areas to support any youth or sport focused events and activities facilitated for that location.</p>		<p>18</p>	<p>Pedestrian transition safe zones</p>	<p>The pedestrian transition safe zones project will define applicable pathways for pedestrian movement around the site. This will include new paths, signs or road markings and vehicle restrictions.</p>	
<p>9</p>	<p>Active informal sport play pad</p>	<p>The active informal play pad provides a hard space for three-on-three basketball, shoot around or netball team preparation activities with multi-sport goal posts and adjacent seating. This is to form part of the youth space area.</p>		<p>19</p>	<p>Surround road sealed alignment and informal parking improvements</p>	<p>The surround roadway surface and informal parking improvements will the development and surfacing of informal carpark areas. The main roadway will have additional defined 'rollover' kerbs allowing for informal peak period carparking access adjacent to the roadway route.</p>	
<p>10</p>	<p>Safety fencing</p>	<p>The Safety fencing project is the replacement and enhancement of safety fencing across many areas of the park. The replacement includes new sports field fencing, new netball court fencing, maintenance compound security and boundary fencing improvement.</p>		<p>20</p>	<p>Activity and Event parking area additions</p>	<p>The event parking formalisation is the conversion of existing spaces into temporary carparking for busy event days with the use of bollards and markings to define informal to improve pedestrian and motorist safety.</p>	



Coulston Park Master Plan – 2023

The Concept Layouts - Vehicle and Pedestrian Flows



The vehicle and pedestrian movement actions will seek to achieve the following key outcomes within the park.

- The formalisation of the second entry point from Kiewa-Bonegilla Rd will provide an improved all-weather entry to the lawn bowls, netball and tennis user sites. The all-weather surface will also support accessibility to parking and delivery points on the western side of Coulston Park.
- Multiple activity dispersed parking areas will provide more distributed parking close to each of the sport and recreation activity zones, including the tennis and bowls facilities and the netball courts. This will ensure that traffic does not congest at one location within the park.
- The continuation of the all-weather ring road surface improvements into the netball drop off loop improvements will ensure that the roadway does not deteriorate due to traffic use and weather conditions and that drainage is improved. Rollover kerbs maintain easy movement to new match day overflow or disability parking areas.
- Provision of a safe off roadway pedestrian line of travel between the overflow parking zones, the new netball parking zone, and the pavilion buildings and courts. The carparks will support on-site match day park walk to the clubrooms, alleviating congestion at the south side of the netball courts. A pedestrian only restricted vehicle access area will be established in this area through the installation of bollards.
- The drop off loops will provide a small circuit to facilitate one way traffic movement and support safer sports participant drop off at the two key locations adjacent to the netball court and at the western side of the park.
- Ring road event closure with the retention of two separate vehicle entry points allows for dual options for vehicle access and egress when required for emergency services, disability parking accessibility, maintenance vehicle movement, goods deliveries, or major events control.



Coulston Park Master Plan – 2023

The Concept Layouts – Sport and Recreation Activity Zones

Youth Activation Zone

Key outcomes

- Youth space
- 2 bike jumps run from hilltop
- Second skate feature
- Ball sports pad





Sports viewing and shelter

Key Outcomes

- Shade and shelter
- Viewing Terracing
- Hard surface apron
- Spectator boundary seating
- Disability viewing area
- Integrated pedestrian connections



Bowls club future building relocation

Key Outcomes

- New pavilion
- New carpark
- Old pavilion removal
- Netball pavilion renovation



Key Outcomes

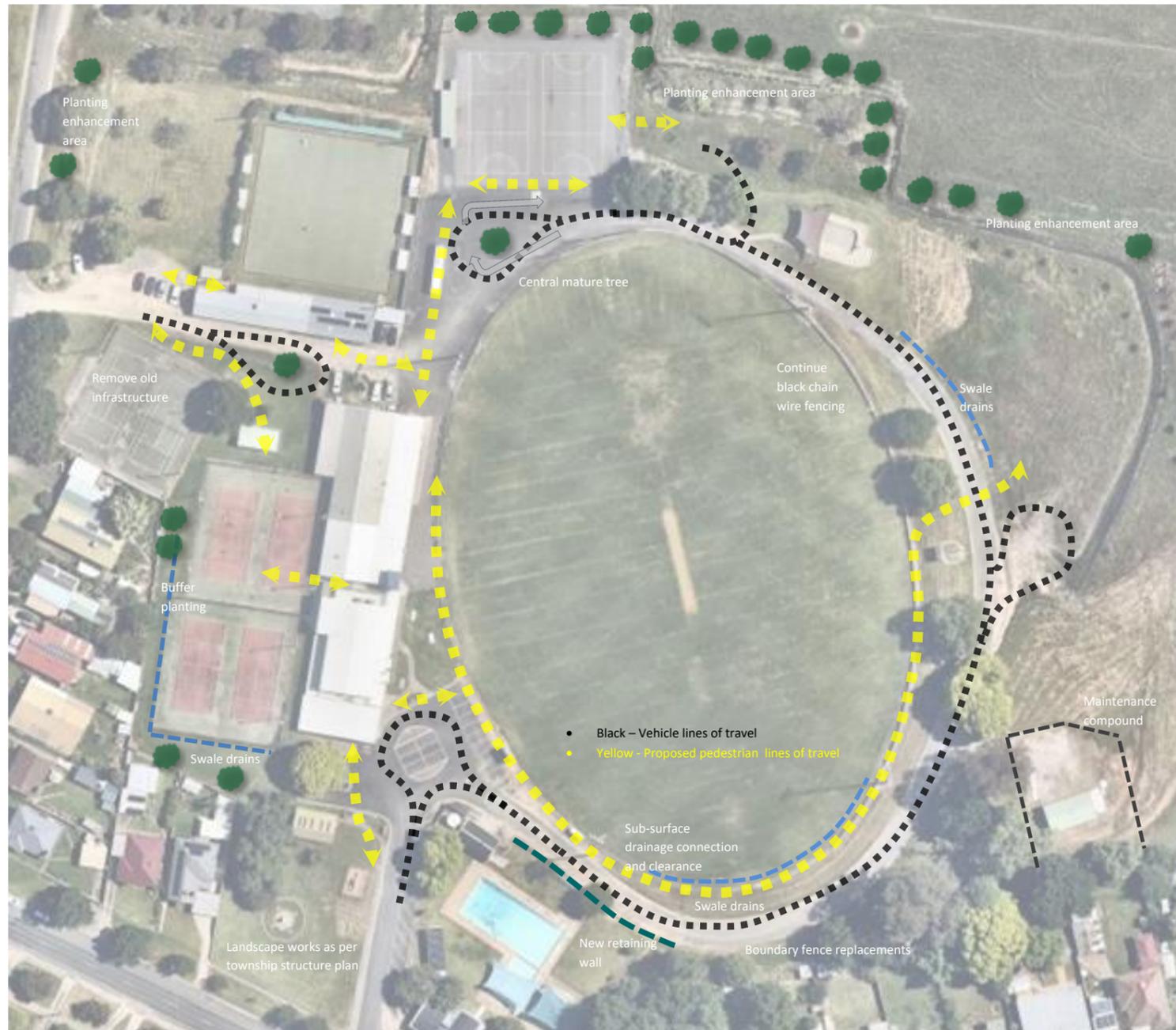
- New shelter
- New carpark area
- Electronic scoreboard
- Safety fencing
- Connection to ball sports pad
- Seating and viewing terrace
- Match day play space

Netball activation hub





The Concept Layouts - Landscape Development



The Landscape Development actions will seek to achieve the following key outcomes within the park.

- Improvements to sports field loading capacity through draining connection and pit clearance works to support surface runoff and subsurface percolation. Consideration to include 'staged' actions including re-grading or clearing of surrounds swale drains into pits, off field swale drains to divert water flows, drainage pit additions, and sand slitting or Verti-draining of sports surface.
- Improvements to surrounds of tennis courts to eliminate water flows onto courts and to allow for heavy rainfall to flow off of court surfaces. Clearing and re-sizing of drainage pits surrounding courts.
- Increase of shade availability on site for sports spectators and recreation users around sports field, tennis courts, skate bowl and lawn bowls areas.
- Improvements to visual amenity of park through buffer zone and fence line plantings and viewing seating installations. Tree planting and bollards to support traffic movement islands.
- Recommended standard colour palette of furniture and bollard types for use to include recycled plastic furniture.
- Pedestrian lines of travel crossing points to be protected with bollards and landscape to minimise vehicle movement over pedestrian walk paths. Main paths to be concrete or compacted toppings or granitic sand on road base and to be installed in staged approach.
- Black pipe rail and chain wire fencing replacements and improvements to increase safety of ball movement off the sports field and netball courts to adjacent roadways or parking areas.
- Installation of retaining wall at existing batter on south side of sports field roadway to allow additional roadway width for informal parking and pedestrian lines of travel improvements.



Coulston Park Master Plan Implementation Framework

The table shows the proposed masterplan actions together with information to support the future implementation process.

- Project responsible parties is the agencies or entities responsible for facilitating project development and project implementation.
- Project Priority Rating as determined by stakeholder and general consultation feedback.
- Project budget estimate as determined from scope expectations as a result of consultation feedback information and current cost structures.
- Project funding contributors are the parties deemed as prospective contributors to the project implementation capital costs.

Project / Action description	Project Responsible parties	Project Priority Rating	Project budget estimate	Potential Funding partners or contributors
1 Social pavilion extension envelope	Clubs / CPCOM / Council	L	\$1,000,000	Clubs / CPCOM
2 Male and Female change room provisions	Clubs / CPCOM / Council	H	\$600,000	Cricket Victoria AFL Northeast, Sport and Recreation Victoria
3 Match day shelter and spectator apron addition	Clubs / CPCOM / Council	M	\$60,000	Clubs / CPCOM / Council
4 Tennis lighting improvements	Club / CPCOM / Council	H	\$200,000	Sport and Recreation Victoria Tennis Victoria
5 Tennis court synthetic surface improvements	Club / Council	H	\$200,000	Sport and Recreation Victoria Tennis Victoria
6 Netball facility activation	Clubs / Council	M	\$40,000	Sport and Recreation Victoria Netball Victoria AFL Northeast
7 Strength themed exercise equipment	Council	L	\$70,000	Sport and Recreation Victoria
8 Activity and event service connections	Council	L	\$15,000	Council
9 Active informal sport play pad	Council	M	\$20,000	Sport and Recreation Victoria
10 Safety fencing	CPCOM / Council	M	\$20,000	CPCOM / Council
11 Future lawn bowls clubroom and amenity reconstruction envelope	Club / CPCOM / Council	L	\$600,000	Sport and Recreation Victoria
12 Landscape improvements – shade, retaining walls and visual amenity	CPCOM / Council	L	\$15,000	CPCOM / Council
13 Southern entry landscape improvement	Council	L	\$40,000	Heritage Victoria Council
14 Standardised bollard and furniture selection and use	CPCOM / Council	M	\$10,000	CPCOM / Council
15 Downhill youth bike jumps run and urban skate addition	Council	L	\$10,000	Sport and Recreation Victoria Building Safer Communities Program
16 Men's shed and maintenance shed compound	Men's Shed group / Council	L	\$100,000	Men's Shed Funding Program Dept.of Families, Fairness and Housing
17 Northern carpark realignment	CPCOM / Council	M	\$20,000	Council
18 Pedestrian transition safe zones	CPCOM / Council	H	\$20,000	Council
19 Surround road sealed alignment and informal parking improvements	CPCOM / Council	H	\$40,000	Council
20 Activity and Event parking area additions	CPCOM / Council	M	\$80,000	Council

The projects and directions proposed within this master plan are to be implemented in accordance with the principles articulated below:

- Each major project will be planned through a progression of phases to ensure that decisions are evidence based and effective application of financial resources. The phases will incorporate:
 1. Concept Planning
 2. Stakeholders sign off
 3. Concept design
 4. Funding profile
 5. Delivery Mgt
- Each project will follow a scoping process to define expectations and parameters for inclusion in the project brief.
- Once scope has been agreed and adopted, a schematic design phase will confirm the elements, scale, materials and finishes applicable to the project.
- The schematic design will enable a preliminary costing for the project for inclusion in capital works forward plans and grant application considerations.
- A risk assessment completed for all major projects acknowledging any potential economic, social, environmental and physical risks applicable within the project.
- A feasibility assessment will be conducted in accordance with the desired project outcomes to confirm and define measures of cost benefit.
- Project stakeholders will monitor grant funding opportunities available to the projects and will assess grant criteria against the project outcomes.
- Project information and investigation findings will be available to stakeholders to maximise funding opportunities aligned to democratic processes and evolving government priorities.

If all recommendations of the Coulston Park Master Plan are to be implemented, it would result in an estimated total investment of \$3,160,000.00 over the 10-15-year term of the masterplan.





Yackandandah Sports Park Master Plan

February 2024





Yackandandah Sports Park Master Plan – 2023

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Indigo Shire Council, as the facilitator of the Yackandandah Sports Park Masterplan, acknowledges the contribution of the Victorian Government.

Disclaimer

This Master Plan has been prepared at the request of the Indigo Shire Council to provide a future vision and specific direction for Yackandandah Sports Park in Yackandandah. The intent is for the document to be an internal reference for Council and community use. The Master Plan contains findings drawn from examination of information provided by a range of sources. Parks and Recreation Consulting take all reasonable steps to verify the accuracy of information obtained, however, we are not liable for any loss or inconvenience arising from use of findings interpreted from third party information.



Yackandandah Sports Park Master Plan – 2023

Introduction

The Yackandandah Sports Park is a diverse and important open space location for the Yackandandah community. The diversity of the open space derives from its capacity to support sports clubs, community groups, active and passive recreation users, and to host community events and activities. The park is one of two playing field sites within Yackandandah and is the home base for tennis, soccer, cricket, equestrian, and indoor stadium sports clubs. The park is the starting point for mountain bike and bushwalking trails and its proximity to the township centre and is an important connection to Yackandandah's historical and tourism features. This makes the park a vital resource for events and activities to underpin community participation.

The site has building infrastructure that is the cornerstone of social connection for clubs and community organisations, including clubrooms, function rooms, and storage spaces. The facilities provide amenities that support the sports and recreation activities and also provide for passive users of the reserve that just want to enjoy the open spaces and the landscaped park environment.

The park has a land area of 8.27 hectares with a direct interface with large crown land bushlands and the Yackandandah Creek. The park is made up of three parcels of land with two owned by the Indigo Shire Council and the third owned by the crown. The benefits of the park and the activities that take place within extend across many of the positive community objectives espoused in the Indigo Shire Council Plan, including environmental, physical health, social health, and connectivity values. For this reason, it is important to ensure that Yackandandah Sports Park is resourced and managed in a responsible, sustainable manner so that it continues to provide benefits into the future.

The Master Plan Purpose

In partnership with the sports park committee, Indigo Shire Council has established the Yackandandah Sports Park Master Plan to help guide future decision making and determine resource allocation for asset development at the park. The range of functional spaces the park affords, and the variety and number of people that use the spaces, necessitate that a master plan process be undertaken to define how the park will service the community in the next 10–15-year period. The Master Plan will provide guidance to Council to ensure future development of infrastructure supports increased participation, fiscally responsible future investment, and considers current and future recreation needs.

The main aims of the Yackandandah Sports Park Master Plan are:

- To examine how Yackandandah Sports Park can contribute to the health and wellbeing of the Indigo community.
- To investigate the needs of stakeholder groups and individuals engaged in activities at Yackandandah Sports Park.
- To serve as a reference as to the suitability and priority of any proposed projects at Yackandandah Sports Park.
- To support the application process for grant funding for facility improvements at Yackandandah Sports Park.
- To identify aspirational outcomes and actions for the Yackandandah Sports Park site for the foreseeable future.

The Master Plan Process

The process of investigation for the Yackandandah Sports Park Master Plan included engagement with club and community group representatives and stakeholders, and wider general community engagement through the Engaged Indigo feedback portal. A workshop was conducted with selected stakeholders to clarify and expand on important issues as part of the information gathering process. The views and ideas from these consultations and the analysis of data from a wide range of sources form the basis of the discussions in this document.

The Master Plan development process included:

1. Internal records and historical review
2. Review of current strategy documentation
3. Stakeholder engagement process
4. Site analysis and identification of key issues
5. Review and confirmation of site strategic directions
6. Establishment of Draft Master Plan directions and actions
7. Re-engagement with the primary stakeholder group
8. Community consultation with Draft Master Plan
9. Review and Adoption of Final Master Plan

The list of primary stakeholders included:

- Yackandandah Tennis Club
- Yackandandah Cricket Club
- Yackandandah Riding Club
- Yackandandah Soccer (Football) Club
- Yackandandah Scouts
- Yack Mountain Bike Club (Yack Tracks)
- Yackandandah Sports Park Committee of Management
- Yackandandah Sports Park Community Representatives
- Department of Energy, Environment, and Climate Action (DEECA Wodonga)

The methodology used in the development of the Yackandandah Sports Park Master Plan includes the collection of feedback from stakeholder groups; site assessment, identification of key issues through consultation, and investigation of the likely implications associated with these issues. The Master Plan Investigation findings outlined in this report form the basis of the Master Plan response and directions going forward.

Scope of Master Plan

In a geographic context, the scope of this Master Plan is focussed on the 9ha area of the Yackandandah Sports Park site in Yackandandah as shown on the sketch below. However, the master plan process includes an assessment of the common themes and linkages with other sport and recreation resources and places surrounding the Yackandandah Sports Park.

From a functional context, the plan investigation includes the assessment of site features, sports infrastructure, access and carparking, and identification of distinct user issues associated with Yackandandah Sports Park. Connectivity to the catchment, planning scheme influences, and adjoining land uses is also examined relative to the challenges or opportunities for the Yackandandah area. The Yackandandah Sports Park Master Plan is an Indigo Shire Council and community working document, which will be used to guide and prioritise future directions for the park.



Yackandandah Sports Park Master Plan – 2023

Investigation and Consultation Findings

In developing this Master Plan a detailed investigation of the site and a thorough consultation process was undertaken. The findings and implication of that analysis was documented in a Yackandandah Sports Park Master Plan Investigation Report. As a result, this Master Plan responds to the investigation findings summarised below.

Strategic Literature Review

The strategies and plans for the Yackandandah and Indigo communities have been reviewed and considered for their influence on the future directions for Yackandandah Sports Park. The summary findings are as follows:

- The Yackandandah Sports Park Master Plan (2006) provided guidance for decisions, directions and developments over the past 17-year period. During that time, the Committee of Management and the community group users have been active partners in the facilitation and realization of many projects within the park. A lot has been accomplished during the term of the initial master plan.
- The versatility of the Yackandandah Sports Park in terms of its potential uses, and its location adjoining state forest lands close to the township centre, means that the site contributes to community life in a number of different ways. The demands for infrastructure to meet needs within the site and also to support evolving needs in adjoining locations will be significant in the new plan. As such, each of the management entities support the future enhancement of the park through evidence based sustainable master plan actions.
- There are multiple strategies and plans for the Yackandandah area and also for the whole Indigo Shire that acknowledge the potential for the Yackandandah Sports Park to support 'outcomes' targeted within those strategies and plans. However, the existence of Butson Park as a key sporting reserve, and Sir Isaac Isaacs Park as a key passive reserve, provide Yackandandah with multiple open space options to contribute to the health and wellbeing commitments of Council within its sport and recreation aligned strategies and plans.
- The range of strategies with some alignment to Yackandandah Sports Park user benefits means that there will be a variety of views between sport, environmental, and recreation users as to what community resources should be positioned and prioritised at the Yackandandah Sports Park site. These views are captured within the consultation and community engagement processes of multiple documents including the Yackandandah Place Plan, the Active Indigo Recreation Plan, and the Indigo Destination Game Changer.



Reserve Use Trends

The trends in reserve use applicable to Yackandandah Sports Park were examined for relevance in master planning directions. The implication is noted below:

- There is currently a balance between the active recreation, passive recreation, and environmental appreciation visitors. The active recreation users tend to be regular users in accordance with events or activities and the passive recreation users have one off or infrequent visits. Whilst the peaks of use occur on weekends and major events, there is a fairly even spread of attendance across the seasons.
- Some of the user groups and user types within the reserve have changed over time, and others have had a relatively short timeline of participation. A couple of the recent user groups have a relatively minor stake or investment in the infrastructure at the reserve and are beneficiaries of the contributions of those that have implemented projects in the past. Some of the historic user groups have made a significant contribution to capital project development at the Sports Park over a long period of time.
- The site can be described as relatively mature in terms of its development progression. Whilst there are pockets of land that are undeveloped, there is limited scope for any alternate major new developments, or for redefining of the key purposes of the park. The specific user group participation trends for tennis, basketball, cricket, soccer and other indoor court sports, indicate that there is currently insufficient numbers to warrant consideration of additional formal indoor or outdoor sports courts, or additional open sports field areas.
- Yackandandah Sports Park site is in a prominent location to residents of and visitors to Yackandandah as it is walking distance to the Yackandandah Primary School site, the central business district, and the western and southern residential housing catchments.
- There has been a strong history of community ownership and commitment to the management and development of the Yackandandah Sports Park open spaces and public facilities and infrastructure. Participation in the Sports Park Committee has remained consistent over a long period of time with club or community group delegates as well as general community involvement. The basis for this involvement has been the non-exclusive nature of the sports park spaces.
- The features of the site currently allow for community access to most parts of the Sports Park site with exclusive use only applicable to buildings or to sports areas during sports club use. Where gates have been installed there has been some contention about general community access to the spaces and the overlaps of use across various user types.
- Whilst the environmental opportunities afforded at the park are not deemed as activities, they represent a connection to nature that contributes significantly to wellbeing and recovery for individuals and for groups. This connection extends to people visiting the park simply for the sense of place and peace that is derived from the combination of the creek flows, the bushland and the wetlands.
- It is evident that there are many different users of the park and that these users will seek varied environments and will have diverse needs and expectations. For some groups it is a home club base, whilst for others the park is a launching place or hub for connection to other activities. The crucial aspect of analysis for these user groups and individuals is whether there are alternate preferred township locations for these activities in Yackandandah, and if not, what infrastructure is required to support these user's needs at the Sports Park.

Yackandandah Sports Park Master Plan – 2023

Site Analysis

An assessment of the existing infrastructure on site was undertaken to ascertain the general condition and likely future investment commitments relative to those existing assets. The site analysis acknowledged the following:

- There is significant investment value within the existing built and installed 'hard' assets across the Yackandandah Sports Park site. This value is estimated to be around \$5,000,000. Whilst there remains significant asset life in many key infrastructure elements, there are a number of sports and recreation specific infrastructure elements that will require refurbishment in the coming 5 -10 years.
- The soft assets at the site hold significant value and include the historical tree groves, wetland improvement works, the bushland areas, and the creek frontage access points. Most of these natural assets are in good condition with no major disease or infestations impacting their quality. Some concerns exist in certain spots where minor weed spread has occurred, where bushland has been damaged, or where creek flood waters have damaged the creek banks, but these are responded to through specific works where funding is available through the land care management agencies or regional land authorities. On going actions to further improve environmental aspects is proposed in this plan.
- It is estimated that \$200,000 in capital investment could be required in the next 5 years to facilitate refurbishment and improvement works to 'existing' sports and recreation assets and to maintain usability and functionality of the sports facilities at Yackandandah Sports Park. Beyond the initial 5-year investment expectations, there is existing infrastructure within the park that requires ongoing asset improvement as well as reconstruction infrastructure to ensure broad user functionality and community safety is maintained and to meet contemporary user amenity expectations. The estimated value of this investment is \$400,000 over the 5–15-year period. As an extension to this, proposed new infrastructure, is estimated to require investment of between \$520,000 and \$720,000 depending upon final project scope.
- The sports field is a crucial sports park asset due to the fact that it is a large flat open space that can service both formal sport and informal recreation as well as events and community activities. The carrying capacity of the sports field has some limitations when extremes of weather are evident. However, the current sports specific occupancy does not necessitate a full refurbishment of the sports field. Basic measures to assist with water percolation through the surface and heavy rain disbursement will support the ongoing sports field surface condition.
- Most of the landscape elements at Yackandandah Sports Park are in reasonable condition and with asset repair or maintenance, and some improvement or replacement, will continue to service the users of the park. It is important to distinguish the nature of the use of infrastructure, in terms of community of exclusive use, to determine maintenance responsibilities.

Compliance Assessment

An assessment of compliance to current sports peak body standards and guidelines was undertaken in reference to potential future replacement requirements. The results are noted below:

- The infrastructure at Yackandandah Sports Park that is currently used for competition or training, meet current expectations expressed by sports peak bodies and regional associations in terms of size, layout and surface type. These spaces and courts remain functional for use to host competition as specified by the relative affiliate sports bodies.
- Some of the infrastructure installed to support sport and recreation users will require replacement at end of asset life to ensure ongoing compliance, functionality, community safety, and to maintain visual amenity. Whilst the compliance of park furniture and signage is not clearly specified by standards, the compliance assessment falls under the umbrella of risk assessment and risk mitigation. Assets that have risk associated with their use should be removed as part of management oversight or have signage provisions to direct use.
- The compliance assessment relative to the creek flows and the wetlands water body is not defined by regulatory obligations applicable to the management parties including Indigo Shire, Department of Energy, Environment, and Climate Action, or the committee of management. Suffice that the wetlands and creek flows are monitored for general safety of water condition and reported as a hazard to the regional water authority where concerns are raised.

General Participation Trends

The broader participation trends for activities currently conducted at Yackandandah Sports Park were examined for trends and changes. The findings are summarised as follows:

- Some of the sports activities that facilities currently exist for in Yackandandah Sports Park have experienced only minor changes in participation levels in recent years, whilst others have experienced continued increases. Sports participation trend data suggests that it is unlikely that sports will experience major changes in the near future unless a regional change in facility provision occurs. This may be the closure of existing sites or the development of new ones. The facility improvement planning needs to reflect the current capacity requirements of sports but also must have an identified strategic view as to future participation.
- The trends in community recreation participation indicate a growing inclination towards informal active recreation participation as an alternative to formal sport participation. General increases in participation in recreation activity, including fitness exercise, walking, and bike riding reflect a desire to engage in informal activity that can be participated in at a time of the participants choosing. Measures to enable the park to become further activated for active recreation and health and fitness users and for social connection activities in alignment with Council health and wellbeing goals, strategies, and plans should be reflected in the future provision considerations at Yackandandah Sports Park.
- The passive recreation use of the park, and the focus on tourism promotion within Yackandandah warrants that a landscape plan and park furniture theme should be established to maintain the visual amenity of the park and to refresh the park as a location for visitors to Yackandandah. The sports park should support township wide 'place' objectives.
- The forecast changes in population total and demographic range will not have a significant impact on future potential participation in any of the activities at the sports park. Maximum membership of sports clubs and participation in activities will be governed more so by the catchment potential and availability of alternate district sites and the quality of opportunities they present. However, the enhancement of spaces could play a role in activating people from within the local community and thereby marginally increasing participation in healthy and active pursuits.
- The participation rate trends for tourism aligned to activities such as cycling, historical, and environmental interests have shown significant growth across the Hume and Indigo region in the last 10 years (excluding covid years numbers). Some of this increase is as a result of clear strategies to attract visitors and to encourage economic growth across the townships in the region.



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Consultation Feedback

The consultation feedback received as a result of stakeholder and community engagement is summarised below:

- The whole Yackandandah community recognise the role of the park and its infrastructure to the wellbeing of the community. As a result, many individuals are actively engaged in representative groups, including the park committees, club committees, and interest groups. Their contribution to project initiation, planning, fundraising and implementation is a significant aspect of the Yackandandah Sports Park story and also vital to the future capacity to implement the proposed directions acknowledged in the master plan.
- The committee and tenant user groups consultations acknowledged a range of specific requests for additional new, or refurbished, infrastructure investment at Yackandandah Sports Park. A number of requests were targeted towards infrastructure for the exclusive use of the individual sports club members, whilst others were for general publicly accessible infrastructure.
- There will be a significant need for DEECA, Indigo Shire Council, grant funding partners, the management committee, and the clubs, to service facility investment needs and wishes to fulfill the requests of sporting and recreation groups at Yackandandah Sports Park.
- The committee and community group consultation identified a wide range of management, maintenance and user issues applicable to the groups ongoing role of land manager for the Yackandandah Sports Park. The consultation also highlighted areas where conflict arose within shared use of park spaces. The master plan will seek to support solutions for these issues with physical actions where possible, but the focus on collaboration and shared understanding will be necessary to progress future facility directions and improvement actions.
- The committee and community group consultation provided many ideas for new activity provision but also targeted specific actions around amenity improvements and support infrastructure, such as public toilets, playground equipment and seating. The consultation also indicated a passion in the community for retention of the environmental aspects of the park and the need to enhance these areas with walking trails. The feedback recognised that there had been conflicts between some user types where use of the park overlaps.
- The committee and tenant user groups consultations acknowledged that there are some ongoing management and policy matters evident in the community management and maintenance model in place for the Yackandandah Sports Park site as it grows in relevance to the wider Yackandandah community. In particular, the discussion around the level of shared responsibilities applicable to site maintenance and to capital improvement investment.
- The general community on-line public consultation acknowledged the desire for the sports park to retain the county feel whilst also supporting sports clubs and community activities. The broad spread of community feedback, across many park values, demonstrates the challenges with balancing the needs of groups and individuals on a local front and within a greater regional context.
- The on-line public consultation process findings also indicated that the majority of people (74%) responding to the draft master plan survey visited the Sports Park site either weekly or 2 to 4 times per week. This confirmed that most survey participants were from sporting or recreation organisations linked to the park. A smaller cohort (10%) were daily users that would likely be using the park for informal activity such as dog walking.
- There was an even ratio of responses recorded nominating support for the different sports specific and general recreation project proposed via the on-line survey. The public amenities block, the pump track development, and the walking path and connection improvements received the greatest number of check box ticks.
- Ten percent of survey respondents were not supportive of particular elements or proposed changes or projects within the draft master plan. Those that objected provided comments that reflected very different themes. This included that the draft master plan presented an overdevelopment of the natural environment, that there was an underrepresentation of key user additions, that only historical users of the park should be retained as is, and that some recommended community additions were not necessary for Yackandandah.
- There was no consistent objection to any of the particular directions raised in the draft master plan. The parking, traffic movement and landscape actions were supported. Some of the objections were specifically contrasting to an extent that they presented competing positions by user groups of the park. A number of objections failed to consider or value the needs of an alternate user group and the need to compromise in a community resource setting.

- The community engagement drop-in session was well attended by two specific groups of participants. These being the riding club members and the bike trails users. The attendees presented questions and contributed comments relating to the specific requirements of their chosen activity moving into the future. Some community group members followed up community engagement drop-in session attendance with written submissions directed to Council. Within these submissions were a number of comments and responses in relation to the detail within broad actions within the draft master plan and the expectations around the location of new or re-aligned infrastructure recommended within the park.
- There was also comments in the written submissions noting what the priorities should be in relation to initial park development projects. Each entity represented were highlighting the participation or membership growth in their respective activities and the need to make improvements as soon as possible.



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Strategic Positioning

The general strategic positioning relevant to Yackandandah Sports Park's role in the township and regional sense has been considered and the following comments summarise the conclusions:

- The Committee of Management have played a significant and positive role in establishing Yackandandah Sports Park as a community resource. Despite the different ownership aspects, the committee brings together the user group representatives, with local committed volunteers, and connects with the government authorities on important matters relative to the management of the reserve. Their contribution and direction is highly valued in the process of the master plan development.
- The designation of the Yackandandah Sports Park land as Public Use Zone will require some interpretation of planning controls and impediments relevant to the ongoing occupancy and development of the reserve for sport and recreation purposes. This may arise from the need to consider proposed actions in reference to the classification of "other public use" within the planning ordinance.
- Council would need to seek approval from DEECA for any major developments proposed for Yackandandah Sports Park especially if changes proposed that impact the owner agencies stake in the site or the adjoining land or are outside of the agreed or permitted uses. This may be particularly pertinent to the impact of building or infrastructure proposals to the creek catchment flows or to the potential for inundation or bushfire management implications on adjoining bushland properties.
- The Yackandandah Sports Park site has a small amount of scope to support and encourage greater active and passive recreation usage by the general community at key spaces in the park. However, there are alternate locations in Yackandandah that also offer 'hub' settings and existing infrastructure for 'passive' recreation engagement, and environmental activity engagement. Duplication of infrastructure should be considered only where it is clearly identified within a township wide accessibility analysis or where specific infrastructure is to service a targeted Yackandandah catchment.
- The park is the recognised 'home' base for cricket, tennis, soccer, and equestrian clubs for the conduct of both competition and training activities. Therefore, the need to provide support infrastructure and access to social and spectator amenities, and administrative type spaces in the buildings on site is recognised. However, introducing new activities that would require additional exclusive use of parts of the site could be to the detriment of many other community users or community offerings. Consideration should be given to increasing the instances where resources are shared.
- Whilst some residential users will walk to the park, the widespread user types indicate that a need exists for carparking areas to accommodate sporting and recreational users attending Yackandandah Sports Park for the purposes of participating in formal local sport, for key events and for connecting into surrounding trails and other land use activities. This includes accessibility and safe movement around the park for vehicles transporting equipment and horses.
- Yackandandah Sports Park and Butson Park currently provide 'adequate' capacity to deliver formal sporting opportunities to the Yackandandah township. The sites provide open space for shared or exclusive occupancy for formal and informal sports and active recreation. The other traditional township sporting activities are accommodated at other township locations, including the bowls club site and the golf club recreation reserve. Therefore there is no evidence of latent demand for alternate sporting activities to be hosted at the sports park.
- The master plan development process and the community consultation findings confirmed that there is a diverse and equal array of functional values identified for the Yackandandah Sports Park site. These include sport, active and passive recreation, events and community activities, and environmental outcomes. There are no particular values that best represent the park above all others. For this reason the determination as to future directions and priority projects and will need to include an analysis of the impact of projects on other values evident within the reserve. Compromises will be required to achieve the most impartial outcomes for all interests within the community.
- The Yackandandah Sports Park site has some challenges in terms of future management directions and resourcing as a result of the existing multi-agency land ownership situation. This is further exacerbated by the government department land management of adjoining properties and the transition of land uses across these boundaries. In particular, the issues highlighted are around the level of responsibilities applicable to site maintenance and to capital improvement investment. The increasing cost of materials and supplies to facilitate reserve improvements is impacting the capacity to complete planned actions. The role, commitment, approvals, and contribution of each of the government and community parties involved will need to be agreed to ensure there is cooperation to implement future park enhancement projects.
- Whilst resourcing for the enhancement of the Yackandandah Sports Park is limited by the availability of grant opportunities and volunteer contributions, the identification of an overall vision for the site, with various individual projects and processes, will influence the commitment of all parties. The analysis also acknowledged that minor improvements and enhancements to many areas throughout the reserve will provide a much-improved community perception, community connection, and civic pride outcome for the community.



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The Vision

Indigo Shire Council's Plan nominates a priority for "our community members to have access to the services, activities and infrastructure that make it easy for them to stay connected and get involved in community life". This includes having connected and thriving townships within which there is attractive and diverse spaces that encourage community connection for residents and regional visitors.

Yackandandah Sports Park can contribute to Council's realisation of its strategies and community objectives by providing a setting and infrastructure that facilitates community engagement in diverse activities. As such the vision for Yackandandah Sports Park is to be:

"A place that provides for connection and engagement with a natural environment and supports a range of formal sports and informal active and passive recreation pursuits."

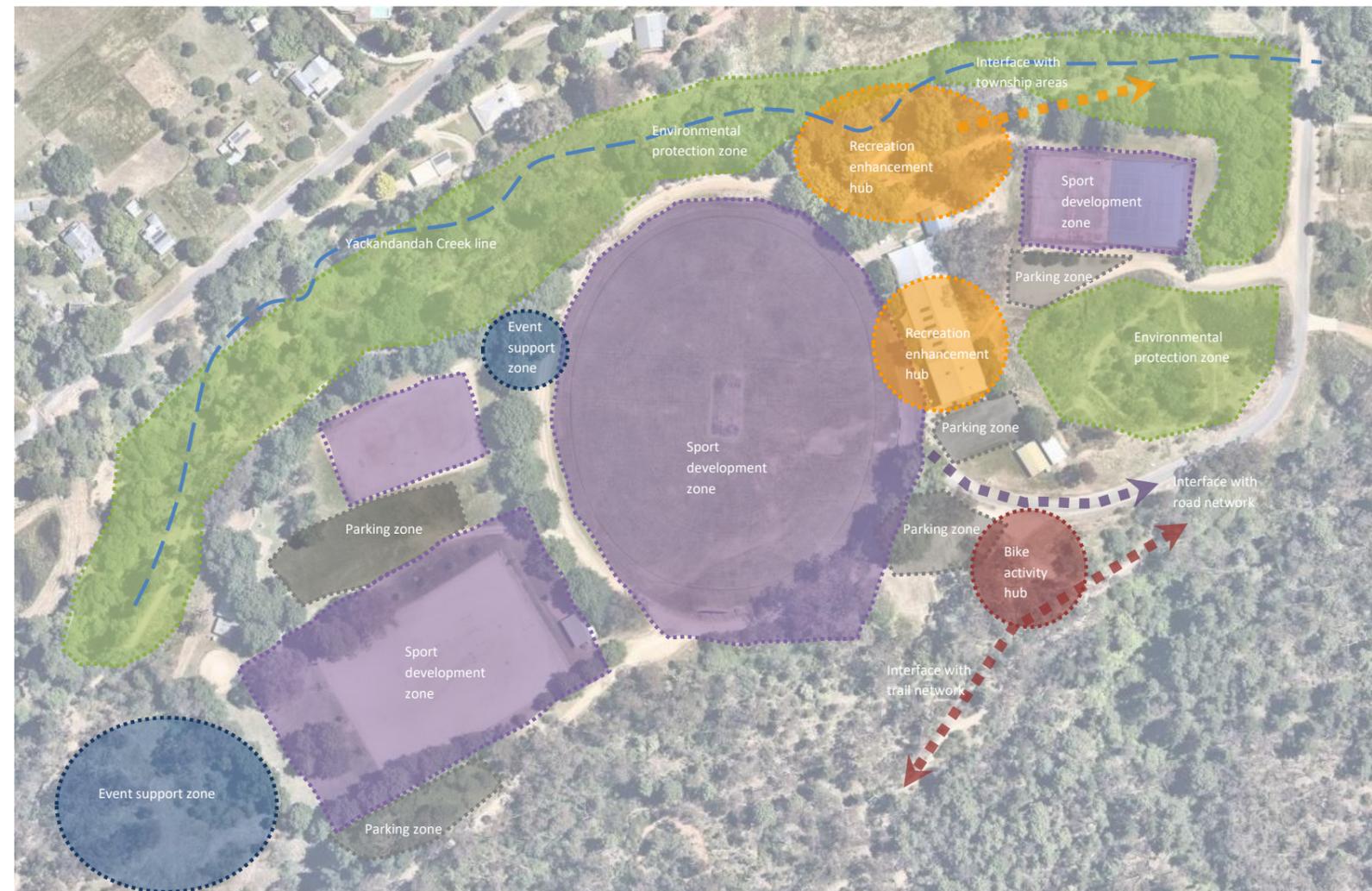
Towards this vision for Yackandandah Sports Park and what the park will look like in future, the following key functional directions for the reserve are proposed:

1. Yackandandah Sports Park will be a diverse open space providing opportunities for active sport and recreation participation.
2. Yackandandah Sports Park will provide a visually pleasing natural and built environment supporting visitors and community events activities.
3. Yackandandah Sports Park will provide a safe and varied setting promoting local health and wellbeing.

The Development Zones

The strategic direction for the park is enhanced by the consideration of zones for specific targeted functional outcomes:

- ✓ The environmental protection zones represent the areas where the natural environment will be fostered and maintained to encourage and protect waterways, flora and fauna.
- ✓ The recreation enhancement hubs represent the spaces that will be used to establish general active recreation infrastructure to encourage health and wellbeing activation for the local and regional community.
- ✓ The event support hub represents the areas that will be utilised to support events and where infrastructure to facilitate event conduct may be established.
- ✓ The activities parking zones represent the areas that will be used to establish parking zones and to promote safe traffic and pedestrian movements for participants and visitors to the park.
- ✓ The bike activity hub will provide the area where infrastructure to promote and support local and regional trail visitors will be established.



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The Site Improvements Locations

- ① Public amenities block
- ② Road alignment and improvement
- ③ Pedestrian and traffic separation
- ④ Playground development
- ⑤ Pump track development
- ⑥ Cricket net relocation
- ⑦ Mountain bike trail head parking
- ⑧ Wetland and creek frontage improvements
- ⑨ Outdoor exercise equipment
- ⑩ BBQ facilities and picnic amenities
- ⑪ Maintenance shed
- ⑫ Walking path and connections
- ⑬ Sports field training lights
- ⑭ Event parking enhancement
- ⑮ Community battery housing
- ⑯ Riding Club and event amenities improvements
- ⑰ EPIC Trail re-alignment



Yackandandah Sports Park Master Plan – 2023

The Future Projects Descriptions

- 1** Public amenities block

The provision of public toilets to service park users and events and activities visitors. The public toilets are to be positioned at an accessible central location in the park to allow for use by multiple public tenant and visitor groups. The public amenities will include drinking tap water supply.
- 2** Road alignment and improvement

Re alignment of a section of roadway to provides a more direct line of travel for riding club users from the south side of the wetland to the south side of the sports field. The relocation of the cricket nets to a position adjacent to the south end of the sports field requires that the road is realigned to the rear of the nets. New alignment is to be constructed with an all-weather surface. Existing roadway to the sports hall building remains in place.
- 3** Pedestrian and traffic separation

The pedestrian and traffic separation semi-formalises some sections of parking to improve safety for pedestrian movement to pavilion and playing areas. This includes restrictions on traffic flows adjacent to the pavilion and sports hall building. The current parking methodology is informal.
- 4** Playground development

The playground development responds to the recommendations of the Play space Strategy and community feedback. The playground will be a 'local' categorised facility with a focus on natural materials design style to reflect the environmental feel.
- 5** Pump track development

The pump track provides a resource for children to develop skills required in mountain bike trail riding. The facilities support trail safety and provide prerequisite activity for children seeking to be active on the EPIC trail sections. The location of the track is aligned to the access point for the start of the bush trails.
- 6** Cricket net relocation

The development of new cricket training nets will include the establishment of a single pitch pad with capacity for divided lanes and an enclosed compliant netting roof. The nets utilise the sports field surface for bowler run-ups and for hitting safety into protected zones.
- 7** Mountain bike trail parking

The mountain bike trail parking provides a place for all day parking connected to the EPIC trail alignment. In support of the parking to trail connection, the trail and existing signage will be positioned on the south side of the sports park. This provides a degree of separation between dog walkers, Creekside trail users and bike trail riders.
- 8** Wetland and creek frontage improvements

The wetland and creek frontage improvements continue the process of pest vegetation removal, strengthening bank stability and replacement planning. The improvements also include restriction of traffic into areas requiring greater protection from erosion.



- 9** Outdoor exercise equipment

The outdoor exercise equipment provides equipment for strength and mobility exercise. The equipment will be multi-functional and placed on a bitumen surround pad for all weather access.
- 10** BBQ facilities and picnic amenities

The BBQ facilities will support the existing picnic space at the north end of the pavilion and sports hall building. The BBQ amenities will be positioned within the shade lines of the elm trees where existing picnic features are currently located.
- 11** Maintenance shed

The maintenance shed is the provision of a shed to support maintenance activities within the sports park. It is to store plant, equipment and materials to assist works at the park. Where possible an existing shed may be repurposed for maintenance storage.
- 12** Walking path and connections

The walking path and connections enhances existing or establishes additional lines of pedestrian travel around the sports field and creek lands area. This supports local users of the park for walking and dog socialisation or exercise. The paths are to support the separation of pedestrians and vehicles.
- 13** Sports field training lights

The sports field training lights is the consideration of floodlighting for future evening training use of the sports field. The concept is subject to the continued growth of soccer towards junior and senior levels of participation. The lighting standard would reflect a local level of provision for training purposes.
- 14** Event parking enhancement

The event parking is the establishment of areas where event parking can be facilitated a times when major events are conducted in or around the park. The focus will be on safe vehicle movement and on protection of the parkland surfaces from damage associated with random parking across the park. Bollards and signage will support the identification of designated event parking.
- 15** Community battery housing

The community battery housing is the establishment of a location adjacent to the pavilion building for housing a peak electricity storage supply for use within the Totally Renewable Yackandandah project.
- 16** Riding Club and event amenities improvements

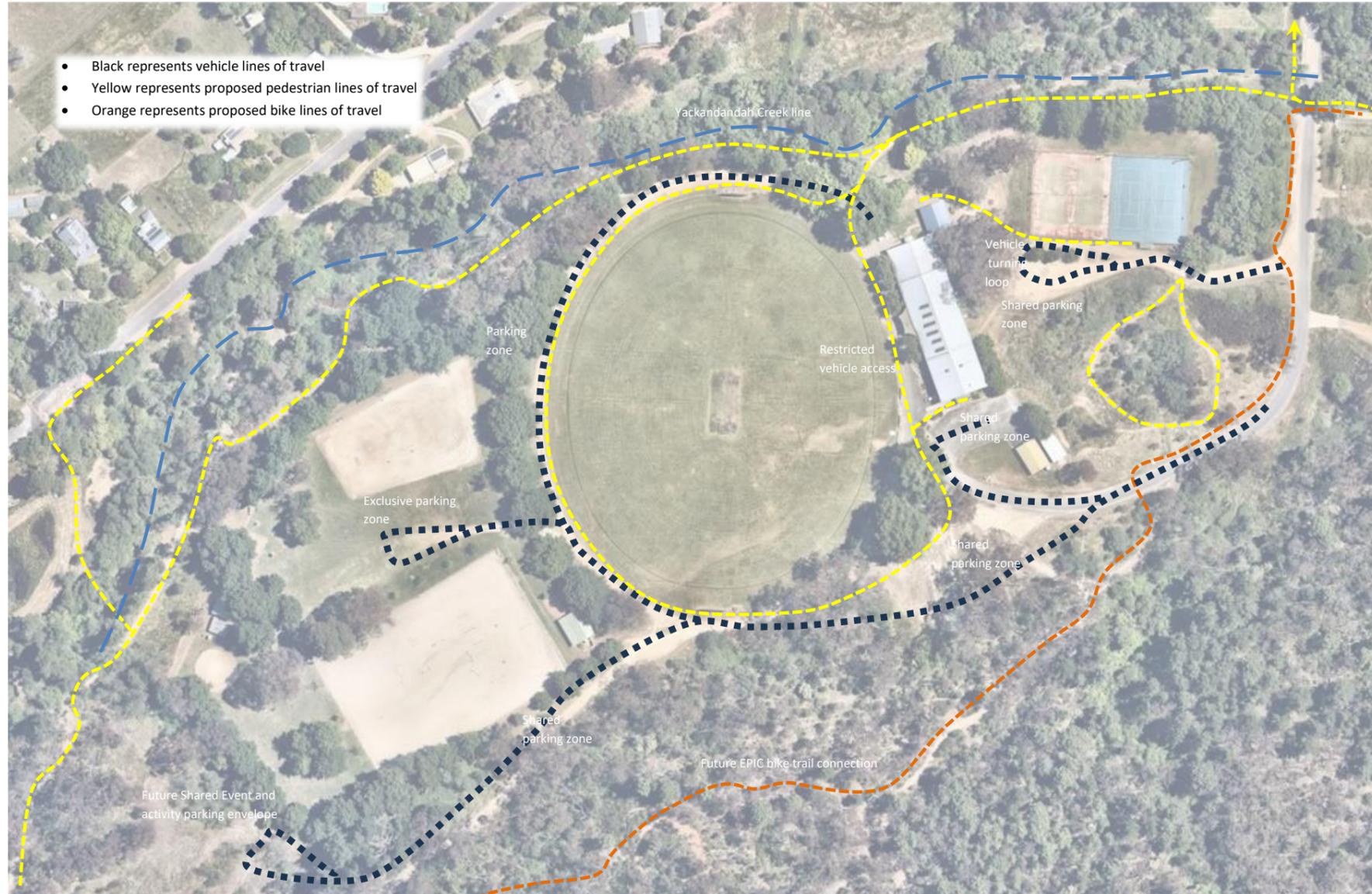
The Riding Club and event amenities improvements will establish improvements to the riding club clubrooms building and surrounds to support major events and provide improved amenity for members.
- 17** EPIC Trail re-alignment

Re-alignment of trail between point at south-western corner of site where trail enters Yackandandah Sports Park to site of new pump track and carpark. Trail alignment along existing trail along southern bush section adjacent to sports park, subject to DEECA approval.



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The Concept Layouts - Vehicle and Pedestrian Movements



The vehicle and pedestrian movement actions will seek to achieve the following key outcomes within the park.

- The improved segmentation of pedestrians, bike riders and vehicles to enhance site safety. Re-alignment of EPIC trail to existing trail alignment at southern side of park
- The creation of a network of trails to connect the key locations within the reserve and to create walk loops that takes in the environmental spaces of the reserve.
- Realignment of small section of roadway leading to the riding club and the western ring road around the sports field.
- Improved interconnection of pathways to connect activity spaces to user amenities.
- Protection of significant bushland, wet land and creek bank spaces by defining or restricting movement into these areas with fencing, bollards and plantings.
- Provision of a safe distinction between pedestrian line of travel and vehicle movement at key activity points.
- Defined parking areas will ensure that traffic does not congest at one locations right at the water frontage providing protection for the water's edge and for users.
- Loop ends to informal roadways to simplify turning traffic movement at key end of road points.
- A select colour bollard will be used throughout the park to delineate and define carparking areas and also to restrict vehicles from key pedestrian areas.
- Semi-formalisation of main vehicle flow points into tennis facilities and to riding club to allow for options for vehicle access and egress when required for emergency services, maintenance vehicle movement, users and events control.
- Maintain gated entry to western side of oval to limit vehicle access with pedestrian gate access adjacent to roadway gates.
- The minor improvements to the eastern access roadway, at the decline to the eastern beach area, to provide improved accessibility. Swale drains at road verge to mitigate weather erosion.
- Widening of main two southern access roadway to allow for horse float movements, including passing spaces.



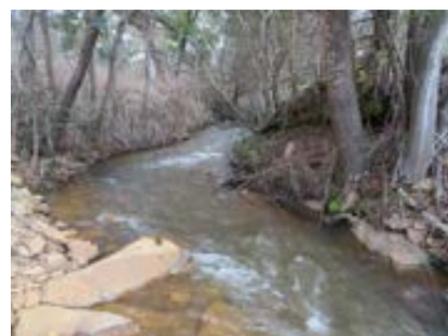
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The Concept Layouts – Landscape Improvements



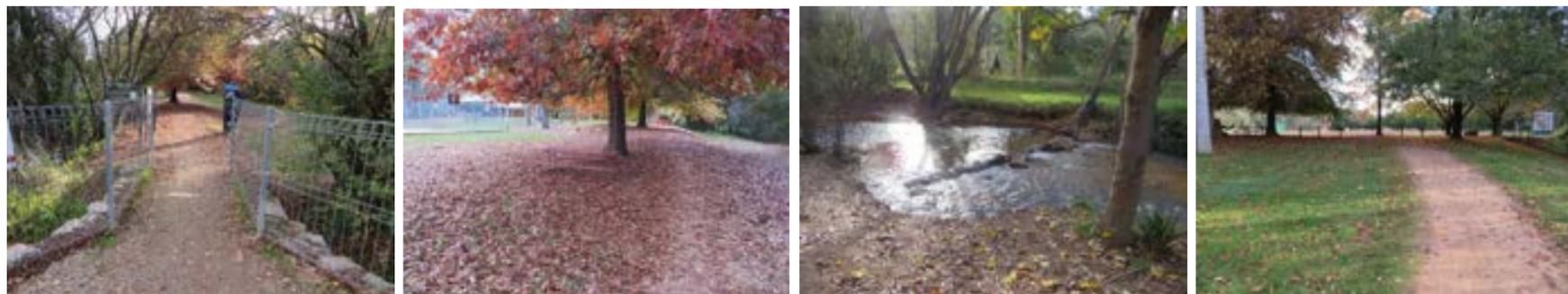
The Landscape Development actions will seek to achieve the following key outcomes within the park.

- Improving trail network with additional soft material surfacing to allow for improved all weather access.
- Protection of creek banks from compaction and damage from access and undertake plantings to stabilise banks from floodwater undercutting.
- Bolstering bushland vegetation and wetland areas with additional plantings to improve health and sustainability and ecology of significant land parcels. Engage with DEECA and Landcare for partnership projects for bushland vegetation enhancement actions and weed removal.
- Protection of the established trees drip lines and new vegetation plantings from vehicle damage with new post and wire fencing and/or bollards.
- Retention of exotic trees and replacement as required to retain 'avenues' or 'collection' of trees that surround oval, courts, and menages
- Installation of shallow open swale channel drains to divert surface water flows into wetland planting zones for water intake improvement and severe weather event drainage flows.
- Formalise and enhance pedestrian trail circuits to showcase and protect bushland and wetlands and to provide connection between key activity areas.
- Bollard installation to limit areas of children's activity from direct vehicle access. Allowing for maintenance and delivery access as necessary.
- Consideration of Yackandandah historical storey boards interpretation along creek trail to connect to gold mining sluice feature walk along Yackandandah Gorge Walk trail.
- Improvements to visual amenity and functionality of reserve through seating installations with standard palette of furniture and bollard types.
- Re-alignment of equestrian area fence and gate entry to allow for single gate point of access and unrestricted access around western side of sports field.
- Replacement of existing galvanised tube sports field fence with heritage white timber post and picket fence or black post and chain mesh fence.



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The Concept Layouts – Recreation Activity Hub Improvements



The Recreation Activity Zone actions will seek to achieve the following key outcomes within the park

- Three designated recreation activity hubs are identified where infrastructure and landscape improvements are proposed to activate the local community and visitors. The overall focus is on encouraging family-based options and informal activity. The recreation activity hubs are targeted at local community children and older adults, and a new the bike trail activity hub is focused on the bike trail connectivity amenities and introductory activities for regional visitors and local young people.
- Addition of a local scale nature playground to encourage children play activity. Playground design to include natural materials in line with park environment. Location to take advantage of mature shade trees, township trail access and existing picnic table features.
- The outdoor exercise equipment provides equipment for strength and mobility exercise. The equipment will be multi-functional and placed on a bitumen surround pad for all weather access.
- Addition of BBQ facilities to support the existing picnic space at the north end of the pavilion and sports hall building. The BBQ amenities will be positioned within the shade lines of the elm trees where existing picnic features are currently located.
- Works to create a safer and hardier interface with the water course at a designated point where the children’s activity will be most prominent. Works to include grading and softening the bank and water approach with heavy feature rocks and granitic sand providing a stable platform adjacent to the creek edge. Addition of an observation park seat at the top of the bank.
- Additional Yackandandah Creek Trail rest seating to support low key active use of the reserve through designated environmental areas and areas overlooking the water.
- Future amenities block provision is to support a wide range of site users and event visitors. The location supports both the sports field training activities and the active recreation hubs with a safe pedestrian line of travel to the play space hub.
- Addition of tennis court spectator seating on north side of courts in shade areas.

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The Concept Layouts – Bike Trail Hub and Amenities Improvements



The Bike Trail Hub and Amenities Zone actions will seek to achieve the following key outcomes within the park.

- It is important to note that the outcomes sought with the works within this ‘proposed’ recreation activity zone space are highly co-dependant on the achievement of other actions and the negotiations and agreement of parties seeking to implement projects and the land management agencies.
- The recreation trail activity hub seeks to provide a re-aligned connection into the existing formal EPIC trail network and the informal trail network. The improvements focus on the safe bike trail connectivity with park user amenities and to the new introductory bike facilities for regional visitors and local young people.
- Cricket net relocation with single slab synthetic covered surface and retractable divider nets. This provides a compliant training facility with the flexibility to use the space as one section or divided for alternate cricket activities. The nets will integrate with the sports field surface.
- The development of a junior scale pump track development with shaped and mounded embankment structure and bitumen track surface. Grass mounding runoffs and bollards provide safety aspects between roadways and track surface surrounds.
- Activity parking zone of informal gravel carpark with semi-formal layout defined by bollards provides additional parking for peak activity days and events.
- Roadway realignment supports the division of traffic movements between the pavilion and the riding facilities allowing easier movement to the western end of the sports park.
- The roadway realignment supports the protection of the mature exotic trees north of the existing cricket net structure and the removal of the cricket training net backdrop.
- Pedestrian connection to play space and picnic area. Connection to future amenities block to support site users and visitors of bike trail hub facilities and users of outdoor recreation activity hub. Location of toilet amenities to be determined in consultation with park management partners.



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The Concept Layouts – Event Zone Improvements



The Event Zone Improvement actions will seek to achieve the following key outcomes within the park.

- The event zone covers the areas where there are high attending events scheduled by tenants of the park and by township events committees. Some activities are conducted in the zone whilst others are at alternate sites and the sport park provides support parking and amenities.
- Future Riding Club Clubroom and amenities improvements to support members and event visitors, including permanent toilet, kitchen improvements and administration meeting and storage space.
- Additional horse corrals to underpin member event activities and temporary horse containment. To support preparations for transfer of horses between event spaces and transportation floats.
- Informal parking and horse preparation area to support regular member activities and events. Bollards to prohibit vehicles from accessing the second menage area.
- Possible future menage extension to provide additional space within existing main menage area and to provide secondary access point for equipment movement and maintenance for set up and pack up of event equipment.
- Future shared event and activity parking envelope to provide space for future informal parking zone during major events and activities within the park, within the township or within the surrounding forest areas.
- Possible future service connection points for temporary amenity service provision connection and accommodation support during township wide and sports park major events.
- Future resurfacing of trail extensions from equestrian facilities to trail connection points west of the sports park to ensure safe shared path options for walkers, cyclists and horse riders.
- New fence and gate entry alignment to riding club activity zone to allow for movement around the sports field and to allow for secure control of vehicle movement into menage areas.



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Yackandandah Sports Park Master Plan Implementation Framework

The table shows the proposed masterplan actions together with information to support the future implementation process.

- Project responsible parties is the agencies or entities responsible for facilitating project development and project implementation.
- Project Priority Rating as determined by stakeholder and general consultation feedback.
- Project budget estimate as determined from scope expectations as a result of consultation feedback information and current cost structures.
- Project funding contributors are the parties deemed as prospective contributors to the project implementation capital costs.

Project / Action description	Project Responsible parties	Project Priority Rating	Project budget estimate	Potential Funding partners or contributors
1 Public amenities block	Council / YSPCOM	H	\$190,000	Sport and Recreation Victoria
2 Road alignment and improvement	Council / YSPCOM	H	\$80,000	
3 Pedestrian and traffic separation	Council / YSPCOM	M	\$10,000	
4 Playground development	Council / YSPCOM	M	\$140,000	Sport and Recreation Victoria
5 Pump track development	Yack Tracks Club / Council	H	\$200,000	Sport and Recreation Victoria Yack Tracks Club
6 Cricket net relocation	Cricket Club / Council	H	\$90,000	Sport and Recreation Victoria Cricket Victoria Yackandandah Cricket Club
7 Mountain bike trail head parking	Council / YSPCOM	M	\$80,000	Sport and Recreation Victoria
8 Wetland and creek frontage improvements	YSPCOM / Council	M	\$20,000	Landcare
9 Outdoor exercise equipment	YSPCOM / Council	L	\$80,000	Sport and Recreation Victoria
10 BBQ facilities and picnic amenities	YSPCOM / Council	L	\$10,000	YSPCOM / Council
11 Maintenance sheds	YSPCOM / Tenants / Clubs	M	\$20,000	Clubs Tenant groups
12 Walking path and connections	Council / YSPCOM	M	\$20,000	YSPCOM
13 Sports field training lights	Council / Soccer Club	L	\$20,000	Sport and Recreation Victoria
14 Event parking enhancement	Council / Riding Club	L	\$20,000	Yackandandah Riding Club
15 Community battery housing	YSPCOM / Council	H	\$20,000	Totally Renewable Yackandandah
16 Equestrian and event amenities improvements	Riding Club / Council	M	\$200,000	Yackandandah Riding Club
17 EPIC Trail re-alignment	Yack Tracks Club / Council	M	\$20,000	Yack Tracks Club

Note:

- The acronym YSPCOM refers to the Yackandandah Sports Park Committee of Management.
- The acronym DEECA refers to the Department of Energy, Environment and Climate Action.

The projects and directions proposed within this master plan are to be implemented in accordance with the principles articulated below:

- All project planning will be undertaken following initial preliminary discussions across the site landowners and management stakeholders, the Department of Energy, Environment and Climate Action, the Yackandandah Sports Park Committee of Management and the Indigo Shire Council. Indigo Shire Council acknowledges the delegated authority and the roles of the parties contributing to the Yackandandah Sports Park management.
- Each major project will be planned through a progression of phases to ensure that decisions are evidence based and effective application of financial resources. The phases will incorporate:
 1. Concept Planning
 2. Stakeholders sign off
 3. Concept design
 4. Funding profile
 5. Project delivery management
- Each project will follow a scoping process to define expectations and parameters for inclusion in the project brief.
- Once scope has been agreed and adopted, a schematic design phase will confirm the elements, scale, materials and finishes applicable to the project.
- The schematic design will enable a preliminary costing for the project for inclusion in committee budgets, capital works forward plans, and grant application considerations.
- A risk assessment completed for all major projects acknowledging any potential economic, social, environmental and physical risks applicable within the project.
- A basic feasibility assessment will be conducted in accordance with the desired project outcomes to confirm and define measures of cost benefit.
- Project stakeholders will monitor grant funding opportunities available to the projects and will assess grant criteria against the project outcomes.
- Project information and investigation findings will be available to stakeholders to maximise funding opportunities aligned to democratic processes and evolving government priorities.

If all recommendations of the Yackandandah Sports Park Master Plan are to be implemented, it would result in an estimated total investment requirement of \$1,220,000.00 over the total 15-year term of the masterplan.





Barkly Park Master Plan

February 2024





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Indigo Shire Council, as the facilitator of the Barkly Park masterplan, acknowledges the contribution of the Victorian Government.

Disclaimer

This Master Plan has been prepared at the request of the Shire of Indigo to provide a future vision and specific direction for Barkly Park in Rutherglen. The intent is for the document to be an internal reference for Council and community use. The Master Plan contains findings drawn from examination of information provided by a range of sources. Parks and Recreation Consulting take all reasonable steps to verify the accuracy of information obtained, however, we are not liable for any loss or inconvenience arising from use of findings interpreted from third party information.



Barkly Park Master Plan – 2023

Introduction

Barkly Park in Rutherglen includes the primary sports playing field with support infrastructure within the Rutherglen township. There are other sports facilities within the Rutherglen township at the Public Park and Recreation Reserve, Apex Park, and the Rutherglen Secondary College. However, there is not the level of infrastructure to support formal club competition use at some of those open space sites. As such the main oval at Barkly Park is 'home' to several sporting clubs and is a valuable cornerstone of social connection for the whole of the Rutherglen community. The park provides the most effective flat open space area in a township that has an active community involvement in sport and recreation activity.

Barkly Park has a total land area of 3.924 hectares and is surrounded by a catchment of residential properties. The benefits of the park and the activities that take place there extend across many of the positive community objectives espoused in the Indigo Shire Council Plan, including physical and mental health, active participation, and social connection. For this reason, it is important to ensure that Barkly Park is resourced and managed in a responsible, sustainable manner to guarantee it continues to provide these benefits into the future.

The Master Plan Purpose

Whilst Indigo Shire Council does not own or manage Barkly Park, they are a major contributor to the infrastructure in place at the park. For this reason the Indigo Shire Council has facilitated the Barkly Park Master Plan development to help guide future decision making and to acknowledge resource allocation needs for future asset development at the park. The functional uses the park offers, and the number of people that use the spaces, necessitate that a master plan process be undertaken to define how the park infrastructure will serve the community in the next 15-year period. The Master Plan will provide guidance to Council to ensure future development of facilities supports increased participation, fiscally responsible future investment, and considers current and future sport and recreation needs.

The main aims of the Barkly Park Master Plan are:

- To examine how the Barkly Park can contribute to the health and wellbeing of the Indigo community.
- To investigate the needs of stakeholder groups and individuals engaged in activities at Barkly Park.
- To serve as a reference as to the suitability and priority of any proposed projects at Barkly Park.
- To support the application process for grant funding for facility improvements at Barkly Park.
- To identify aspirational outcomes and actions for the Barkly Park site for the foreseeable future.

The Master Plan Process

The process of investigation for the Barkly Park Master Plan included engagement with club and community group representatives as well as wider general community engagement through the Shire of Indigo feedback portal. A workshop was conducted with selected stakeholders to clarify and expand on important issues as part of the information gathering process. The views and ideas from the consultations and the analysis of data from a range of sources form the basis of the discussions in this document.

The Master Plan Investigation process included:

1. Internal records and historical review
2. Catchment analysis and review of current strategy documentation
3. Individual club and stakeholder engagement process
4. Site analysis and identification of key issues, opportunities and constraints
5. Review of township strategic development directions
6. Identification of Draft Master Plan directions and actions
7. Re-engagement with the primary stakeholder group
8. Community consultation with Draft Master Plan
9. Review and Adoption of Final Master Plan

The list of primary stakeholders included:

- Indigo Shire Council
- Barkly Park Committee of Management
- Rutherglen Football Netball Club
- Rutherglen Cricket Club
- Rutherglen Athletics Association
- Rutherglen Tennis Club
- Tallangatta & District Football League
- Wangaratta and District Cricket Association
- State Sporting Associations
- Department of Energy, Environment and Climate Action (DEECA)

The methodology used in the development of the Barkly Park Master Plan includes the collection of feedback from stakeholder groups; site assessment, identification of key issues through consultation; and investigation of the likely implications associated with these issues. The Master Plan Investigation findings outlined in this report form the basis of the Master Plan response and directions going forward.

Scope of Master Plan

The scope of this Master Plan is limited to the future directions and developments for the Barkly Park site. The master plan considers the future potential of a parcel of land adjoining the park in context with a proposed arrangement for transfer to Shire ownership. However, it does not consolidate this land into the master plan site. The master plan process includes a strategic assessment of community needs for possible incorporation into the Barkly Park site. Alternately, the plan also recognises the capacities, common themes, and linkages with other existing sport and recreation resources surrounding Barkly Park. The investigation process included site assessment of infrastructure, access and carparking, and identification of distinct user issues associated with Barkly Park. Connectivity to the catchment, planning scheme influences, and amenity of adjoining properties and land uses is also examined relative to the challenges or opportunities for the Rutherglen area.



Image – Barkly Park located within the north-western section of the Rutherglen Township

Barkly Park Master Plan – 2023

Investigation and Consultation Findings

In developing this Master Plan a detailed investigation of the site and a thorough consultation process was undertaken. The findings and implication of that analysis was documented in a Barkly Park Master Plan Investigation Report . As a result, this Master Plan responds to the investigation findings summarised below.

Strategic Literature Review

The strategies and plans for the Rutherglen and Indigo communities have been reviewed and considered for their influence on the future directions for Barkly Park. The summary findings are as follows:

- Since its inception, the Barkly Park site has been managed and administered through a formal delegation by the Department of Energy, Environment and Climate Action to an incorporated community committee of management established within the Crown Land (Reserves) Act 1978. The powers transferred to the management body are described in section 15 of the Crown Land (Reserves) Act 1978 and include that the management body shall manage improve maintain and control the land for the purposes for which it is reserved and may carry out works and improvements on the land.
- Whilst the delegation to the Barkly Park Committee of Management removes Indigo Shire Council from any direct delegated responsibilities for management and maintenance of the park, Council is a contributor to the establishment of assets and spaces within the park for the benefit of the community which it services and supports.
- The site has a history of sports club occupancy and use that presents a significant district sport storyline. The infrastructure to support 'club' tenants has been developed, improved, and in some circumstances renewed, throughout the history of the park. The infrastructure development reflects a significant investment of time and financial investment from the Rutherglen community.
- Whilst there has historically been no master plan guiding the development of Barkly Park, the Committee of Management and the sporting clubs have been active partners in the facilitation of many projects within the park. The wide range of existing assets results in connection of the site, and its settings, to the achievement of many broader departmental community service aligned strategies of the Indigo Shire Council and of DEECA. As such, each of the management parties support the future enhancement of the park.
- Indigo Shire Council facilitated and adopted strategies, including the Rutherglen Place Plan and the Active Indigo Plan, have actions recommended specific to Barkly Park. The actions follow from an objective to "develop sporting precinct anchored by Barkly Park that captures the needs of the user groups and becomes an asset for the wider community".
- As one of two parks with sporting features in Rutherglen, and the site with most utilised or occupied sports and social infrastructure, Barkly Park has potential to contribute to the health and wellbeing commitments of Council within its sport and recreation and health and wellbeing plans.
- In the Master Plan development process, Council will need to consider alternate community views as to the most suitable Rutherglen locations for some formal and informal sport and recreation use and infrastructure development. There will be sport, community, environmental, and tourism advocates providing feedback as to what community outcomes and resource investment should be prioritized for the Barkly Park site as well as for other Rutherglen sites.

Park Use Trends

The trends in park use applicable to Barkly Park were examined for relevance in master planning directions. The implication is noted below:

- Some of the historical use 'types' evident at Barkly Park have remained active at the park for more than 100 years.
- The features of the site currently allow for community access to most parts of the site, although exclusive use is applicable to the buildings, to fenced sports infrastructure, and to open space areas during the tenant sports clubs' competition use. The exclusive use is facilitated by entry gate management.

- Barkly Park currently has a dominance of formal sport infrastructure over informal recreation and community activation aligned features that could serve a broader community base. The use of the park by sports club participants and supporters represents approximately 85% of the park use.
- The trends in sport participation at the park have remained steady over the past 15 years in terms of historical team numbers. The one significant growth area has been the female Australian Rules participation numbers where Rutherglen has established teams representing a district catchment. It should be noted that some local clubs throughout the district have gone into recess for periods of time over the last 15 years due to low participation.
- The trends in community recreation participation indicate some inclination towards informal active recreation participation as an alternative to formal sport participation. Additional measures could be actioned within Rutherglen to provide further community opportunities for active recreation and health and fitness users and for social connection activities in alignment with broad Council health and wellbeing goals, strategies, and plans.
- The Barkly Park site is a prominent social connection location for residents of Rutherglen and represents a principal sporting venue for the township as measured by community interest. Visitor amenities and environmental open space values are more prominent at other key open space locations and as such the other locations are more representative of tourism, events, environmental and promotional activities.
- The specific user group participation trends indicate that there is insufficient growth to warrant additional new sports playing fields or courts in Rutherglen. However, there is a need to improve some sports facilities and to provide for diverse populations such as additional amenity provisions for female sport participation.



Barkly Park Master Plan – 2023

Site Analysis

An analysis of the existing infrastructure on site was undertaken to ascertain the general condition and likely future investment commitments relative to those existing assets. The site analysis acknowledged the following:

- Barkly Park in Rutherglen is located on Reid Street towards the northeastern fringe of the township zoned land. The park is approximately 400 metres from the centre of the commercial precinct. The park is 3.9 hectares in area, with an adjoining parcel of land to the north of approximately 0.4 hectares from an adjacent subdivision to be integrated with the park open space. The land is relatively flat, with a slight fall from south to north of approximately 0.5 metre.
- The overall size of the park is sufficient to have accommodated three key sports clubs concurrently throughout its history. However, the site now has around 80% of its open space developed as infrastructure or informal parking that is utilised by these sports' user groups. Of the remaining 20% of open space, a portion is also occupied with old, replaced infrastructure including former netball courts and cricket training pitches.
- There is significant investment value within the existing built and installed assets across the Barkly Park site. This value is estimated to be around \$5,000,000 when considered as replacement cost. Whilst there remains significant asset life in many of the newer key sports infrastructure elements, such as sports field lighting, there are also a number of sports specific infrastructure elements and building structures that now require refurbishment.
- The implication of the condition assessment findings is that there is some major infrastructure on the Barkly Park site that requires ongoing maintenance or reconstruction to ensure future functionality and community safety is preserved and to provide a more modern amenity. Crucial to this is that the sports specific infrastructure on site require some refurbishment to accommodate the recent sports user needs including female friendly sports compliance.
- It is estimated that \$1,682,000 in capital investment could be required in the next 5 years to facilitate the refurbishment and improvement works to existing sports assets and to maintain usability and functionality of the sports facilities at Barkly Park.
- Beyond the initial 5-year investment expectations, there is general infrastructure within the park that requires ongoing asset improvement or reconstruction to ensure broad user functionality and community safety is maintained and to meet contemporary user amenity expectations. The estimated value of this investment is \$1,800,000 over the following 5–15-year period.
- The sports field surface at the park is in reasonable condition and indicates that a sound turf maintenance regime has been implemented by the park tenant groups. Although the carrying capacity of the sports field has some limitations when extremes of weather are evident, a major reconstruction would be challenging given the existing subsurface ground conditions and the limited capacity to finance the resulting extensive on-going maintenance increase. A staged approach to integrate drainage improvements into the sports field and to remove the surrounds water flows would support the current high levels of sports field use.
- The existing change rooms, storage and trainers' room building on site requires some structural review and assessment to consider whether there is any retention value to undertake internal refurbishment or whether replacement is the preferred future option to accommodate the existing sports user groups and the desired community needs and directions such as female friendly sports compliance.
- The smaller sports specific support infrastructure within the park, including coach's boxes, player shelters, spectator seating, scoreboards, and access paths are in reasonable condition. However, some needs reassessment of safety as risk mitigation expectations and suitability have shifted since they were installed. Further to this, some assets will need improvement if they are to be retained when maintenance is undertaken, and others removed where the activity has ceased or diminished.
- Most of the natural landscape elements at Barkly Park are in healthy condition and with appropriate care and maintenance. Some additional canopy tree planting, avenue infill planting, buffer planting and removal of redundant assets, will continue to support the overall look and feel of the park.

Compliance Assessment

An assessment of compliance to current sports peak body standards and guidelines was undertaken in reference to potential future replacement requirements. The results are noted below:

- The sports surfaces at Barkly Park, that are used for competition or training meet current expectations expressed by sports peak bodies and regional associations in terms of size, layout and surface type. They remain functional for use to host competition as specified by the relative affiliate sports bodies.
- Some of the infrastructure installed to support sports competition and training activities at Barkly Park will require replacement at end of asset life to ensure ongoing compliance, functionality, community safety, and to maintain visual amenity.
- Almost all sports peak bodies have instigated strategies recommending facility development as a basis for increasing participation and have established guidelines for the modern expectations of sport facilities and amenities. Despite this, very few peak bodies have any provision for financially supporting a transition process through funding programs.



Barkly Park Master Plan – 2023

Consultation Feedback

The consultation feedback received as a result of stakeholder and community engagement is summarised below:

- Whilst the multiple community consultation processes undertaken in the last three years provided many ideas for improvements at Barkly Park, the emphasis and priority has been clearly directed towards the improvement of sporting facilities for the conduct of football and netball participation.
- The committee and sports club specific consultations confirmed a wide range of requests for new infrastructure investment and existing infrastructure refurbishment at Barkly Park. There were a number of negative responses in relation to the condition of assets within the park and the desire to remedy the situation within the initial period of the master plan implementation. The priority issues included future building replacements, court additions and refurbishments, sports surface renewal, roadway and parking improvements, and park landscape development works.
- The targeted on-line survey questions confirmed that the park is the predominant Rutherglen location for formal sports club use with some active recreation use surrounding the formal sport use. This was emphasised in the feedback that the passive community use infrastructure elements would be best located at the Rutherglen Public Park and Recreation Reserve.
- A majority of the on-line survey responses were directed at support of the sports specific projects proposed within the draft master plan including the improvements to change rooms, improvements to social/club rooms, spectator activation and shelter additions, car parking improvements and pedestrian safe zones, match day and activity toilets, and improvements to netball facilities. Whilst there was no objection to any of the particular directions raised in the draft master plan, there were many comments noting that the priorities should be on the sporting infrastructure, most notably the change rooms and the netball courts and not on the landscape or civic improvements recommended.. This verified the committee support for the improvement of infrastructure to underpin the sporting club formal use of the park. Very little feedback was received in relation to the informal use of the park.
- The 'ideas' feedback comments referenced particular sports facility needs in alignment with the club and committee feedback received in the specific workshop consultation session. There will be a significant need for DEECA, Council, grant funding partners, and the Clubs to service facility investment needs and wishes to fulfill the requests of sporting groups at Barkly Park over the coming 15-year period. Council and DEECA will need to consider how it prioritises the list of requests from the sports clubs and committee for future project funding investment.
- Infrastructure to support the effective maintenance of the park and the safe access and use of spaces for local residents and district visitors should be considered where applicable, even where these aspects have not been raised by specific club users or committees in consultation.
- The whole community recognise the role of the park and its infrastructure to the wellbeing of the community. As a result, many individuals are actively engaged in representative groups, including reserve committees, club committees, and interest groups. Their contribution to project initiation, planning, development and fundraising is a significant aspect of the Barkly Park site's history and also vital to the future capacity to implement the proposed directions acknowledged in the master plan.

Participation Trends

The broader participation trends for sports and recreation activities currently conducted at Barkly Park were examined for trends and changes. The findings are summarised as follows:

- The statewide sports participation trends in the club activities that facilities exist for in Barkly Park have experienced relatively consistent participation levels in recent years and are not forecast to experience major changes in demand in the near future. The long-term decline in formal competition numbers in some sports has abated, with the introduction of a greater range of participation models for many sports including entry level trial programs, female programs, and less formal competition structures.
- The regional participation rate trends for football, cricket and netball have shown some increases and declines on a seasonal and type of use basis but have remained relatively steady in overall participation numbers.

- Sport participation comparisons for Rutherglen indicate that sport participation is higher than current national averages for a similar catchment size in some sports and lower in others. This suggests that the quality of existing facilities at Barkly Park is not a particular deterrent to participation in club sport.
- The forecast trends in population total and demographic range within Rutherglen will not have a significant impact on future potential participation. Maximum membership of sports clubs and participation in activities will be governed more so by the catchment potential and availability of alternate district level options and preferences.



Barkly Park Master Plan – 2023

Strategic Positioning

The general strategic positioning relevant to Barkly Park's role in a township and regional sense has been considered and the following comments summarise the conclusions:

- The park is the recognised 'home' base for football-netball, and cricket for the conduct of both competition and training activities. Therefore, the need to provide support infrastructure and access to social club, spectator amenities, and administrative type spaces in the buildings on site means there is limited capacity to host new or additional casual sports users at the site.
- At present there are no detailed and justifiable sports development 'needs' identified in Rutherglen that warrant major strategic expansion of the range of facilities currently available at Barkly Park. To further underline this finding, Barkly Park is nearing capacity in terms of limits on its scale and capability to support new additional sports facilities.
- The site cannot accommodate new 'additional' sport types and facilities without compromise to existing sports users and existing facilities. Some prioritisations of one activity over another will be required if a master plan scope with additional sport facilities is considered. There is scope to provide additional active community recreation opportunities that can be delivered with a moderate footprint at Barkly Park. However, there are alternate locations in Rutherglen that provide preferred settings and existing infrastructure for more 'passive' recreation engagement, and/ or for environmental activity engagement.
- Barkly Park is an important open space asset for informal sports activities, particularly since it is the main place with suitable flat open space in the township of Rutherglen. Introducing activities that would require additional exclusive use of the site could be to the detriment of many other users.
- Whilst some residential users will walk to the park, the need exists for carparking to accommodate sporting competition users attending Barkly Park for the purposes of participating in formal district sport, for events, or for spectating.
- Barkly Park, the Public Park and Recreation Reserve and the Rutherglen Secondary College currently provide capacity to deliver sporting opportunities to the Rutherglen townships. These sites provide open space for shared occupancy for formal and informal sports and active recreation. However, Barkly Park represents the only site of sufficient quality for the current expectations of some grades of competition. Investment may be necessary at those other sites to facilitate and underpin the conduct of formal sport at these alternate locations to provide short-term sports programming options to support fluctuations and trends in participation or additional sports growth
- The Barkly Park sports facilities service the needs of a defined geographic catchment due to the existence of comparative sport facilities in nearby townships in Wahgunyah and Corowa, or in larger regional pathway facilities in Wangaratta or Wodonga.
- The priority functional 'values' identified for the Barkly Park site is its ability to meet the some of the mainstream outdoor formal sporting needs of the Rutherglen community and also to provide an environment for informal active recreation activity.
- There are no major planning impediments to the ongoing occupancy and future development of the reserve for sport and recreation purposes. Whilst Council is ultimately the decision maker in relation to town planning matters relating for developments and amenity considerations, the Shire of Indigo is not the owner or land management agent of the park.
- Any proposed future works will need to consider the amenity impacts on surrounding residents. However, the existing buildings and infrastructure already abuts neighbouring properties, which indicates that these considerations have been factored into planning decisions in the development applications applicable to those projects in past.
- Any formal development of new building structures or carparking may require an analysis of increased traffic flows and an access/egress assessment for the site to maintain community safety both within the site and moving onto surrounding roads. The two existing entry points are to be retained to avoid a choke point on competition days with an additional pedestrian access point considered in the north-east corner subject to finalisation of future development of land to the north of the Barkly Park site.
- A landscape plan and park furniture theme should be established to maintain the visual amenity of the park and to refresh the park as a location for local recreation, and for sport spectators and visitors to engage in, or connect with, sport at Barkly Park.

- There are some ongoing management and policy issues evident in the community management and maintenance model in place for the Barkly Park site, in particular around the level of responsibilities applicable to site maintenance and to capital improvement investment between the facility management parties.
- Whilst there is no question that the new infrastructure needs and wishes expressed by the clubs, committee and community within Barkly Park have merit, there is a responsibility to examine what the most suitable location for some infrastructure is within Rutherglen and whether some projects are creating a duplication of assets.



Barkly Park Master Plan – 2023

The Vision

Indigo Shire Council's Plan nominates a priority for "our community members have access to the services, activities and infrastructure that make it easy for them to stay connected and get involved in community life". This includes having connected and thriving townships within which there is attractive and diverse spaces that encourage community connection for residents and regional visitors.

Barkly Park can contribute to Council's realisation of its strategies and objectives by providing a setting and infrastructure that facilitates community engagement in diverse activities. As such the vision for Barkly Park is to be:

"A community space for the conduct of a range of community building activities including formal sports, active recreation, social development, and civic events."

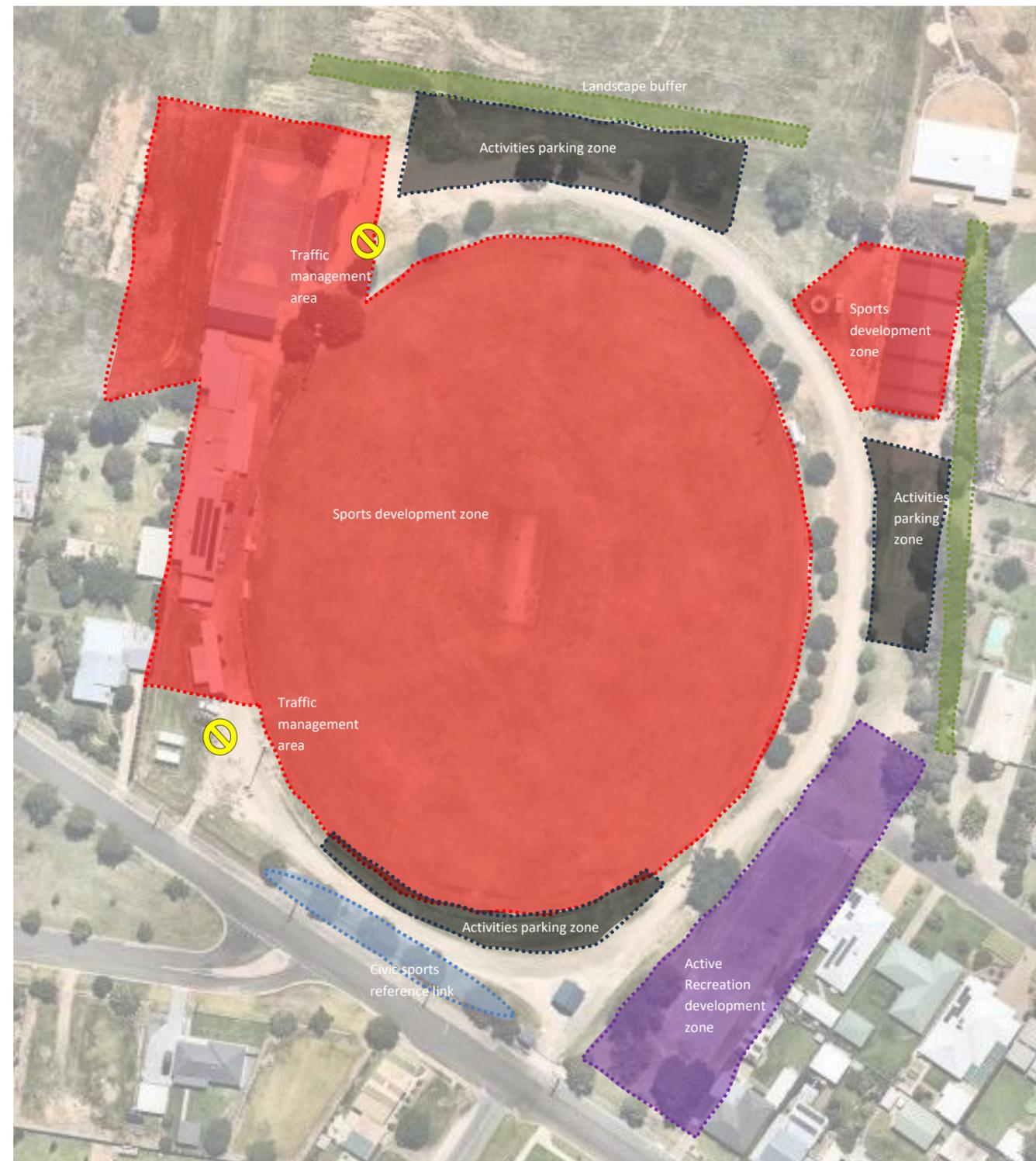
Towards this vision for Barkly Park and what the park will look like in future, the following key functional directions for the park are proposed:

1. Barkly Park will be a district level formal sports hub for the Rutherglen community and visitors participating in sports competition, training and spectating.
2. Barkly Park will be a vibrant active recreation zone for the local residents.
3. Barkly Park will provide a visually pleasing environment supporting opportunities for community activities.

The Development Zones

The strategic direction for the reserve is enhanced by the consideration of zones for targeted community groupings.

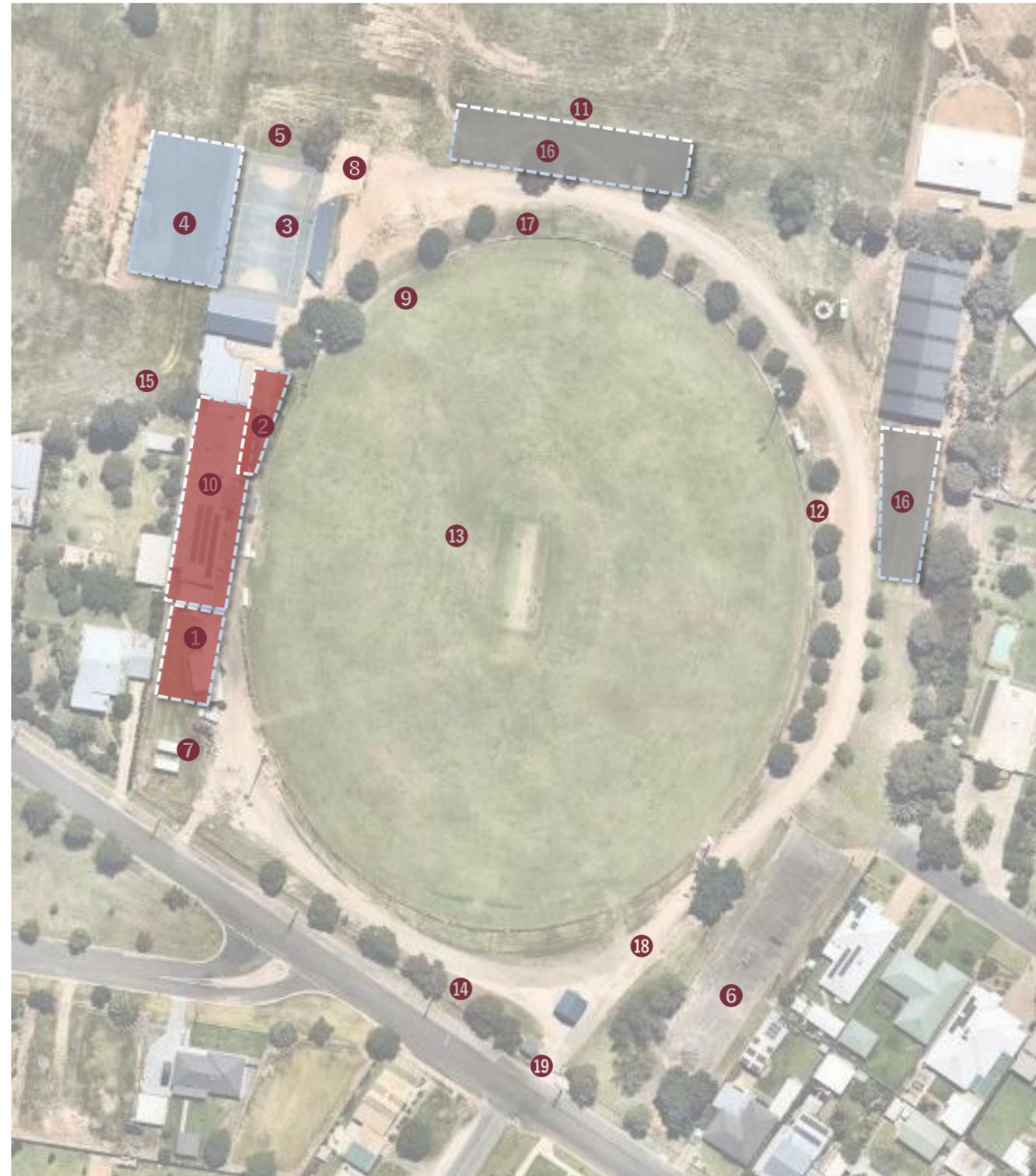
- ✓ The sports development zones represents the areas where sporting surfaces and sport support infrastructure will be considered and developed to meet sports peak body compliance and activation requirements.
- ✓ The active recreation development zone represent the space that will be used to establish general active recreation infrastructure to encourage health and wellbeing for the wider Rutherglen community.
- ✓ The activities parking zones represents the areas that will be used to provide formal and informal parking options for participants and visitors to the reserve.
- ✓ The traffic management areas represents the spaces that will be used to establish a safe pedestrian, participant drop off, and traffic movement space for busy sports activity days.
- ✓ Civic sports reference link represents the space to be used for reference to Rutherglen sporting history.





The Site Improvements Locations

- 1 Female change room provisions
- 2 Match day shelter and spectator apron additions
- 3 Netball lighting improvements
- 4 Netball court addition
- 5 Netball facility spectator activation
- 6 Community active exercise equipment
- 7 Match day and activity toilets
- 8 Active informal sport play pad
- 9 Safety fencing improvements
- 10 Future change room and social clubroom expansion envelope
- 11 Landscape improvements – shade, buffers, and visual amenity
- 12 Electronic scoreboard
- 13 Sports field improvements
- 14 Rutherglen Sports Champions Interpretation boards
- 15 Maintenance shed compound
- 16 Northern and eastern carpark area establishment
- 17 Pedestrian transition safe zones
- 18 Surround road sealed alignment
- 19 Front entry enhancement





The Future Projects Descriptions

- 1** Female change room provisions

The addition of new change rooms and the refurbishment of the existing change room facilities provides new amenity for female participation and improved amenity for male teams.. A number of alternative layouts are possible utilising the existing change room building footprint and extending south to encompass the shelter structure. This project is considered highest priority of the future enhancement projects.
- 2** Match day shelter and spectator apron additions

The match day shelter and spectator apron addition project extends the narrow veranda at the entry of the social room towards the sports field. A concrete apron and the overhead roof structure provide for all weather viewing of events on the sports field including improved disability accessibility.
- 3** Netball lighting improvements

The netball lighting improvements project will convert the existing floodlights to compliance sustainable LED fittings and updated control gear.
- 4** Netball court addition

The netball court addition provides a second netball court to support competition and training fixtures in accordance with the country football-netball league preferred guidelines. The court will be accessible to the general community or school users when not occupied for club purposes.
- 5** Netball facility spectator activation

The development of new infrastructure to support activation of netball including a second court shelter, tiered seating on the northern side the courts and electronic scoreboards.
- 6** Community active exercise equipment

The community active exercise equipment is the provision of a formal space with pieces of multiple purpose exercise equipment fixed in place for casual exercise activation. The equipment is positioned on a rubberised bitumen base surround to provide for multiple users concurrently.
- 7** Match day and activity toilets

The match day and park activity toilets are to provide amenity for match day spectators. It is not proposed to duplicate the public toilets provided across a number of locations in Rutherglen, but to provide for tenant use on specific days. The location has not been determined as yet.
- 8** Active informal sport play pad

The active informal play pad is the improvement of the existing netball team warm up pad to incorporate other ball sports uses. This will be line marked and goal posts placed to support informal casual activity.
- 9** Safety fencing improvements

The Safety fencing project is the replacement and enhancement of safety fencing across many areas of the park. The replacement includes new sports field fencing, new netball court fencing, maintenance compound security and boundary fencing improvement.
- 10** Future change room and social clubroom expansion envelope

The Rutherglen Football Netball Club are seeking to expand the social space to service members and visitors. The master plan proposes a building envelope that provides expansion options above the existing social amenities or towards the sports field boundary for any future expansion. The project may incorporate, or replace, the need for the shelter extension.



- 11** Landscape improvements – shade, buffers, and visual amenity

The landscape improvements project provides an improved visual attractiveness, casual visitor experience, and user safety. It involves plantings for shade , buffer plantings for neighbour amenity and removal of old infrastructure and reinstatement of open areas.
- 12** Electronic scoreboard

The electronic scoreboard is the provision of a score display board that can be operated from the designated match administration location on the western side of the sports field. The process removes the old, dated infrastructure.
- 13** Sports field improvements

The sports field improvements is the addition of surface and subsurface drainage improvements to increase the sustainability and carrying capacity of the sports field. The works will focus on areas of the sports field where surface damage occurs.
- 14** Rutherglen Sports Champions Interpretation boards

The Rutherglen sports champions interpretation is the installation of story boards with a brief description and image of the sporting ‘champions’ from within the Rutherglen community. The interpretation boards support civic pride of place.
- 15** Maintenance shed compound

The maintenance shed compound relocates the storage containers at the south-west area of the site to a compound positioned behind the playground area. The process is to improve the visual amenity of the park without compromising the requirement for maintenance storage.
- 16** Northern and eastern carpark area establishment

The northern and eastern carpark area establishment is the semi-formalisation of existing open space areas into temporary carparking for busy event days with the use of road base, bollards and signage. The project will support a more defined alignment of vehicle travel to parking and drop off zones and safer pedestrian lines of travel during busy sports activities.
- 17** Pedestrian transition safe zones

The pedestrian transition safe zones project will define applicable pathways for pedestrian movement around the site. In particular this will facilitate movement around the sports field. The project will include new paths, bollards to restrict traffic r road markings and vehicle restrictions.
- 18** Surround road sealed alignment

The surround roadway surface will be the formalisation of the internal surround roadway with roll over kerbs and bitumen surface.
- 19** Front entry enhancement

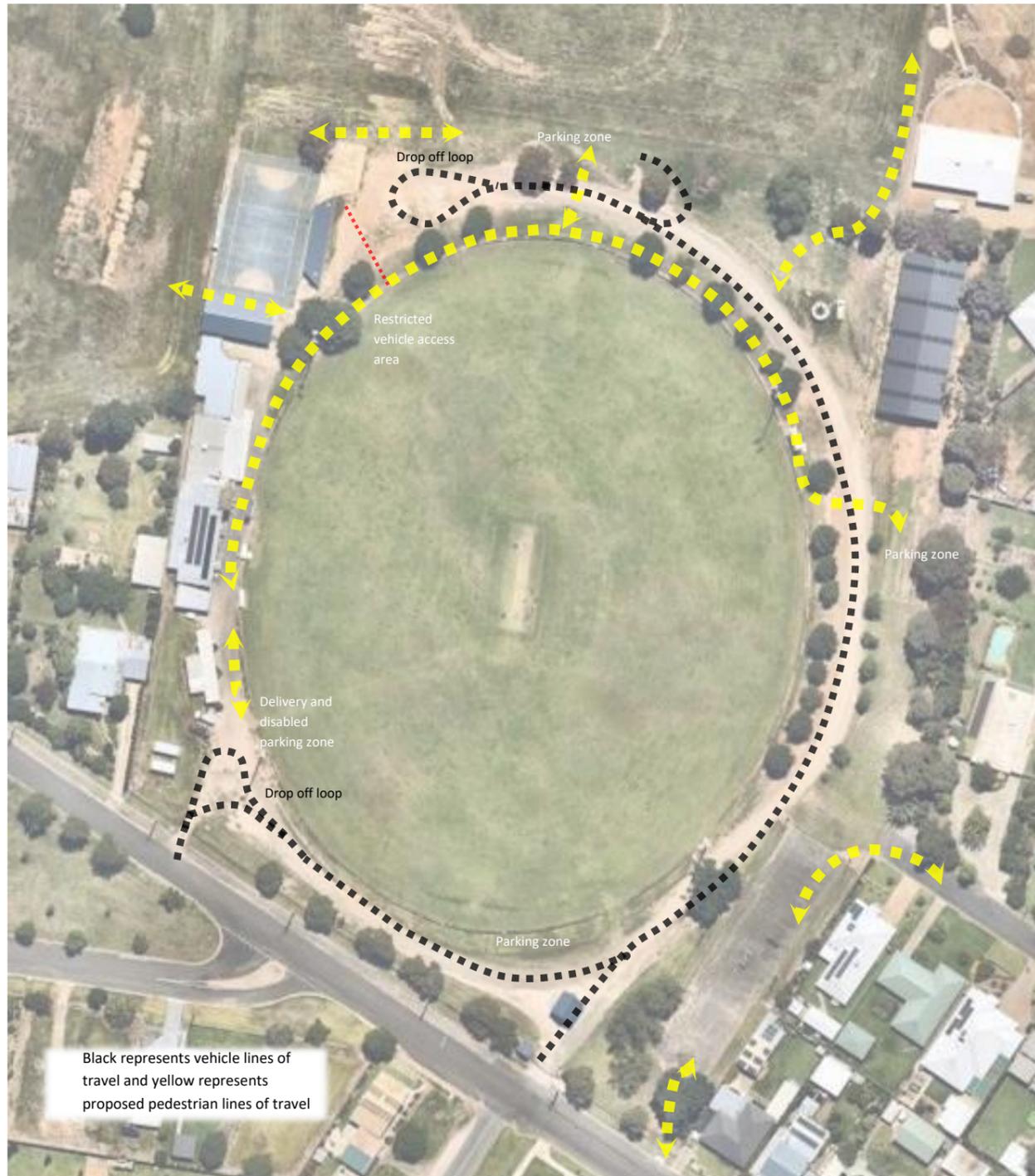
The southern entry landscape improvement project is the removal of the former park entry building and the delineation and improvement of the pedestrian and vehicle access onto the site.





Barkly Park Master Plan – 2023

The Concept Layouts - Vehicle and Pedestrian Movement



The vehicle and pedestrian movement actions will seek to achieve the following key outcomes within the park.

- Provision of a safe off roadway pedestrian line of travel between the cricket nets, as well as the new eastern carpark areas and the pavilion buildings and courts. The carparks will support on-site match day park walk to the clubrooms, alleviating congestion at the rear of the netball court shelter building. A pedestrian only restricted vehicle access area will be established in this area.
- Multiple parking areas will provide more dispersed parking close to the sport and recreation activity zones, including the cricket nets and the proposed community exercise layout, and will ensure that traffic does not congest at one location within the park.
- Ring road surface improvements will ensure that the roadway does not deteriorate due to traffic use and weather conditions and that drainage is improved. Rollover kerbs maintain easy movement to parking areas.
- External community pedestrian movements provides direct accessibility from the rail trail at the north end of the park, from Douglas Street on the eastern side of the park and through a new pedestrian gate at the south-east corner of the park.
- The drop off loops will provide a small circuit to facilitate on way traffic movement and support safer traffic movements at the two key locations adjacent to the netball court and at the south end of the shelter pavilion.
- The new parking area at the north end of the park will provide for additional car parks close to sports playing areas.
- A select colour bollard will be used throughout the park to delineate and define carparking areas and also to restrict vehicles from key pedestrian lines of travel.
- The retention of two vehicle entry points allows for dual options for vehicle access and egress when required for emergency services, disability parking accessibility, maintenance vehicle movement, goods deliveries, or major events control.



Barkly Park Master Plan – 2023

The Concept Layouts - Sport and Social Activation



The sports and social activation improvement actions will seek to achieve the following key outcomes:



- Establish new change room amenities for female participants at southern end of existing change room and sports support spaces building. Design to incorporate direct access to sports field and to provide for amenities to reflect current specified female friendly guidelines.
- Increase participation and social connection through the addition and refurbishment of existing sports change room and sports amenity building. Development to be considerate of compliance with current guidelines and general expected standards of provision for district competition.
- Development of second netball court to the west side of the existing court. Installation of player shelter on west side of new court to allow for player preparation space. Complete in conjunction with surface improvements to existing court surface.
- The creation of all-weather spaces for spectating sports activity inclusive of standing and seated options and improved disability accessibility. Improvements to include shelter and hard surface apron to the sports field boundary fence to enable surface water collection and disbursement away from sports field. Sheltered spectator spaces to provide alternative to existing shelter structure which is to be removed for new change room development.
- Establishment of northern end spectator earthen embankment and at netball courts with court facing concrete tiers for observation over netball courts. Embankment to connect to northern carpark via pedestrian pathway.
- Enhancement of existing netball play pad to encompass additional casual activation options including basketball. Markings and goal posts to encourage casual informal sport activity when competition not being conducted at the park.
- Addition of electronic scoreboards to support sports conduct on the playing field and netball court. Process to include removal of aged and redundant infrastructure.
- Connection between individual sports activity areas and between carparking areas to enable safe movement by young and old participants and spectators within the park.
- Consideration for future social space developments incorporating community activity and program spaces and meeting rooms. Process of investigation to include recognition of community diversity and changing population characteristics.



Barkly Park Master Plan – 2023

The Concept Layouts - Landscape Development



The Landscape Development actions will seek to achieve the following key outcomes within the park.

- Improvements to sports field loading capacity through drainage works to support surface runoff and subsurface percolation. Consideration to include 'staged' actions including installation of surrounds spoon drains, off field swale drains to divert water flows, drainage pit connection to main drain system, and lateral drainage pipe installation and sand slitting or Verti-draining to sports field.
- Improvements to visual amenity and functionality of park through canopy tree plantings for shade, buffer plantings for amenity and retention of themed avenue planting around road alignment. Additional seating installations to support spectators and informal park users. Recommended standard palette of furniture and bollard types for use to include recycled plastic furniture.
- Removal of unsafe or unused old infrastructure and reinstatement of surface with suitable fill. Sites to include old cricket pitches, old netball courts and lighting poles, former match day entrance building. Reinstatement park surrounds to exercise equipment installation
- Complete reinstatement of area surrounding cricket net development with clean fill, access paths, and participant preparation and spectator seating.
- Pedestrian paths as shown on the vehicle and pedestrian movement layout to be installed in stages. Paths to be compacted toppings or granitic sand on road base to match existing roadway. Connection paths to rail trail link to north-east corner of site and Douglas Street pedestrian entry.
- Fencing improvements surrounding the sports playing fields to increase safety of ball movement off the sports field and netball court to adjacent roadways or parking areas. Fencing to be low black chain mesh and pipe rail. Replacement of uneven fence sections in stages as per resource capacity.
- Encouragement of civic pride through the installation of row of Rutherglen sports heroes' interpretation boards. The story telling theme to acknowledge and recognise exceptional performance applicable to Rutherglen residents across various sport types.

Barkly Park Master Plan – 2023

Barkly Park Master Plan Implementation Framework

The table shows the proposed masterplan actions together with information to support the future implementation process.

- Project responsible parties is the agencies or entities responsible for facilitating project development and project implementation.
- Project Priority Rating as determined by stakeholder and general consultation feedback.
- Project budget estimate as determined from scope expectations as a result of consultation feedback information and current cost structures.
- Project funding contributors are the parties deemed as prospective contributors to the project implementation capital costs.

	Project / Action description	Project Responsible parties	Project Priority Rating	Project budget estimate	Potential Funding partners or contributors
1	Female change room provisions	Council / DEECA / BPCOM / Clubs	H	\$1,400,000	Sport and Recreation Victoria AFL Northeast
2	Match day shelter and spectator apron additions	Clubs / BPCOM / Council	H	\$200,000	AFL Northeast
3	Netball lighting improvements	Club / BPCOM / Council	M	\$160,000	Sport and Recreation Victoria Netball Victoria
4	Netball court addition	Club / BPCOM / Council	H	\$90,000	Sport and Recreation Victoria
5	Netball facility spectator activation	Club	M	\$25,000	Sport and Recreation Victoria Netball Victoria
6	Community active exercise equipment	Council	L	\$70,000	Sport and Recreation Victoria
7	Match day and activity toilets	BPCOM / Council	M	\$80,000	BPCOM Rutherglen Service Groups
8	Active informal sport play pad	Council	L	\$12,000	Council grant
9	Safety fencing improvements	BPCOM	M	\$35,000	BPCOM
10	Future change room and social clubroom expansion envelope	Council / BPCOM / Clubs	M	\$1,000,000	BPCOM / Council
11	Landscape improvements – shade, buffers, and visual amenity	BPCOM / DEECA	L	\$20,000	DEECA
12	Electronic scoreboard	BPCOM / Clubs	M	\$40,000	BPCOM / Clubs
13	Sports field improvements	BPCOM / Clubs	H	\$140,000	AFL Northeast
14	Rutherglen Sports Champions Interpretation boards	Council	L	\$20,000	Council grant Heritage Victoria
15	Maintenance shed compound	BPCOM / DEECA	L	\$10,000	DEECA
16	Northern and eastern carpark area establishment	BPCOM / Council	M	\$60,000	Council
17	Pedestrian transition safe zones	BPCOM / Council	M	\$20,000	Council
18	Surround road sealed alignment	BPCOM / Council	M	\$80,000	Council
19	Front entry enhancement	BPCOM / Council	L	\$20,000	Council

Note:

- The acronym BPCOM refers to the Barkly Park Committee of Management.
- The acronym DEECA refers to the Department of Energy, Environment and Climate Action.

The projects and directions proposed within this master plan are to be implemented in accordance with the principles articulated below:

- All project planning will be undertaken following initial preliminary discussions across the site landowners and management stakeholders, the Department of Energy, Environment and Climate Action, the Barkly Park Committee of Management and the Indigo Shire Council. Indigo Shire Council acknowledges the delegated authority and the roles of the parties contributing to the Barkly Park management.
- Each major project will be planned through a progression of phases to ensure that decisions are evidence based and effective application of financial resources. The phases will incorporate:
 1. Concept Planning
 2. Stakeholders sign off
 3. Concept design
 4. Funding profile
 5. Project delivery management
- Each project will follow a scoping process to define expectations and parameters for inclusion in the project brief.
- Once scope has been agreed and adopted, a schematic design phase will confirm the elements, scale, materials and finishes applicable to the project.
- The schematic design will enable a preliminary costing for the project for inclusion in committee budgets, capital works forward plans, and grant application considerations.
- A risk assessment completed for all major projects acknowledging any potential economic, social, environmental and physical risks applicable within the project.
- A basic feasibility assessment will be conducted in accordance with the desired project outcomes to confirm and define measures of cost benefit.
- Project stakeholders will monitor grant funding opportunities available to the projects and will assess grant criteria against the project outcomes.
- Project information and investigation findings will be available to stakeholders to maximise funding opportunities aligned to democratic processes and evolving government priorities.

If all recommendations of the Barkly Park Master Plan are to be implemented, it would result in an estimated total investment requirement of \$3,482,000.00 over the total 15-year term of the masterplan.





Allans Flat Waterhole Master Plan

February 2024



Allans Flat Recreation Reserve Master Plan – 2023

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Indigo Shire Council, as the facilitator of the Allans Flat Waterhole masterplan, acknowledges the contribution of the Victorian Government.

Disclaimer

This Master Plan has been prepared at the request of the Shire of Indigo to provide a future vision and specific direction for Allans Flat Recreation Reserve in Allans Flat. The intent is for the document to be an internal reference for Council and community use. The Master Plan contains findings drawn from examination of information provided by a range of sources. Parks and Recreation Consulting take all reasonable steps to verify the accuracy of information obtained, however, we are not liable for any loss or inconvenience arising from use of findings interpreted from third party information.



Allans Flat Recreation Reserve Master Plan – 2023

Introduction

Allans Flat Recreation Reserve is a historic open space reserve providing opportunities for the community to connect with nature and to engage in informal water-based recreation activities. The reserve has an open water body with adjacent picnic features and provides an aesthetic location for visitors to the region and to local groups and individuals seeking a tranquil open space location.

The Recreation Reserve site is made up of a number of parcels of land with a total land area of approximately 15 hectares. Some of the land sections are owned by Council, others are owned by Department of Energy, Environment and Climate Action. Former road reserves also make up some of the land area.

The reserve is quite diverse in nature, with sections of the reserve occupied by bushland, wetlands, general cleared open space, as well as a few specific sport and recreation spaces. The overall site is overseen by a local volunteer community committee, who are responsible for the maintenance and management of the reserve. The committee put a great deal of time and energy into managing the reserve for the benefit of the whole community. For this reason, it is important to ensure that Allans Flat Recreation Reserve is resourced and managed in a responsible, sustainable manner to guarantee it continues to provide benefits into the future. The master plan will support this process.

The Master Plan Purpose

Indigo Shire Council has established the Allans Flat Recreation Reserve Master Plan to help guide future decision making and determine resource allocation for projects and maintenance works at the reserve. The variety of people and user types that visit the reserve, necessitate that a master plan process be undertaken to define how the reserve will be a safe, sustainable and relaxing place for the community in the next 10-year period. The Master Plan will provide guidance to Council to ensure it encourages fiscally responsible future investment and considers current and future recreation needs.

1. The main aims of the Allans Flat Recreation Reserve Master Plan are:
2. To examine how the Allans Flat Recreation Reserve can contribute to the health and wellbeing of the Indigo community.
3. To investigate the needs of groups and individuals engaged in activities at Allans Flat Recreation Reserve.
4. To serve as a reference as to the suitability and priority of any proposed projects at Allans Flat Recreation Reserve.
5. To support the application process for grant funding for facility improvements at Allans Flat Recreation Reserve.

The Master Plan Process

The process of investigation for the Allans Flat Recreation Reserve Master Plan included engagement with committee and community representatives and wider general community engagement through the Engaged Indigo feedback portal. Interviews were conducted with selected stakeholders to clarify and expand on important issues as part of the information gathering process. The views and ideas from these consultations form the basis of the discussions in this document.

The Master Plan development process included:

1. Internal records and historical review
2. Review of current strategy documentation
3. Stakeholder engagement process
4. Site analysis and identification of key issues
5. Review and confirmation of site strategic directions
6. Establishment of Draft Master Plan directions and actions
7. Re-engagement with the primary stakeholder group
8. Community consultation with Draft Master Plan
9. Review and Adoption of Final Master Plan

The list of primary stakeholders included:

- Allans Flat Recreation Reserve Committee of Management
- Allans Flat Tennis Club
- Allans Flat Recreation Reserve Community Representatives
- Albury Wodonga Triathlon Club
- Yackandandah Fishing Club
- Gap Flat Landcare group
- Allans Flat CFA
- Department of Energy, Environment and Climate Action (DEECA Wodonga)

Scope of Master Plan

In a geographic context, the scope of this Master Plan is focussed on the area of the Allans Flat Recreation Reserve site in Allans Flat as shown on the plan below. From a functional context, the plan investigation includes the assessment of site topography and features, infrastructure, access and identification of distinct user issues associated with the use of Allans Flat Recreation Reserve.



Allans Flat Recreation Reserve
(Purple – Indigo Council owned land - Green – DEECA /Vic Roads owned land)

Allans Flat Recreation Reserve Master Plan – 2023

Investigation and Consultation Findings

In developing this Master Plan a detailed investigation of the site and a thorough consultation process was undertaken. The findings and implication of that analysis was documented in a Allans Flat Recreation Reserve Master Plan Investigation Report. As a result, this Master Plan responds to the investigation findings summarised below.

Strategic Literature Review

The strategies and plans for the Allans Flat and Indigo communities have been reviewed and considered for their influence on the future directions for Allans Flat Recreation Reserve. The summary findings are as follows:

- Whilst there has historically been no master plan guiding the development of Allans Flat Recreation Reserve, the Committee of Management and the community group users have been active partners in the facilitation of many projects within the reserve. The variety of environments evident within the reserve contribute to the achievement of some broad departmental community outcome aligned strategies of the Indigo Shire Council and of the Department of Energy, Environment and Climate Action. As such, each of the management entities support the future enhancement of the reserve through evidence based sustainable master plan actions.
- As the most significant open space in Allans Flat, the recreation reserve environment contributes to the health, wellbeing and social connectedness of the Allans Flat community from a number of different angles. The most obvious ones being the exercise, activity, and relaxation benefits. The reserve also represents an informal communal meeting space within the small local environment where few formal community spaces exist outside of the church building and the CFA building. This is especially evident as volunteers come together to implement community projects at the site.
- A diversity of strategies or plans with an alignment to the different Allans Flat Recreation Reserve open space categories means that there will be a variety of views presented by active and passive recreation users, and environmental users, as to what, and how, community resources should be invested into the Allans Flat Recreation Reserve site.
- The site has an interesting storyline relative to the waterhole development and its occupancy that will continue to encourage tourist visits and general regional interest in conjunction with other surrounding tourist activities and locations.

Reserve Use Trends

The trends in reserve use applicable to Allans Flat Recreation Reserve were examined for relevance in master planning directions. The implication is noted below:

- The waterhole and surrounding open space has been used for a variety of swimming, canoeing and leisure pursuits for more than 100 years. Over this period the layout of the site has allowed for general community access to all parts of the reserve, with only the tennis courts requiring a form of membership or access arrangement to be established with the club.
- The users of the Allans Flat Recreation Reserve are relatively low in number but come to the site to engage in wide range of activities including formal sport, informal active recreation, passive recreation, social connection, and tourism. There are alternate locations across the region that provide preferred settings and more extensive infrastructure for most of these activities. The exception to this is the triathlon club events layout. The club value the proximity and enclosed nature of the waterhole to the local areas low use roads. This situation is not common around the region. It should be noted that the expectations of each of the main user groups is not extensive or exclusive, allowing the reserve to be managed to accommodate the different user types concurrently.
- There is currently a balance between the active recreation, passive recreation, and environmental appreciation visitors. The active recreation users tend to be regular users in accordance with events or activities and the passive recreation users have one off or infrequent visits. The peaks of use occur during hot weather, when groups of people use the waterhole to cool off in summer.

- The specific user group participation trends indicate that there is insufficient numbers to warrant consideration of additional formal sports courts or large open field areas, but there is a need for additional opportunities for casual informal activity participation for the Allans Flat community.
- Whilst the environmental opportunities afforded at the reserve are not deemed as activities, they represent a connection to nature that contributes significantly to wellbeing and recovery for individuals and for groups. This connection extends to people visiting the reserve simply for the sense of place and peace that is derived from the combination of water, bushland and wetlands.
- Some of the user groups and user types within the reserve have disappeared or changed over time, and others have had a relatively short timeline of participation. The current user groups have a relatively minor stake or investment in the infrastructure at the reserve but are beneficiaries of the contributions of those that have implemented projects in the past.



Allans Flat Recreation Reserve Master Plan – 2023

Site Analysis

An analysis of the existing infrastructure on site was undertaken to ascertain the general condition and likely future investment commitments relative to those existing assets. The site analysis acknowledged the following:

- The hard assets at the Allans Flat Recreation Reserve are relatively rudimentary and reflect the investment applicable to a small local community resource. The current asset condition also highlights the changing expectation for some asset types over the last 20 years to respond to evolving safety, hygiene and accessibility standards. Whilst this is understandable for a low-key location, such is the Allans Flat Recreation Reserve, the current amenities do not meet the same standards applicable to larger sites throughout the region.
- The soft assets at the site hold significant value and include the historical tree groves, the new tree plantings, the wetland improvement works, the water bodies and the water entry points. Most of these natural assets are in good condition with no major disease or infestations impacting their quality. Some concerns exist in certain spots where minor weed spread has occurred, where erosion is impacting escarpments, or where flood waters have implications for the quality of water in the lake, but these are responded to through specific projects where funding is available through the management agencies. Additional works to further improve these aspects is proposed.
- It is estimated that \$160,000 in capital investment could be required in the next 5 years to facilitate basic improvement works to existing hard assets and open spaces throughout the reserve. Beyond the initial 5-year investment expectations, there is some general infrastructure within the reserve that requires replacement or reconstruction to ensure broad user functionality and community safety is maintained and to meet contemporary user amenity expectations. The estimated value of this investment is approximately \$600,000 over the 5–15-year period.
- The Allans Flat Recreation Reserve site has some challenges in terms of future management directions and resourcing as a result of the existing multi-agency land ownership situation. The role, commitment and contribution of each of the government and community parties involved will need to be agreed to ensure there is cooperation to implement the documented future reserve enhancement projects.

Compliance Assessment

An assessment of compliance to current sports peak body standards and guidelines was undertaken in reference to potential future replacement requirements. The results are noted below:

- The tennis courts at Allans Flat Recreation Reserve are used for competition and training and meet the current expectations expressed by the tennis peak bodies and regional associations in terms of size, layout, surface type, fencing and fixtures. The site is functional for use to host competition as specified by the relative affiliate sport body. The lack of floodlighting restricts the use of the courts to daytime training and competition.
- Some of the infrastructure installed to support recreation users will require replacement at end of asset life to ensure ongoing compliance, functionality, community safety, and to maintain visual amenity. Whilst the compliance of park furniture and signage is not clearly specified, the compliance assessment falls under the umbrella of risk assessment and risk mitigation. Assets that have risk associated with their use should be removed as part of management oversight.
- The compliance assessment relative to the water body is around the scheduled monitoring and testing of water quality. Whilst there is no defined regularity of testing under regulation, it is considered important to ensure people are not using the waterhole for swimming if water quality is not suitable. In this regard the water body is monitored in part by the management committee, the Indigo Shire Council and the regional water authority.

General Participation Trends

The broader participation trends for activities currently conducted at Allans Flat Recreation Reserve were examined for trends and changes. The findings are summarised as follows:

- The statewide sports participation trends for tennis indicate some declines in participation across an extended period but a steadying of participation in recent years. There is no major change forecast in demand in the near future. The introduction of Hot Shots and other entry level trial programs has resulted in some rejuvenation.
- The participation rate trends for tourism aligned to activities such as cycling, historical, and environmental interests have shown significant growth across the Hume and Indigo region in the last 10 years. Some of this increase is as a result of clear strategies to attract visitors and to encourage economic growth across the townships in the region.
- General increases in participation in recreation activity, including fitness exercise, walking, and bike riding reflect a desire to engage in informal activity that can be participated in at a time of the participants choosing. This informal activity, and the health and wellbeing benefits derived by the general community, should be reflected in the future provision considerations at Allans Flat Recreation Reserve.
- The trend in participation across some of the informal passive activities undertaken at the reserve is difficult to track due to the range of timeframes and seasonality of attendance. What can be confirmed is that the general community is more mobile than it has been in past, meaning that locals can more easily access sport and recreation places around the region and regional visitors can more easily access Allans Flat Recreation Reserve.
- The forecast future population and demographic range changes for the Allans Flat area will not have any impact on future potential user numbers at the reserve. However, the enhancement of spaces could play a role in activating people from within the local community and thereby increasing participation in healthy and active pursuits.



Allans Flat Recreation Reserve Master Plan – 2023

Consultation Feedback

The consultation feedback received as a result of stakeholder and community engagement is summarised below:

- The whole community recognise the role of the reserve and its infrastructure to the wellbeing of the community. As a result, many individuals are actively engaged in representative groups, including reserve committees, club committees, and interest groups. Their contribution to project initiation, planning, fundraising and implementation is a significant aspect of the Allans Flat Recreation Reserve story and also vital to the future capacity to implement the proposed directions acknowledged in the master plan.
- The community user groups consultations acknowledged a few specialised requests for refurbished or new infrastructure investment by Council and grant funding partners. This included resurfacing of tennis court surface, improvement of club building structure, and replacement of waterhole deep water entry steps. The actions to upgrade the sporting facilities will need to be conducted in alignment with Council's capital budget planning as they represent a significant portion of the overall investment required for the master plan actions.
- The management issues consultation identified a wide range of needs for minor improvements to existing assets and spaces including furniture replacement, signage replacement, fencing, and roadway improvements. Whilst these actions were not described as urgent, they contribute to the overall safety, security, functionality and user amenity for the reserve.
- The general community consultation acknowledged the desire for amenity improvements, such as public toilets, as a main focus. The consultation also indicated a passion in the community for the environmental aspects of the reserve and the need to enhance these areas with walking trails, shelters and seating. Feedback suggested a loop track around the reserve would make the reserve a destination for fitness activity.
- The feedback included a strong desire for the reserve to be a stopover for the rail trail network of bike trails as it extends through Allans Flat. The potential to link a safe trail connection from the proposed alignment and to incorporate the Allans Flat historical features into trail sites, could facilitate additional visits through the area.
- The general community feedback included the request to 'consider' a community building of some form to provide a venue for community activities and a meeting space. The suggestion is that this be combined as a tennis 'clubhouse' on the land adjacent to the tennis courts.

Strategic Positioning

The general strategic positioning relevant to Allans Flat Recreation Reserve's role in the township and regional sense has been considered and the following comments summarise the conclusions:

- The Committee of Management have played a significant and positive role in establishing Allans Flat Recreation Reserve as a community resource. Despite the different ownership aspects, the committee brings together the user group representatives, with local committed volunteers, and connects with the government authorities on important matters relative to the management of the reserve. Their contribution and direction is highly valued in the process of the master plan development.
- There are some ongoing key management issues relating to resource contributions from the government agencies with an interest at the reserve, in particular around the level of responsibilities applicable to site maintenance and to capital improvement investment. The increasing cost of materials and supplies to facilitate reserve improvements is impacting the capacity to complete planned actions.
- The planning scheme zoning controls and overlay restrictions mean that the construction of a building at the base of the reserve, of anything more substantive than a picnic shelter or amenities block, is unlikely to obtain planning approval. A habitable building is not likely to be approved without flood mitigation design elements. This is due to the flooding and inundation potential over the vast majority of the areas of the site that is at the foot of the escarpment. Any view towards a habitable building will need to be considered for the areas at the top of the reserve in close proximity to the tennis courts on the south side of Osbornes Flat Road.

- The Committee and Council will need to seek approval from DEECA and the regional water management agency for any significant developments or changes proposed for the Allans Flat Recreation Reserve that impact the owner agencies stake in the land or are outside of the agreed or permitted uses.
- The priority functional 'values' for the site are the ability of the site to reflect diverse local community needs with priority on the enhancement of the natural environment and on the capacity to support active and passive recreation activity. It is recognised that the major sporting codes are serviced at township locations across the region where population centres provide for the required participation numbers. Therefore, sports actions are considered supplementary to those of the environmental and recreation aspects of the reserve.
- The different parcels of land and different access points of the reserve site provide an opportunity to segment the reserve in order to respond to, and provide for, a range of benefits and outcomes for the community. The establishment of land use zones as a framework for future improvement can facilitate this future direction.
- The analysis of needs confirmed that some of the existing infrastructure, such as toilets, change space and park seating do not meet contemporary standards for park user amenity. It is also recognised in the analysis that connection to utility service provisions (sewer, water) is problematic at some site locations nominated by the community for consideration. A more tailored investigation and response would need to identify the most applicable and practical options.
- Whilst resourcing for the enhancement of the Allans Flat Recreation Reserve is limited by the availability of grant opportunities and volunteer contributions, the identification of an overall vision for the site, with various individual projects and processes, will influence the commitment of all parties. The analysis also acknowledged that minor improvements and enhancements to many areas throughout the reserve will provide a much-improved community perception, community connection, and civic pride outcome for the reserve.



Allans Flat Recreation Reserve Master Plan – 2023

The Vision

Indigo Shire Council's Plan nominates a priority for "our community members to have access to the services, activities and infrastructure that make it easy for them to stay connected and get involved in community life". This includes having connected and thriving townships within which there is attractive and diverse spaces that encourage community connection for residents and regional visitors.

Allans Flat Recreation Reserve can contribute to Council's realisation of its strategies and objectives by providing a setting and infrastructure that facilitates community engagement in diverse activities. As such the vision for Allans Flat Recreation Reserve is to be:

"A place that provides for connection and engagement with a natural environment and accommodates a range of formal and informal active and passive recreation pursuits."

Towards this vision for Allans Flat Recreation Reserve and what the reserve will look like in future, the following key functional directions for the reserve are proposed:

1. Allans Flat Recreation Reserve will be an attractive and safe environmental setting for a local and regional community.
2. Allans Flat Recreation Reserve will be a diverse open space providing opportunities for recreation participation.
3. Allans Flat Recreation Reserve will provide a visually pleasing and interesting environment supporting visitor and event activities.

The Development Zones

The strategic direction for the reserve is enhanced by the consideration of zones for

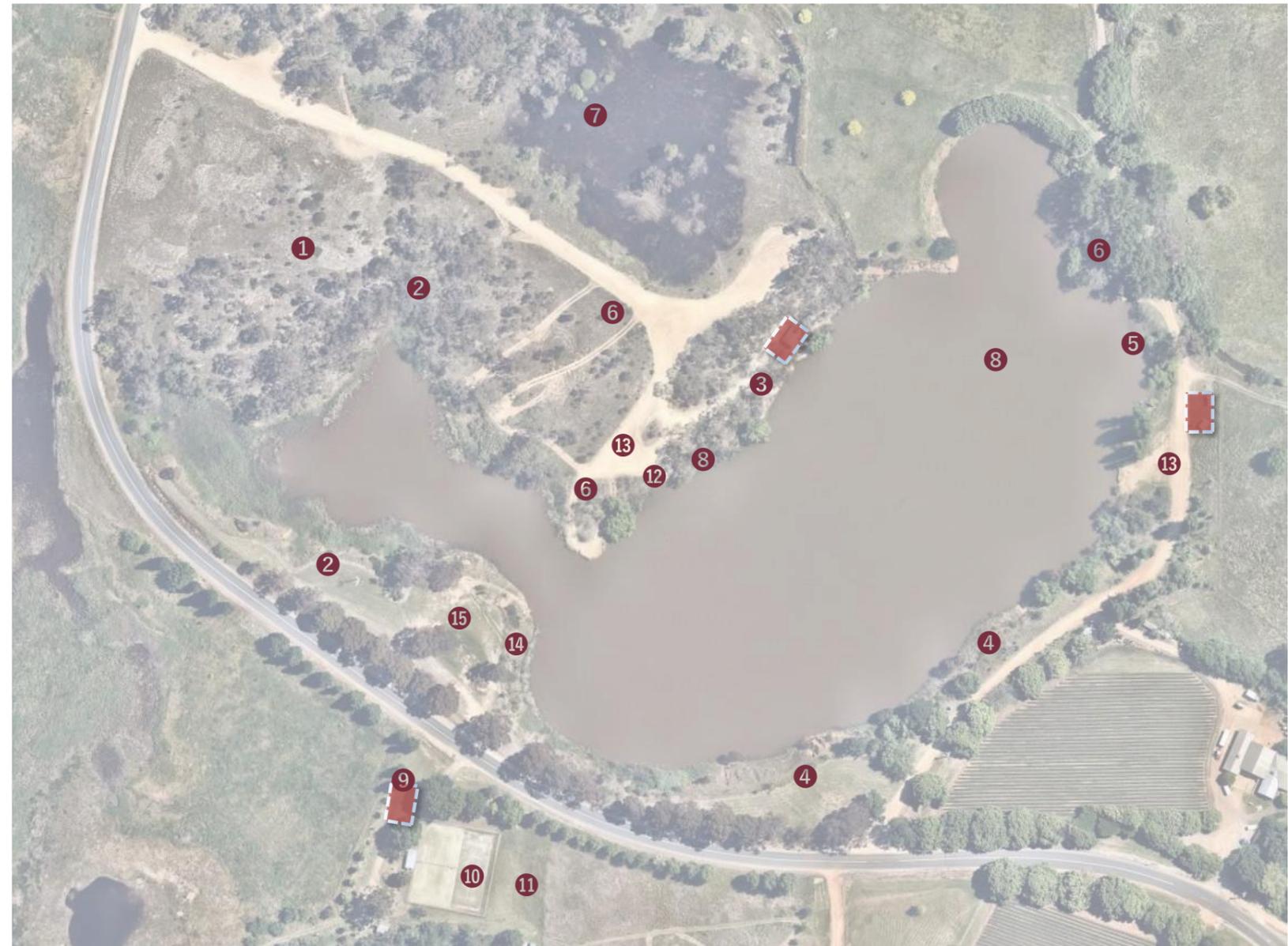
- ✓ The environmental protection zones represent the areas where the natural environment will be fostered and maintained to encourage and protect flora and fauna.
- ✓ The recreation enhancement zones represent the spaces that will be used to establish general active and passive recreation infrastructure to encourage health and wellbeing activation for the local and regional community.
- ✓ The event support hub represents the areas that will be utilised to conduct events and where infrastructure to facilitate event conduct may be established.
- ✓ The activities parking zones represent the areas that will be used to establish a safe pedestrian and traffic movement space for participants and visitors to the reserve.
- ✓ The tourism hubs will provide the areas where infrastructure to support regional visitors will be established.



Allans Flat Recreation Reserve Master Plan – 2023

The Site Improvements Locations

- ① Vegetation supplementation
- ② Walking trail development
- ③ Picnic area enhancement
- ④ Escarpment protection
- ⑤ Beach entry safety improvements
- ⑥ Traffic and pedestrian movement rationalisation
- ⑦ Wetland water quality enhancement
- ⑧ Pontoon and jetty development
- ⑨ Amenities improvements
- ⑩ Tennis facility improvement
- ⑪ Recreation open space enhancements
- ⑫ Reserve furniture replacement
- ⑬ Parking definition
- ⑭ Lookout interpretation and shelter
- ⑮ Event support services



Allans Flat Recreation Reserve Master Plan – 2023

The Future Projects Descriptions

- 1** Vegetation supplementation

The vegetation supplementation is the addition of extra tree and shrub plantings to enhance the bushland areas of the site. The process builds on the existing foundation to create a more diverse environment.
- 2** Walking trail development

The walking trail development is the establishment of a path that navigates around parts or all of the reserve. The trail provides pedestrian connection between activity points and also visibility of the natural environments of the reserve.
- 3** Picnic area enhancement

The picnic area enhancement provides new or additional picnic tables, shelter and park furniture at three reserve locations, being the family beach place at the waterhole, the existing BBQ area and the top of the escarpment.
- 4** Escarpment protection

The escarpment protection is the establishment of a post and wire fence along the top of sections of the escarpment to restrict or discourage climbing up and down the embankment. The protection is for reducing damage to the vegetation and soil on the escarpment face and to provide additional safety of users of the reserve.
- 5** Beach entry safety improvements

The beach entry safety improvements is the placement of heavy granitic sand to a section of shoreline to provide a safer entry and water play space for young families accessing the shallow beach section in hot weather.
- 6** Traffic and pedestrian movement rationalisation

The traffic and pedestrian movement rationalisation provides a distinction between pedestrian and traffic movement zones using fencing, bollards, signs and traffic loops to direct traffic movements. It is to increase safety on busy days and to protect activity areas from vehicle damage due to the existing random vehicle movement.
- 7** Wetland water quality enhancement

The wetland water quality enhancement is the planting of specific plants with properties noted for improving water quality flows into water bodies. The view is to enhance the wetlands system to respond to flooding incidences.
- 8** Pontoon and jetty development

The jetty development is the creation of a small jetty to support fishing activities on the western side of the waterhole adjacent to the non-motorised small watercraft ramp. The pontoon development s the placement of a pontoon a small distance from the eastern beach shoreline to support safer use of the waterhole for swimming activities.



- 9** Amenities improvements

The amenities improvements is the largest of the future projects for consideration and involves the addition of an amenity block servicing all user groups and visitors to the reserve. The consideration of location has identified the area adjacent to the north-west side of the tennis courts as the most suitable to support the users and visitors to the reserve as well as meeting planning requirements
- 10** Tennis facility improvement

The tennis facility improvements are aimed at future servicing of the tennis club needs and include court resurfacing, shelter improvements and service connections. The improvements will be a shared space for other event and activity users of the reserve.
- 11** Recreation open space enhancements

The recreation open space enhancements is the enhancement of the flat open space area previously utilised by the netball club as a multi-purpose space for young recreation activity. The enhancements are the installation of a play pad with basketball and netball goals and a place for kicking a football.
- 12** Reserve furniture replacement

The reserve furniture replacement is the application of a standardised park furniture range to replace existing seating at the end of its asset life and to provide additional seating in conjunction with the circuit trail development.
- 13** Parking definition

The parking definition is simply the defining of parking areas with bollards to ensure parking is aligned to the safest axis rather than parking in all areas of the zone the participants are attending. It protects the surround and provides additional user safety.
- 14** Lookout interpretation and shelter

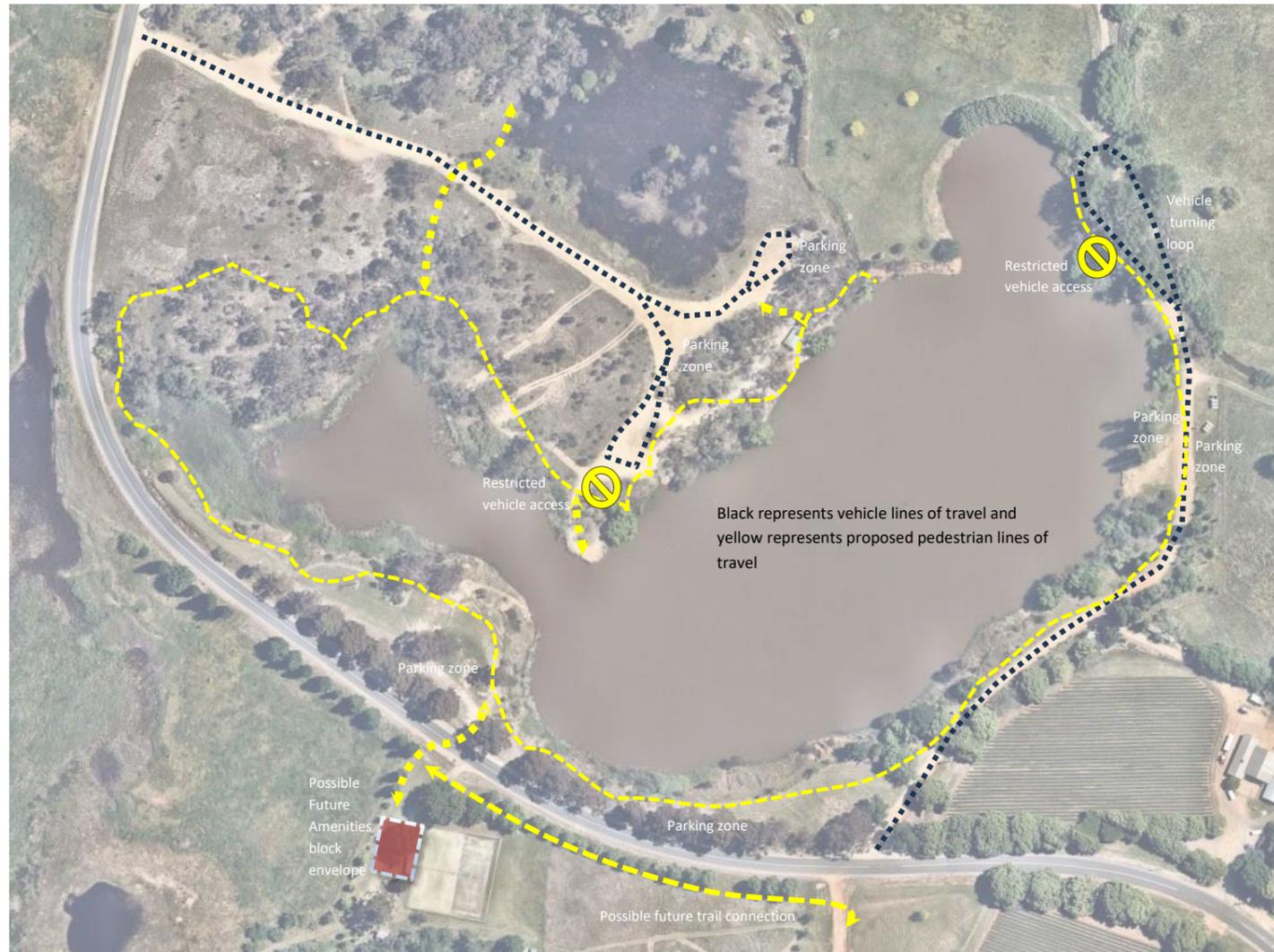
The lookout interpretation and shelter provides infrastructure to support the lookout as a place of interest to regional tourists. The placement of interpretation about the reserve development storyline, a historic post and rail safety fence at the escarpment edge and a shelter structure for a rest stop.
- 15** Event support services

The event support services is the possible installation of water and power to the new shelter structure to support the conduct of events and activities from the lookout area.



Allans Flat Recreation Reserve Master Plan – 2023

The Concept Layouts - Vehicle and Pedestrian Movements



The vehicle and pedestrian movement actions will seek to achieve the following key outcomes within the park.

- The creation of a circuit trail to connect the key locations within the reserve and to provide an exercise loop that takes in the environmental spaces of the reserve.
- Walk pathways/trails to connect activity spaces to user amenities.
- Protection of bushland and wet land spaces by restriction of traffic into these areas.
- Provision of a safe distinction between pedestrian line of travel and vehicle movement at key activity points.
- Defined parking areas will ensure that traffic does not congest at the locations right at the water frontage providing protection for the water's edge and for users.
- Loop ends to roadways to simplify turning traffic movement at key end of road points.
- A select colour bollard will be used throughout the park to delineate and define carparking areas and also to restrict vehicles from key pedestrian areas.
- The retention of two vehicle entry points, as well as the top of the escarpment parking, allows for dual options for vehicle access and egress when required for emergency services, maintenance vehicle movement, users and events control.
- The top of escarpment amenities allow for future connection to rail trail developments and linkages as a rest space for trail users.
- The minor improvements to the eastern access roadway, at the decline to the eastern beach area, to provide improved accessibility. Swale drains at road verge to mitigate weather erosion.

Allans Flat Recreation Reserve Master Plan – 2023

The Concept Layouts – Landscape Improvements

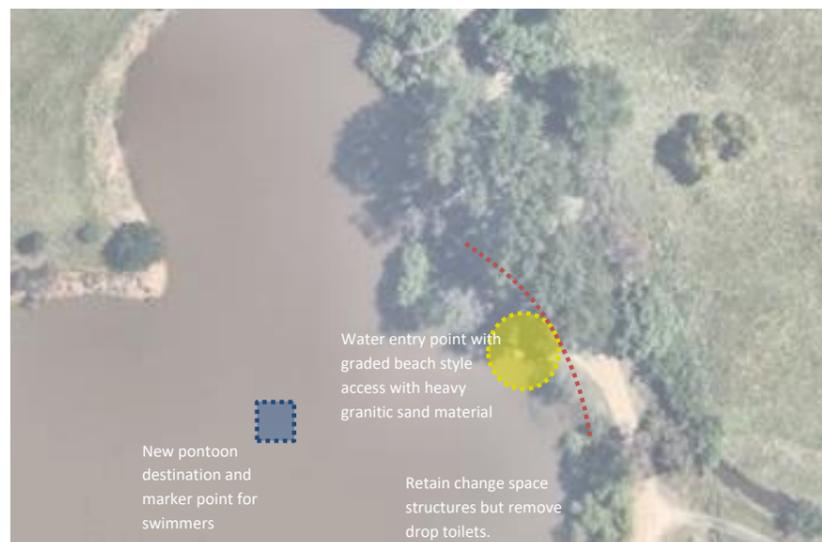
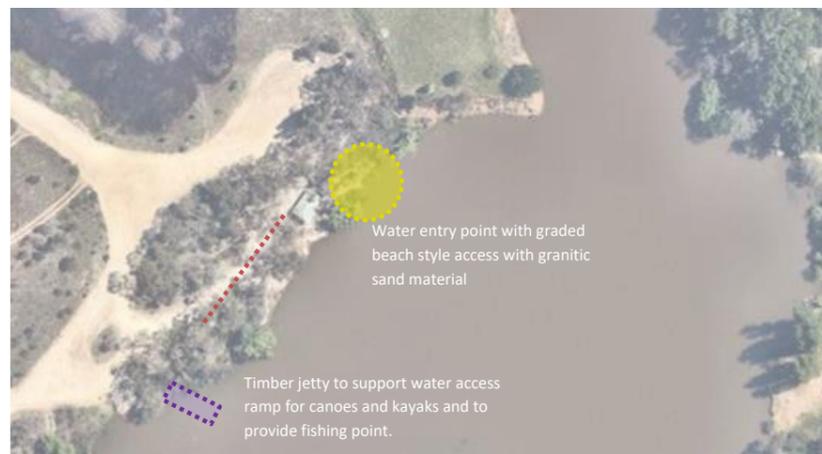


The Landscape Development actions will seek to achieve the following key outcomes within the reserve.

- Bolstering bushland vegetation and wetland areas with new plantings to improve health and sustainability of land ecology and improved biodiversity and habitat support.
- Protection of the established trees and new vegetation plantings from vehicle damage with new post and wire fencing. Consideration to undertake 'staged' fencing actions to coincide with scheduled area planting phases including bushland and wetland areas.
- Installation of shallow open swale channel drains to divert surface water flows into wetland planting zones for water intake improvement.
- Pedestrian trail to showcase and protect bushland and wetlands and to provide connection between key activity areas.
- Top of escarpment access protection and safety improvement with post and wire fencing and historic style post and rail section at lookout.
- Waterfront surrounds degradation rectification through restricted vehicle access and designated pedestrian access points with durable edge walls and specific surface materials.
- Site history interpretation board and picnic shelter as point of focus at lookout location. Shelter to support shade for conduct of events and activities.
- Improvements to visual amenity and functionality of reserve through shade tree plantings and seating installations. Standard palette of furniture and bollard types to include recycled plastic furniture.

Allans Flat Recreation Reserve Master Plan – 2023

The Concept Layouts – Recreation Activity Zone Improvement



The Recreation Activity Zone actions will seek to achieve the following key outcomes within the reserve.

- Two designated recreation activity hubs where infrastructure and landscape improvements provide a hardier and safer interface with the waterhole. Works to include softening and shaping of water approach with heavy granitic sand flowing into the shallow water points and provision of observation seating or picnic tables.
- Encouragement of local community active participation and play through enhancement of flat ground informal sport activity space on east side of tennis courts. Actions to include play pad and sports goal posts. Tennis court resurface to be considered based on assessment of feasibility and possible incorporation with play pad development action.
- Support of current passive recreation activities through jetty development for fishing experience improvement' Location adjacent to and supporting the access ramp for canoes and kayaks for mooring and entry or exiting of small non-powered craft.
- Establishment of trail network and rest seating to support low key active use of the reserve through designated environmental areas and areas overlooking the water.
- Retention of change space building structures at beach location with reconsideration of toilets subject to consideration of new toilet block at top of escarpment location.
- Increased safety for swimmers at site with new pontoon destination marker point fixed in suitable location a short distance from shoreline. Pontoon to support conduct of triathlon events within the waterhole. Subject to water depth investigation and confirmation.

Allans Flat Recreation Reserve Master Plan – 2023

Allans Flat Master Plan Implementation Framework

The table shows the proposed masterplan actions together with information to support the future implementation process.

- Project responsible parties is the agencies or entities responsible for facilitating project development and project implementation.
- Project Priority Rating as determined by stakeholder and general consultation feedback.
- Project budget estimate as determined from scope expectations as a result of consultation feedback information and current cost structures.
- Project funding contributors are the parties deemed as prospective contributors to the project implementation capital costs.

Project / Action description	Project Responsible parties	Project Priority Rating	Project budget estimate	Potential Funding partners or contributors
1 Vegetation supplementation	AFRRCOM / DEECA	H	\$30,000	DEECA Landcare
2 Walking trail development	AFRRCOM / Council / DEECA	L	\$40,000	DEECA Landcare
3 Picnic area enhancement	Council / DEECA	M	\$60,000	DEECA Council
4 Escarpment protection	AFRRCOM / NECMA	M	\$20,000	NECMA
5 Beach entry safety improvements	Council / AFRRCOM / NECMA	H	\$25,000	Council
6 Traffic and pedestrian movement rationalisation	AFRRCOM / Council / DEECA	L	\$35,000	Council DEECA
7 Wetland water quality enhancement	AFRRCOM / NECMA / DEECA	M	\$25,000	Landcare NECMA
8 Pontoon and jetty development	AFRRCOM / Council / NECMA	M	\$35,000	Sport and Recreation Victoria Fisheries Victoria Yackandandah Fishing Club Albury Wodonga Triathlon Club
9 Amenities improvements	Council	H	\$130,000	Council
10 Tennis facility improvement	Club / Council	M	\$280,000	Sport and Recreation Victoria Tennis Victoria
11 Recreation open space enhancements	Council	L	\$5,000	Sport and Recreation Victoria Council
12 Reserve furniture replacement	AFRRCOM / Council / DEECA	L	\$5,000	CPCOM Council
13 Parking definition	AFRRCOM / Council / DEECA	L	\$15,000	Council
14 Lookout interpretation and shelter	Council	L	\$45,000	Heritage Victoria
15 Event support services	Club / Council	L	\$10,000	Albury Wodonga Triathlon Club Sport and Recreation Victoria

Note:

- The acronym AFRRCOM refers to the Allans Flat Recreation Reserve Committee of Management.
- The acronym DEECA refers to the Department of Energy, Environment and Climate Action.
- The acronym NECMA refers to the North East Catchment Management Authority.

The projects and directions proposed within this master plan are to be implemented in accordance with the principles articulated below:

- All project planning will be undertaken following initial preliminary discussions across the site landowners and service authority stakeholders, the Indigo Shire Council, the Department of Energy, Environment and Climate Action, and the North East Catchment Management Authority.
- Each major project will be planned through a progression of phases to ensure that decisions are evidence based and effective application of financial resources. The phases will incorporate:
 1. Concept Planning
 2. Stakeholders sign off
 3. Concept design
 4. Funding profile
 5. Delivery Mgt
- Each project will follow a scoping process to define expectations and parameters for inclusion in the project brief.
- Once scope has been agreed and adopted, a schematic design phase will confirm the elements, scale, materials and finishes applicable to the project.
- The schematic design will enable a preliminary costing for the project for inclusion in capital works forward plans and grant application considerations.
- A risk assessment completed for all major projects acknowledging any potential economic, social, environmental and physical risks applicable within the project.
- A feasibility assessment will be conducted in accordance with the desired project outcomes to confirm and define measures of cost benefit.
- Project stakeholders will monitor grant funding opportunities available to the projects and will assess grant criteria against the project outcomes.
- Project information and investigation findings will be available to stakeholders to maximise funding opportunities aligned to democratic processes and evolving government priorities.

If all recommendations of the Coulston Park Master Plan are to be implemented, it would result in an estimated total investment of \$760,000.00 over the 10-15-year term of the masterplan.



12.2

INVESTMENT INCENTIVE POLICY (REVIEW)

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POLICY



Investment Incentive Policy

Version No:	2023
Trim File No:	
Approval Date:	"To be completed after Policy is adopted"
Approved By:	"To be completed after Policy is adopted"
Department:	Community & Economic Development
Service Plan Area:	
Responsible Officer:	Economic Development and Investment Coordinator
Next Review Date:	To be reviewed no more than four years after adoption, with more frequent review where required by legislation or best practice
Reliansys No:	"To be completed after Policy is adopted"
Circulation	All staff

APPLICATION OF POLICY

Indigo Shire Council recognises business diversity, innovation and creativity across the Shire. We encourage and support projects of ranging scale that increase productivity, jobs growth and economic output. This Investment Incentive Policy seeks to support an economic and business operating environment that encourages future investment which will enable and deliver sustainable economic and growth outcomes for the region.

Access to information provided in this Policy will be via Council's Business page on our website and directly via relevant Council's Officers. This Policy establishes the framework for investment attraction and existing business development in the Shire and is available by application to all businesses requiring support and guidance at various stages of their lifecycle.

This Policy aligns with Council Plan 2021-2025 strategic objective 3.1 "our economy is strong and sustainable and local businesses and industry are supported in the post COVID-19 recovery phase and beyond" and Council's Economic Development Strategic Plan 2018-2023 strategic objective 2.1 "provide incentives for the attraction of business and investment that diversify and add value to the local economy". Council will report on incentives in its Annual Report.

SCOPE

This Policy applies to all new investors and existing businesses operating within Indigo Shire. Potential applicants will be offered options outlined in this Policy during initial consultation with the Economic Development Team as introduced by other Council departments which may include Planning, Community Development and directly.

POLICY STATEMENT

The Investment Incentive Policy is a discretionary scheme which aims to attract and support projects that will deliver the greatest economic benefits to Indigo Shire. The focus of the Policy is on projects that will:

- create new jobs and investment;
- value-add through enhanced supply chains;
- generate growth within strategic industries and locations;
- demonstrates innovation and environmental sustainability; and
- diversify and make the local economy more sustainable.

Investment Incentive Policy



Council's support may be provided in a number of ways, both non-financial and direct financial including, but not limited to:

- Non-financial assistance including, but not limited to, a dedicated Business Support Officer, planning and development application assistance, assistance and support with locating available Council owned property, business support networks and marketing; and
- Direct financial assistance including, but not limited to, waiving Council fees and charges, discount on Council owned land that is available for sale.

Council will ensure that any incentive(s) are provided in a transparent, equitable and risk-adverse manner however as a discretionary scheme, Council reserves the right to approve or refuse applications made under the Investment Incentive Policy at its sole discretion.

ELIGIBILITY CRITERIA

The level of incentive applicable under this Policy will be determined by, but not limited to, the following eligibility criteria:

- a project that presents an outline of a five-year development strategy;
- a project that provides significant net economic and community benefit to Indigo Shire;
- a project that results in jobs growth over five years, with consideration to creating entry level opportunities for young people in Indigo Shire;
- a project that is identified in our Economic Development Strategy as a priority growth or emerging industry for the Shire where incentives are applicable;
- a project that is located within the Indigo Shire;
- a project that is sustainable, innovative and/or environmentally responsible;
- a project that results in jobs growth;
- a project that will diversify the region's economic base and value add business; and
- a project that fills an identified gap or need in the local economy.

The following projects are not eligible for direct financial assistance:

- a project that is not viable in the absence of incentives;
- a project that does not align with Council strategic directions and policies;
- a project that causes significant detriment to and/or is directly competitive to existing businesses in the region;
- a project of a government department or agency, government-owned corporation or regional development organisation; and/or
- a project which can more appropriately be funded by another government program.

THE INCENTIVES

INCENTIVE	DESCRIPTION
Business concierge	A dedicated Business Support Officer will act as a single point of contact for prospective investors, providing continuity of advice and assistance in helping to meet individual business requirements
Planning and development application assistance	Provision of pre-lodgment meetings and dedicated assistance and guidance

Investment Incentive Policy



Property location assistance	Assistance provided to prospective investors searching for development sites and buildings within Indigo Shire										
Guided familiarization tours	Provision for a guided familiarisation tour to highlight the regions characteristics and business potential										
Business welcome information package	Provision of an information package to prospective investors and/or relocating employers. Includes access to Small Business Friendly Council Member services and contact information and/or information for organisations that assist with commencement (startup) business planning services, insurance brokerage firms and other pertinent information										
Industry network	Provision of information and contact details for regional industry bodies, business chamber groups including facilitating an introductory meeting										
Community engagement	Provision of general public relations and communications advice and assistance with community engagement for relevant projects										
Assistance with Grants	Notification of grant funding (State, Federal or other) that may provide financial assistance to development/ projects. Assistance in preparation of funding applications including providing letters of support.										
Financial Support (Where applicable)											
Direct financial support	Financial incentives may include, but not limited to: - <ul style="list-style-type: none"> • waiving or discounting of development fees • deferred payment of developer contributions and/or infrastructure charges • attractive vendor terms on purchase of Council owned industrial or residential land • attractive vendor terms on multiple lot purchases of Council owned industrial or residential land 										
Rates discounts	<table border="1"> <thead> <tr> <th>Measure</th> <th>Rates discount</th> </tr> </thead> <tbody> <tr> <td>5-9 jobs* created</td> <td>Rates waiver for one year (capped at \$2,500)</td> </tr> <tr> <td>10-19 jobs* created</td> <td>Rates waiver for two years (capped at \$2,500 per annum)</td> </tr> <tr> <td>20-39 jobs* created</td> <td>Rates waiver for three years (capped at \$2,500 per annum)</td> </tr> <tr> <td>40 or more jobs* created</td> <td>For negotiation</td> </tr> </tbody> </table> <p>*jobs may include owner operators, where the owner may not be directly employed by the entity.</p>	Measure	Rates discount	5-9 jobs* created	Rates waiver for one year (capped at \$2,500)	10-19 jobs* created	Rates waiver for two years (capped at \$2,500 per annum)	20-39 jobs* created	Rates waiver for three years (capped at \$2,500 per annum)	40 or more jobs* created	For negotiation
Measure	Rates discount										
5-9 jobs* created	Rates waiver for one year (capped at \$2,500)										
10-19 jobs* created	Rates waiver for two years (capped at \$2,500 per annum)										
20-39 jobs* created	Rates waiver for three years (capped at \$2,500 per annum)										
40 or more jobs* created	For negotiation										
Environment Upgrade Finance	Access to Council guaranteed loans to fund environmental upgrade projects.										
Additional financial support	Other financial incentives considered appropriate in the circumstances and based on the merit of individual applications										

Investment Incentive Policy



APPLICATION AND ASSESSMENT PROCESS

Council will, at its sole discretion, receive for consideration an application for assistance. Assessment of applications and the decision to approve or refuse support will be made according to the following delegations:

<u>INCENTIVE</u>	<u>APPROVAL DELEGATION</u>
Concierge support	Economic Development and Investment Coordinator
Planning and development application assistance	Manager Planning and Statutory Services
Property location assistance	Manager Assets and Property
Guided familiarisation tours	Economic Development and Investment Coordinator
Business welcome pack	Economic Development and Investment Coordinator
Industry network introductions	Economic Development and Investment Coordinator
Community engagement	Manager Community Development
Assistance with Grants	Economic Development and Investment Coordinator
Environmental Upgrade Finance	Coordinator Environment and Sustainability
Direct financial assistance (Council Land Sales)	Council
Direct financial assistance (Other)	Instrument of Delegation – Financial Limits – by Chief Executive Officer 10 October 2023

Applications for direct financial assistance through the Investment Incentive Policy are to be made formally through an application process that will require:

- a response to each of the eligibility criteria listed above;
- a comprehensive Project Plan; and
- a fully costed feasibility study.

Projects will undergo a rigorous assessment to ensure:

- a) the eligibility of a project, and
- b) if and how eligible projects will be assisted under this Policy.

A panel, made up of Officers with expertise in Economic Development, Planning, Infrastructure and the Environmental, plus others as required for specific applications, will assess and make a recommendation about each application. The final decision to provide direct financial assistance through this Policy will be made in line with the "INSTRUMENT OF DELEGATION – PROCUREMENT – by Chief Executive Officer".

Investment Incentive Policy



RELATED COUNCIL POLICIES AND DIRECTIVES

- Council Plan 2021-2025
- Economic Development Strategy 2018-2023
- Destination Game Changer 2023 Tourism Strategy
- Community Engagement Policy
- Environmental Upgrade Agreement policy
- Heritage Loan Fund
- Instrument of Delegation – Financial Limits – by Chief Executive Officer 10 October 2023
- Other policies and directives as relevant

RELATED LEGISLATION AND OTHER DOCUMENTS

- Local Government Act 2020
- Planning and Environment Act 1987

REVIEW

The policy should be reviewed at least every four years from date of adoption.

The policy will be reviewed in line with Council's Community Engagement Policy.

Trigger points that require an earlier review period of the policy or associated document/s include (but are not limited to):

- change in legislation which has a bearing on the document
- change in senior management
- change in Council's position on a particular subject area
- recommendation from a governance body (eg Audit and Risk Committee recommendation, Internal or External Audit Recommendation, integrity agency)
- change in economic development strategy
- quality assurance due to continuous improvement initiatives, and/or
- changes in Council's agreed service levels.

COMMUNICATION

This Policy is an internal document and will be used by Council staff, as applicable. Accordingly, Policy to be distributed to staff.

Benchmark Investment Incentive Policies – Local Government Development Incentives.

A number of policies across regional LGA's were reviewed to assess relevant incentives offered to business and industry for investment into economic growth in their regions. Whilst there were many other policies reviewed from other LGA's across Australia, the following five were deemed to be most relevant for review.

There were a range in type and scale of incentives in which some councils focused on larger residential and industrial developments and some on smaller business focused projects. In all cases councils review and defer costs and provide in kind incentive relevant to the current focuses in their LGA. All councils require an application with a time frame around project outcomes.

Notable policy incentives

Macedon Ranges Shire

Jobs Growth focus (business)

Focuses on business related growth and new business. Includes rates deferral for jobs creation. Tiered structure starting at 5 jobs created and scales up for larger projects. The rates deferral is capped and the number of years of rates deferral is extended with additional jobs created. A business concierge service is offered and other in kind services which include business network introductions.

Coffs Harbour City Council

Residential and industrial development focus

Operates a developer incentive where a developer provides a contribution to secure enabling infrastructure. In this scheme council waives the development fee to incentivize development.

Name:	Coffs Harbour City Centre Development Incentive Policy
Type:	Exemption
Delegated Approval:	General Manager
Applies to:	<ul style="list-style-type: none"> • Developer Contributions Plan – Administration Levy • Developer Contributions Plan - Roads Network • Developer Contributions Plan - Surf Rescue Facilities • Developer Contributions Plan - Open Space • Developer Servicing Plan - Wastewater • Developer Servicing Plan - Water Supply

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Eligibility:	Any Residential development greater in size of four (4) Equivalent Tenement (ETs) Any Tourist Accommodation or Shop Top Housing greater in size of one (1) Equivalent Tenement (ETs) Developments must be issued with an occupation certificate within three years from the time the application is lodged. Developments must be constructed and completed before the \$2,500,000 maximum (incentive allowance) cap is reached.
Ineligible	Developments that fall outside the designated area Commercial developments (excluding tourist accommodation)
Security:	Nil
Time Frame	Development applications must be lodged before (insert date) and before the maximum cap (incentive allowance) of \$2,500,000 is reached, whichever comes first.
Incentive:	100% exemption. Council may review the exemption on an annual basis.

Cairns Regional Council

Broad scope but a focus on local workforce, community and social housing and industry infrastructure.

Cairns has focused on a revitalization of the town ensuring growth is specific to designated areas.

Scope

1. The Policy waives, in their entirety, the infrastructure charges payable for Development that satisfy clauses 2-7.
2. The Policy has effect from 1 July 2023 until 30 June 2026 ("the policy period").
3. The Policy applies to the Development listed in clauses 4-9 inclusive, that meet all of the below eligibility requirements of:
 - a. Development approved post 1 July 2023; and
 - b. Has substantially commenced building works prior to the expiration of the policy period; and
 - c. No less than 80% of the workforce on site consists of locals; and
 - d. Is acted upon within the initial currency period; and
 - e. Is not as a result of a compliance matter; and
 - f. Is not located within the Cairns South State Development Area.
4. Community housing providers who build social or affordable housing.
5. Development that broadens the economy by:
 - a. Including the following land uses contained within the Industry Zones:
 - Aviation (defined as Air Services land use); or
 - Marine and Defence (defined as Marine Industry land use); or
 - Manufacturing (defined as Medium Impact, High Impact and Special Industry land uses).
 - b. Including the following land uses contained within the Centre or Mixed-

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- Use precinct 1 Commercial or Mixed-Use precinct 2 – Trades and Services Zones:
- Medical Services (defined as Health Care Services land use); or
 - Education and Training (defined as Educational Establishment land use).
6. Development within key centre localities of:
 - a. The area shown in Map 1 in Attachment 1 in Cairns City; or
 - b. The area shown in Map 2 in Attachment 1 in Cairns North; or
 - c. The area shown in Map 3 in Attachment 1 in the Gordonvale CBD; or
 - d. The area shown in Map 4 in Attachment 1 in the Babinda CBD; or
 - e. The area shown in Map 5 in Attachment 1 in the Babinda – Mill re-development.
 7. Development that encourages strong development of residential accommodation by:
 - a. Multiple Dwelling land use on Medium Density or Mixed Use – Precinct 3 – Residential zoned land that has a minimum area of 800m²; or
 - b. Small-scale Multiple Dwelling land use (maximum of 4 units/townhouses) on Low-Medium Density zoned land that has a minimum area of 800m²; or
 - c. Conversion of Short-Term Accommodation land use to Multiple Dwelling land use where compliant with the car parking requirements Acceptable Outcome of the Parking and Access Code of Cairns Plan 2016; or
 - d. Rooming Accommodation land use for the purpose of Student Accommodation on Medium Density, Mixed Use precinct 3 – Residential, Principal Centre or District Centre zoned land.
 8. Development that is considered to be catalytic development is eligible for consideration by the full Council on a case by case basis.
 9. Development that encourages tropical design by:
 - a. A 10% reduction of infrastructure charges for development that meets the shading requirements by providing a minimum 50% shading to the external surfaces of the buildings; and/or
 - b. A 15% waiver of infrastructure charges for development contained within Centre or Mixed-use zones that demonstrates buildings and structures are vertically landscaped for a minimum of 15% of the surface area of each façade for the full height of the development.
 10. Revitalisation of the Cairns CBD: where eligible development satisfies all of the following additional requirements, a stimulus payment will be provided (subject to the cap stated below) equal to the lesser of: (a) \$25,000; or (b) 50% of the costs of renovating the façade of the relevant building. The additional requirements are as follows:
 - a. the eligible development must involve façade repurposing / revitalising works for an existing building which has been vacant for 6 months or more;
 - b. Development Permit for Building Works for the façade work approved post 1 July 2023; and
 - c. Works are to be completed by a local contractor;
 - d. Is not as a result of a compliance matter; and
 - e. Is located within the areas shown in Map 6 in Attachment 1 – Cairns CBD.

However, the total of all payments provided by Council under this clause 10 per financial year will be capped at \$100,000. If that cap is reached, no further payments will be provided under this clause for that financial year. Any payment that would otherwise result in the cap being exceeded will be reduced to comply with the cap (for

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example, if \$90,000 in payments have been given under this clause 10 in a financial year, any further payment will not be more than \$10,000, even if a higher payment would otherwise apply).

Rockhampton Regional Council

Separates CBD and Regional. CBD focuses on revitalization and Regional focuses on residential and business development.

CBD

The focus of the Development Incentives Policy is on developments that will:

- Create new jobs and investment;
- Value-add through enhanced service delivery or supply chains;
- Generate growth within identified strategic industrial and commercial locations, including high density residential areas;
- Diversify and make the local economy more sustainable; and
- Activate the Rockhampton Central Business District.

The purpose of Part 1 of the policy is to provide a concession or discount for infrastructure charges as an incentive for particular developments that will deliver significant and sustainable economic development and growth outcomes for the Rockhampton Region.

The maximum concessions on payment of infrastructure charges are:

Location	Maximum Concession
Rockhampton Central Business District – Precinct 1	100%
Rockhampton Central Business District – Precinct 2 (where the Gross Floor Area or building footprint remain unchanged)	100%
Rockhampton Central Business District – Precinct 2 (where the Gross Floor Area or building footprint is changed)	50%
Rockhampton Central Business District - Precinct 1 Special Use, Inner City North Cultural (Residential Development)	50%

The purpose of Part 2 of the policy is to provide for a range of general incentives and concessions, at the discretion of Council, as a further incentive and support for development. The aim of the general incentives program is to reduce fees and processing times for applications lodged with Council.

The same eligibility criteria apply to Parts 1 and 2 of the policy. Developments consistent with the planning schemes may be considered when assessing applications for general incentives under Part 2 of the policy.

REGION

The focus of the Development Incentives Policy is on development that will:

- Create new jobs and investment;
- Value-add through enhanced service delivery or supply chains;

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- Generate growth within identified strategic industrial and commercial locations, including high density residential areas; and
- Diversify and make the local economy more sustainable.

The purpose of Part 1 of the policy is to provide a concession or discount for infrastructure charges as an incentive for particular developments that will deliver significant and sustainable economic development and growth outcomes for the Rockhampton Region.

- The maximum concessions on payment of infrastructure charges are:

Location	Maximum Concession
Residential development within Inner City North Cultural Special Use Precinct	50%
Non-residential development throughout the Region (within Council's Priority Infrastructure Area)	50%

Both incentive policies offer a range of in kind incentives

It is recognised that the process of obtaining development approvals for significant projects can be complex. Council is committed to facilitating development that meets the requirements of this policy. Council's facilitation includes;

- Access to Council's Economic Development Officer to provide advice on eligibility and incentives that may be available under this policy;
- Access to Council Planning Officers through the Duty Planner arrangements to provide advice in preparing development applications;
- Pre-lodgement meetings with all relevant Council Officers free of any charges; and
- Assistance with identifying and facilitating contact with the State Government agencies with a view to facilitating the development.
- Council will give consideration to granting appropriate parking concessions for significant projects within the Rockhampton Central Business District Precincts 1 and 2, in particular where the intensity of use or the footprint of the development remains unchanged.

Central Highlands Regional Council

Focuses on specific industry growth that will drive economic growth and deliver well being for the LGA.

The core criteria for the application of any financial incentive is that the business successfully demonstrate a significant net economic benefit to the Central Highlands Region that delivers capital investment and/or genuine ongoing job creation. Typically, the incentive will apply for those industries recognised as key propulsive sectors or target industries as defined within the Central Highlands Economic Master Plan September 2017.

More specifically, in determining the suitability of applying any potential Regional Economic Development Incentives, the following guidelines and key eligibility criteria must be met. Assessments are to be completed initially by the Manager Planning and Environment and supported by General Manager Communities and General Manager Economic Development with a report presented to Council recommending support or refusal of applications based on the criteria. Nothing in the Policy shall imply or suggest that the Council is under any obligation to provide any incentive to any applicant unless it meets the criteria for approval.

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Guidelines

1. Development Incentive packages apply to both facilities and structures for:
 - a) New business;
 - b) Expansion to existing business; and
 - c) Residential development in targeted Central Highlands townships.
2. Development incentive packages may be applied in a lump sum, paid in instalments or may be linked to project milestones or development goals.

Development incentive packages will not be ordinarily considered for projects which would be developed without such incentives unless it can be demonstrated that higher development standards or other development and community goals will be achieved through the use of the incentive.

Any consideration will be provided in accordance with Council's adopted local laws, policies, procedures and minimum requirements and will be subject to the availability of adequate funds within Council's adopted and or revised budget.

Primary Criteria:

1. The project provides a significant net economic and community benefit to the Central Highlands Region equivalent to a minimum of five (5) times the dollar value amount of the incentive applied;
2. The Project provides:
 - (a) a minimum capital investment of \$500,000; or,
 - (b) in the interest of a 'start-up' a minimum of three (3) Full Time Equivalent (FTE) jobs created; or,
 - (c) for existing businesses, a significant expansion of Full Time Equivalent (FTE) jobs; where,
 - (d) for (b) and (c) above, the jobs are genuine 'new' jobs, not transported or a relocated workforce.
3. Project is contestable, i.e. the company is or has been (and can provide evidence) of consideration of other locations and would not otherwise happen in the Central Highlands Region;
4. Demonstrated commercial viability of the activity in the absence of any financial assistance through a fully costed business/project plan;
5. Be a current operational business of more than two years and either have, or can obtain an Australian Business Number (ABN), or
 - (a) to encourage and support start-up businesses who have been in operation for less than two years, these business must have acquired additional grant funding from a dedicated start-up program or demonstrated other financial support structures which will satisfy operational costs during the first two years;
6. the project does not cause significant detriment to, and/or be in substitution for, existing businesses in the Region; and
7. the business activity commence operation within 12 months of approval.

Secondary Criteria:

- (Additional conditions to be considered when reviewing applications)
- 1) Environmental standards that could be impacted by applications;

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- 2) Opportunities to reduce the carbon footprint; and
- 3) Where applicable, appropriate remissions to applicants where the demand on Council networks and infrastructure is substantially reduced to further benefit the community.

Incentives available for consideration:

- Rate remissions
- Reduction or elimination of fees and charges (charged to relevant business unit)
- Time schedule for payment of fees and charges
- Joint marketing and promotional packages

The components of the incentives available will be at the discretion of the CHRC by negotiation with the applicant and relate specifically to the needs of the project and the benefit to the Central Highlands economy.

Incentives are not limited to these areas and the applicant may also apply for other specific incentives relative to each project to be considered by Council.

Incentives may also be available from other sources and levels of government and these may be considered with each application.

Key strategic industries:

(Industries recognised as key propulsive sectors or target industries as defined within the Central Highlands Economic Master Plan September 2017)

- Aged care
- Early childcare
- Research and development
- Manufacturing
- Tourism
- Value-adding agricultural production
- Professional and business services
- Residential Reconfiguration of a Lot applications within targeted Central Highlands townships
- Residential Multiple Dwelling applications within targeted Central Highlands townships

The incentive offer covers key criteria for development that is for either a reconfiguration of a lot (residential subdivision) of subdivisions totalling 10 lots or multiple dwellings on the applicable site – such as duplexes and multiple dwellings between 3-20 units and could be capped subject to Council discretion.

An approved application under this policy for any business activity which falls within the listed key strategic industries will be eligible for a 100% waiver of associated Council development application fees, and up to a 70% reduction in levied infrastructure charges by way of refund upon commencement of operation.

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14.2

COUNCIL PLAN 2023/2024 - QUARTER 2 PROGRESS REPORT

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COUNCIL ACTION PLAN 23 - 24

Council Plan Ref:	Council Plan Action	Council Plan Years				2023/24 Action	Directorate	Service Area	Responsible Officer	Status	Q2 Update
		21/22	22/23	23/24	24/25						
Theme 1: Communities											
1.1.3	Progress the key priorities of the Active Indigo Plan	✓	✓	✓	✓	Undertake a tendering processes to determine the next management model for Indigo Shire Council Pools.	Community and Economic Development	Recreation	Active Indigo Officer	On Track	Initial planning underway. This will accelerate once the 23/24 swimming season concludes in April and the end of season review has been performed.
1.1.4	Progress the key priorities of the Plays Parks Strategy	✓	✓	✓	✓	Identify and scope one playpark for upgrade and identify appropriate funding streams.	Community and Economic Development	Recreation	Active Indigo Officer	On Track	Tiny Town application in progress for playground improvements at Tangabalanga Active Park and Wahgunyah Rail Reserve.
1.1.5	Progress the key priorities of the Pools Development Plan	✓	✓	✓	✓	Paint the Chiltern Swimming Pool including toddlers and babies pool.	Community and Economic Development	Recreation	Active Indigo Officer	On Hold	Scheduled to be completed in late 2024 to coincide with pre season pool commissioning works.
1.1.6	Progress the key priorities of the Lakes and Waterways Plan	✓	✓	✓	✓	Support the Allans Flat Committee to improve the toilet facilities.	Community and Economic Development	Recreation	Active Indigo Officer	Completed	Amenities improvements included in Allans Flat Master Plan which was finalised and recommended for adoption by Council. The toilet facility improvement is subject to external funding and will be captured in the upcoming public toilet strategy.
1.1.8	Explore opportunities to co-locate Maternal and Child Health services with Children's Hubs, and identify a model and funding for an early years hub in Beechworth	✓	✓	✓	✓	Finalise a recommendation to Council regarding the preferred site for a new Early Years Centre in Beechworth.	Community and Economic Development	Early Years	Early Years Officer	On Track	Community working group has concluded and a draft report has been prepared. Officers will prepare a Council report with a recommendation.
1.1.9	Raise awareness of family violence in the community and participate in the Ovens Murray Family Violence Partnership (MPHWP Action Plan)	✓	✓	✓	✓	Deliver 16 Days of Activism activities.	Community and Economic Development	Community Development	Coordinator Creative Communities	Completed	Free library events held in Beechworth, Rutherglen and Yackandandah in the last week of November with a story time session that promoted consent.
1.1.10	Implement the Indigo Shire Municipal Public Health and Wellbeing Action Plan (MPHWP Action Plan)	✓	✓	✓	✓	Finalise the Diversity and Inclusion Policy.	Community and Economic Development	Community Development	Manager Community Development	On Track	Draft policy has been prepared. Internal working group meetings will commence shortly to obtain feedback from units across the organisation.
1.1.11	Develop a Master Plan for the Allans Flat Recreation Reserve Precinct		✓	✓		Engage a consultant and complete the Master Plan.	Community and Economic Development	Community Development	Manager Community Development	Completed	Master Plan completed and recommended for endorsement by Council.
1.1.12	Determine the future development of the Beechworth Pool and advocate for funding	✓	✓	✓		Source Funding to complete further site investigations and planning.	Community and Economic Development	Recreation	Active Indigo Officer	On Track	Pool Master Plan funding application submitted. Ongoing advocacy through appropriate platforms.
1.2.1	Develop opportunities for older adults to be connected, and to use emerging technology and communication platforms	✓	✓	✓	✓	Deliver programming in libraries to support seniors technology skill development.	Community and Economic Development	Ageing Well	Ageing Well Officer	Completed	Senior Citizens Month event delivered in 2023. Master Plans completed for Senior Citizens Centres completed in Beechworth, Yackandandah and Wahgunyah. Senior Citizen Centre visits planned for early 2024. Digital literacy workshops have been rolled out through all Indigo Shire libraries branches
1.2.2	Advocate for improved access to and reliability of public transport for residents, including those with mobility impairments	✓	✓	✓	✓	Capture any public transport needs during community engagement as part of the Life Stages Plan development.	Community and Economic Development	Ageing Well	Ageing Well Officer	On Track	Ongoing advocacy through appropriate platforms.
1.2.3	Undertake an access audit of sport and recreation facilities and clubs to identify areas to improve access for people of all abilities			✓		Develop a Fair Access Policy.	Community and Economic Development	Recreation	Recreation Officer	On Track	Planning and development of the Fair Access Policy has commenced and is on track for completion by the July 2024 deadline.
1.2.4	Progress the key priorities of and review and update Council's Ageing Well Strategy, Youth Strategy, Tourism Strategy, Economic Development Strategy, Library Strategy and Early Years Strategy	✓	✓	✓	✓	Develop a draft Life Stages Plan (EY, Youth and Ageing Well Strategies combined). Complete a review of the Library Service Strategy and report to Council on progress.	Community and Economic Development	Community Development	Manager Community Development	On Track	Plan is currently in its infancy but progress will accelerate following the completion of the Diversity and Inclusion Policy.
1.2.5	Advocate to Federal and State Government regarding early years funding models to ensure service viability in small regional towns	✓	✓	✓	✓	Ensure sustainability of early years services governance models across the Shire.	Community and Economic Development	Community Development	Manager Community Development	On Track	KISP and Work Force Planning grants have been received which assists early learning settings with long term planning.
1.2.6	Target children's literacy with inspiring and engaging library programs and collections	✓	✓	✓	✓	Deliver Big Summer Read Program, Children's Book Week, Children's Week, Science Week, National Simultaneous Storytime and weekly Story Time Programming.	Community and Economic Development	Creative Communities	Coordinator Creative Communities	Completed	Ongoing session delivery.
1.3.2	Host accessible events and training opportunities for young people that are safe, fully supervised, drug, alcohol and smoke-free (MPHWP Action Plan)	✓	✓	✓	✓	Deliver Freeze Events including Skate Park and music events.	Community and Economic Development	Youth	Youth Officer	On Track	Delivered the Battle of the Bands in Beechworth including drumming workshops. Delivered the Youth Ambassadors Program and graduation event, Indigenous Hip-hop workshops and Unite Indigo music Festival.
1.3.4	Facilitate opportunities for young people to build their capacity and learn new skills (MPHWP Action Plan)	✓	✓	✓	✓	Complete Yacivc future proof training for young people.	Community and Economic Development	Youth	Youth Officer	Completed	Delivered Emotional Intelligence, Entrepreneurship and Youth Advocacy trainings to young people. Bee school for 80 Beechworth Secondary College Students. Delivered certified Youth Mental Health First Aid for community members that work with young people.
1.4.1	Support connections between Aboriginal and Torres Strait Islander people and Shire-wide cultural organisations, and invite Aboriginal and Torres Strait Islander people for inclusion of voice in Cultural Heritage programs	✓	✓	✓	✓	Engage with Traditional Owner groups regarding relevant projects which may provide an opportunity for cultural heritage recognition and truth telling, including infrastructure projects and projects which showcase local history.	Community and Economic Development	Community Development	Director Community and Economic Development	On Track	While engagement purposefully paused after the Referendum, engagement has occurred in relation to these projects: Kiewa River Community Park, Cultural Trees on Beechworth Golf Course, Connecting to Country Project. Engagement protocols and a draft CEO Directive for Acknowledgements of Country and Welcome to Country has been developed and organisation education has commenced to upskill staff in building confidence in their ability to engage with traditional custodians for projects
1.4.2	Respect and advance repatriation of indigenous collections	✓	✓	✓	✓	Continue to work with First Nations groups to repatriate objects.	Community and Economic Development	Burke Museum & Historic Precinct	Manager Burke Museum & Cultural Heritage	On Track	Repatriation discussions are ongoing. The newly recruited Collections Manager will re-establish connections with the Kaurna people and State Library to progress.



COUNCIL ACTION PLAN 23 - 24

Council Plan Ref:	Council Plan Action	Council Plan Years				2023/24 Action	Directorate	Service Area	Responsible Officer	Status	Q2 Update
		21/22	22/23	23/24	24/25						
1.4.3	Adopt and implement the actions of the Reconciliation Action Plan	✓	✓	✓	✓	Finalise all outstanding actions for the current Reflect RAP and commence development of new RAP for Council consideration.	Community and Economic Development	Community Development	Manager Community Development	Completed	ISC formally concluded the Reflect RAP by reporting to Reconciliation Australia. Many actions have been identified as ongoing work past the life of the RAP and in the interim to the development of the next plan. A report will go to Council in May with a summary of the completed RAP and outcomes and proposed methodology for the development of a new RAP as well as interim projects.
1.5.1	Develop an Arts Strategy for Indigo Shire and progress key priorities	✓	✓	✓	✓	Encourage initiatives that facilitate intergenerational skills transfer (2.3) Develop and facilitate a mentorship program.	Community and Economic Development	Community Development	Manager Community Development	On Track	Creative workshops have been delivered in partnership with libraries which focused on local artists delivering to young people and early year markets. There is a program planned for 2024 to continue with local artists delivering workshops. A holistic training project, including pathway initiatives for professional practice for young (economic outcomes) is in development with grant funding being sought
1.5.2	Support community creative initiatives including art shows, exhibitions and events	✓	✓	✓	✓	Support Yaclandandah Folk Festival, Offgrid and Golden Horseshoes Festivals.	Community and Economic Development	Community Development	Coordinator Creative Communities	On Track	MOUs have been development and are in the process of being signed prior to the events being delivered in March and April 2024
1.5.3	Support a variety of creative arts and culture events across the Shire			✓		Support the delivery of Dragged Out Beechworth.	Community and Economic Development	Community Development	Manager Community Development	Completed	Event was delivered successfully with support from the Events Team
1.5.4	Explore and support public art opportunities throughout the Shire		✓	✓	✓	Finalise the Public Art Policy and develop a process for commissioning traditional owner art.	Community and Economic Development	Community Development	Manager Community Development	On Track	Draft Public Art Policy is booked into the April Council meeting
1.6.1	Implement a Disability Action Plan and progress key priorities	✓	✓	✓	✓	Identify access improvements across ISC facilities to apply for a Universal Design grant application.	Community and Economic Development	Ageing Well	Ageing Well Officer	On Track	ICAC continue to function well providing valuable insights into accessibility considerations and requirements for infrastructure improvements projects.
1.6.2	Foster safety and inclusion for LGBTQI+ residents via social support groups and celebrate LGBTQI+ events e.g. IDAHOBIT Day / Pride Flag raising on culturally significant days, Rainbow Ball	✓	✓	✓	✓	Deliver Rainbow Ball in 2023/24 and celebrate IDAHOBIT Day in 2024.	Community and Economic Development	Youth	Youth Officer	On Track	Rainbow Ball delivered in Beechworth through a partnership with Drag'd Out Festival. Review of MOU with North East Pride Collective Network for future events.
1.7.1	Participate with communities and other agencies to support and educate community resilience through education and planning	✓	✓	✓	✓	Deliver 72 its up to you program in partnership with community and response agencies.	Community and Economic Development	Community Development	Manager Community Development	On Track	72 Hour workshops have been planned for every community in Indigo Shire and will be delivered between March and October 2024. Further workshops are being advertised 'by request' and Indigo Shire Libraries staff are undergoing training to be able to support the education and awareness campaign
1.7.2	Advocate to government for higher levels of support and resources to prepare for, respond to, and recover from emergency events	✓	✓	✓	✓	Draft a letter to appropriate State and Federal government contacts to advocate for ongoing EFT funding for emergency management.	Community and Economic Development	Community and Economic Development	Director Community & Economic Development	On Track	In the 2023 year Council received funding from the state government through four separate programs for emergency management / recovery initiatives. Recruitment for all of these programs has occurred and the program delivery is underway.
1.7.3	Continue to advocate for improved ambulance response times and additional resources	✓	✓	✓	✓	Continue to advocate for improved ambulance response times and additional resources	Office of the CEO	Office of the CEO	Chief Executive Officer	On Track	Active advocacy continues at each relevant opportunity.
Theme 2: Liveability											
2.1.1	Advocate for greater housing diversity, including affordable and social housing, and ageing-in-place options, which are supported by services and facilities which meet the needs of the community	✓	✓	✓	✓	Progress the recommendation for seniors supported accommodation at the Chiltern Land project.	Community and Economic Development	Ageing Well	Ageing Well Officer	On Track	This is being achieved through the master plan for the Chiltern Land project.
2.1.2	Support the community to develop the Council owned land in Kiewa (former NECMA site) as a community space with public access to the Kiewa River	✓	✓	✓	✓	Finalise the Living Local Grant for amenity improvements at the Kiewa River site.	Community and Economic Development	Recreation	Active Indigo Officer	On Track	Project is on track to be completed by the May 2024 deadline. Significant landscaping works completed late 2023. Larger scale projects i.e. fencing, shelters, outdoor furniture etc will commence shortly.
2.1.3	Prepare a Residential Housing Strategy including consideration of housing affordability and sustainability		✓	✓		Commence the preparation of the Housing Strategy	Planning and Corporate Services	Planning Services	Manager Planning & Statutory Services	On Track	Work to initially begin in house by Strategic Planner
2.1.4	Investigate options to address noncompliance within the area of Statutory Services to protect the natural and built environments	✓	✓	✓	✓	Reapply through next years budget process for a Planning/Building Enforcement Officer	Planning and Corporate Services	Planning Services	Manager Planning & Statutory Services	On Track	The current planning workload limits enforcement activity. High priority cases are being progressed through lawyers. A submission has been made to the budget process for a planning enforcement officer
2.1.5	Complete a review of Council's Planning Scheme	✓	✓	✓	✓	Planning scheme review complete	Planning and Corporate Services	Planning Services	Manager Planning & Statutory Services	Completed	Completed letter sent to State Government to advise completion
2.1.8	Consider opportunities to create a township planning zone in Stanley		✓	✓		Revisit whether Township Zone is the most appropriate zone for Stanley.	Planning and Corporate Services	Planning Services	Manager Planning & Statutory Services	On Track	Background work ongoing. Work expected to be done in house
2.1.9	Commence Stage 1 Master Plan for Council owned land in Chiltern (Anderson Road Precinct)		✓	✓		Complete the Chiltern Land Community Concept Precinct Plan Project and progress the concept plan through further feasibility and market assessment processes.	Community and Economic Development	Community Development	Manager Community Development	On Track	Project complete and grant application submitted.
2.2.1	Develop laneways and streetscapes with permanent seating options, shade and water bubblers, that encourages interaction across all age groups		✓	✓		Laneways Project	Community and Economic Development	Economic Development	Economic Development & Investment Coordinator	On Track	After completing a laneway and precinct assessment further opportunities and funding options are continuing to be explored.

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Council Plan Ref:	Council Plan Action	Council Plan Years				2023/24 Action	Directorate	Service Area	Responsible Officer	Status	Q2 Update
		21/22	22/23	23/24	24/25						
2.2.2	Develop a Rutherglen Place Plan and progress key priorities	✓	✓	✓	✓	Continue to work with the Rutherglen Place Plan working group to implement key actions including Skate Park, Barkly Park, RRV Main Street and Off Leash Dog Park.	Community and Economic Development	Community Development	Manager Community Development	On Track	Construction has commenced on the Rutherglen Skate Park upgrade with works estimated to be completed in March. The Barkly Park female friendly change rooms project has commenced with a project manager appointed and project control group established. A master plan is in development for the Rutherglen Parks Reserve.
2.2.3	Determine the next priority Placemaking Plans and Implement	✓		✓	✓	Present draft Community Plans for Stanley and Barnawartha Communities to Council for adoption.	Community and Economic Development	Community Development	Manager Community Development	On Track	Two pop up consultations completed in Stanley with positive engagement and diversity of respondents. Upcoming engagement with primary schools in Barnawartha and Middle Indigo, two groups that have historically been difficult to engage with.
2.2.4	Progress the key priorities from the Chiltern Placemaking Plan, Kiewa-Tangambalanga Place Plan and Yackandandah Place Plan through funding opportunities as they become available	✓	✓	✓	✓	Chiltern: Progress Chiltern Land project for additional planning funding. Kiewa: Finalise the Kiewa River access project. Yackandandah: Support art and creativity as part of the economy (2.7)	Community and Economic Development	Community Development	Manager Community Development	On Track	Ongoing consultations with new & existing business to ensure the provision of information & tools for good business = good access program
2.2.5	Develop a strategic open space plan including the consideration of linkages between locations		✓	✓		Continue work and discussions regarding the Open Space Plan as part of the Housing Strategy.	Planning and Corporate Services	Planning Services	Manager Planning & Statutory Services	On Track	On track with further discussions to take place when investigating the format of the housing/growth strategy.
2.2.8	Develop Transportation Plans to guide safe and efficient pedestrian and traffic movement in our key towns		✓	✓		Complete Transportation plans.	Infrastructure Services	Asset Management	Manager Assets & Property	On Track	A contract for a transport planning consultant is expected to be issued by the end of January. It is anticipated that the transportation plans is expected to be completed by the end of May 2024.
2.3.2	Support the use of Council owned facilities, including Senior Citizen Centres, for a broad range of community activities, and opportunities for intergenerational events	✓	✓	✓	✓	Finalise lease agreements for all Senior Citizen Centres.	Community and Economic Development	Ageing Well	Ageing Well Officer	On Track	Lease agreements to be discussed with Senior Citizen Centres during upcoming site visits.
2.3.3	Progress the key priorities of the Asset Management Strategy and Asset Management Plans	✓	✓	✓	✓	Finalise Road and Drainage Asset Management Plans. Continue to progress Pathways Asset Management Plan.	Infrastructure Services	Asset Management	Manager Assets & Property	On Track	The Roads Asset Management Plan is progressing. Expected completion of the Roads Asset Management plan will be in April 2024. Drainage Asset Management Plan to be completed by June.
2.3.5	Develop a Public Toilets Improvement Strategy	✓	✓	✓		Complete the Public toilet improvement Strategy.	Infrastructure Services	Asset Management	Manager Assets & Property	On Track	Received submissions from consultants to deliver strategy. Contract to be awarded in January. Public Toilet Improvement Strategy due for completion in June 2024.
2.4.1	Advocate for, and act on opportunities to enhance the preservation of heritage assets	✓	✓	✓	✓	Progress funding applications for projects that will support the preservation, conservation and enhancement of Councils historic assets.	Community and Economic Development	Community and Economic Development	Director Community and Economic Development	On Track	The Beechworth Historic Precinct has been nominated for a National Heritage Listing. Council has recently joined a partnership to advance the Victorian Goldfields UNESCO World Heritage listing. Both of these campaigns, if successful, will provide significant opportunities for obtaining funding to preserve and enhance some of the heritage assets in the Shire. The soon to be complete Beechworth Courthouse Kelly Trials exhibition has also involved preservation and conservation works to this key heritage asset.
2.4.2	Progress actions to ensure sound management of museum and Athenaeum collections across the community	✓	✓	✓	✓	Secure accreditation. Deliver collections digitisation and cataloguing program.	Community and Economic Development	Burke Museum & Historic Precinct	Manager Burke Museum & Cultural Heritage	On Track	Accreditation current. Digitisation Program 4 delivered. Cataloguing progressing.
2.4.3	Support programs to continue the prominence of cultural heritage, including appropriate Aboriginal sites	✓	✓	✓	✓	Deliver cross-shire support programs and Historic Precinct website and education programming.	Community and Economic Development	Burke Museum & Historic Precinct	Manager Burke Museum & Cultural Heritage	On Track	Education programs delivered throughout Q2. Further work on Victorian Goldfield draft Sustainable Tourism Masterplan. MOU signed, contribution payment finalised.
2.4.4	Improve the accessibility of Council's historic buildings	✓	✓	✓	✓	Implement review of existing accessibility studies and prioritise work for future Capital Works Program.	Infrastructure Services	Asset Management	Manager Assets & Property	On Track	Request for Quotations for the design of Rutherglen Maternal Child Health facility as well as the Chiltern Senior Citizens space has been put out for tender taking into consideration the outcomes from the accessibility study.
2.4.5	Maximise the opportunities for enhanced community and visitor experiences at key historic buildings and precincts	✓	✓	✓	✓	Deliver the Courthouse visitor experience and ticketing model. Evolve tour and group programs.	Community and Economic Development	Burke Museum & Historic Precinct	Manager Burke Museum & Cultural Heritage	On Track	Revised education programming continuing. Positive education group responses. Courthouse launch scheduled for Q4 following conservation work requirements.
2.5.1	Progress the key priorities of the Ride It Walk It Indigo Plan	✓	✓	✓	✓	Finalise the Horse Trails project.	Community and Economic Development	Recreation	Active Indigo Officer	On Track	Kibble Lane Beechworth is now sealed and the Beechworth-Yackandandah Rail Trail section is complete. Signage has been installed. Engagement with the horse riding community continues.
2.5.2	Upgrade and expand the Shire's footpath and cycle path network	✓	✓	✓	✓	Create the following new paths: * Rutherglen Loops * Beechworth Primary School/Peach Drive Pathway * Stanley Street, Barnawartha * Traton Street Wahgunyah	Infrastructure Services	Capital Projects	Manager Capital Works and Waste	On Track	* Traton Street, Wahgunyah - footpath construction completed. * Rutherglen Loops - first shared path town section completed. * Peach Drive, Beechworth - construction commenced. * Stanley Street, Barnawartha - This will be completed in Q3 as part of the Tennis/Netball Court redevelopment.
2.5.3	Support walk trail Tourism product development	✓	✓	✓	✓	Deliver Rutherglen Wine Walk Cycle Trail signage and online mapping via Visitor Information App.	Community and Economic Development	Tourism	Manager Tourism	On Track	Delivered. Signage installation commencing Q4.
2.5.4	Advocate for Rail Trail extension, specifically Osbornes Flat to Huon and enhancements along the entire length of the trail	✓	✓	✓	✓	Advocate for Rail Trail extension, specifically Osbornes Flat to Huon and enhancements along the entire length of the trail.	Office of the CEO	Office of the CEO	Chief Executive Officer	On Track	Enhancement funding secured. Huon extension remains a long term advocacy item.

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		21/22	22/23	23/24	24/25						
2.6.1	Expand the Shire's sealed road network in urban and rural areas	✓	✓	✓	✓	Expand the following sealed roads: * McLean Street Chiltern * Gordon Street Chiltern * Twist Creek Road Yackandandah * Kars Street Yackandandah * Barkly Street Beechworth * Taylor Street Beechworth	Infrastructure Services	Capital Projects	Manager Capital Works and Waste	Behind Schedule	Project scoping and planning being carried out. Works expected to get underway early 2024. There is an expectation that some jobs will be completed by June. Others will be carried forward into the next financial year.
Theme 3: Prosperity											
3.1.2	Business benchmark data is used to inform advocacy and decision-making in economic development	✓	✓	✓	✓	Economic Development Strategy 2028 is planned and developed.	Community and Economic Development	Economic Development	Economic Development & Investment Coordinator	On Track	Construction has commenced on the Rutherglen Skate Park upgrade with works estimated to be completed in March. The Barkly Park female friendly change rooms project has commenced with a project manager appointed and project control group established. A master plan is in development for the Rutherglen Parks Reserve.
3.1.3	Improve accessibility to planning and building permit applications for all applicants, including principles from the Better Approvals project		✓	✓		Finalise the installation of the Greenlight System - for the Building team in November 2023 and the Planning Team in February 2024.	Planning and Corporate Services	Planning Services	Manager Planning & Statutory Services	On Track	Currently working with the vendor on progressing the installation for the Building Team. Install anticipated for February
3.1.4	Identify priority telecommunications black spot remediation via Indi Telecommunications Advisory Group	✓	✓	✓	✓	Complete the Connectivity Report 2023/24, informing the development of ISC's Digital Strategy.	Community and Economic Development	Economic Development	Economic Development & Investment Coordinator	On Track	Two pop up consultations completed in Stanley with positive engagement and diversity of respondents. Upcoming engagement with primary schools in Barrowartha and Middle Indigo, two groups that have historically been difficult to engage with
3.1.5	Work with local retailers to implement the Good Access = Good Business accreditation program to ensure that businesses are inclusive and accessible to staff and customers	✓	✓	✓	✓	Improve and further develop a Business toolkit for 2024.	Community and Economic Development	Economic Development	Economic Development & Investment Coordinator	On Track	Promotion of information and events to our business database is ongoing with business tool kit information recently updated on the business page of the website. More work has been completed to include flow base sector information to be updated in Q3.
3.2.1	Progress key priorities from the Indigo Destination Game Changer Tourism Strategy 2023	✓	✓	✓		Progress Chiltern Destination Playpace and Rutherglen Silo Precinct projects' funding applications.	Community and Economic Development	Tourism	Manager Tourism	On Track	Growing Regions Fund application submitted for Rutherglen Silo Arts Precinct project. Regional Precincts Partnership Program funding application to be lodged in Q4.
3.2.3	Progress key priorities the Beechworth Historic Precinct Masterplan recommendations	✓	✓	✓	✓	Secure funding for Research & Education Centre concept planning.	Community and Economic Development	Tourism	Manager Tourism	On Track	Regional Precincts Partnership Program funding application under development. To be lodged Q3 for detailed design and due diligence work.
3.2.4	Develop and implement the Caravan Park Masterplan	✓	✓	✓	✓	Establish the lease framework and documentation for each park in conjunction with Infrastructure Dept.	Community and Economic Development	Tourism	Manager Tourism	On Track	Lease framework completed. Rutherglen Caravan Park lease process renewal underway.
3.2.5	Partner with Tourism North East to implement an integrated Visitor and Industry Services futures model		✓	✓		Develop Visitor Information content for App and supporting online channels.	Community and Economic Development	Tourism	Manager Tourism	On Track	Blueprint Beechworth project workshops commencing Q3.
Theme 4: Environment											
4.1.1	Implement the actions contained in Council's Climate Emergency Strategic Action Plan 2020	✓	✓	✓	✓	Continue to identify actions and implement the plan.	Infrastructure Services	Environment & Sustainability	Coordinator Environment & Sustainability	On Track	Planning continues to proceed for the installation of public EV chargers by Evie Networks in both Chiltern and Rutherglen townships.
4.1.2	Develop and adopt an Environmentally Sustainable Design Policy into the planning scheme to require new buildings, infrastructure works and subdivisions to incorporate environmentally sustainable principles		✓	✓		Consider whether suitable and viable for a standalone scheme amendment.	Planning and Corporate Services	Planning Services	Manager Planning & Statutory Services	On Track	Setting up a working party to include Sustainability and Environment Team
4.1.3	Develop a Tree Canopy Strategy		✓	✓		Complete the Tree Canopy Strategy.	Infrastructure Services	Municipal Operations	Manager Municipal Operations	On Track	Submissions received for Consultant to develop the Tree Canopy Strategy. Contract awarded and the consultant has commenced the development of the Tree Canopy Strategy. Consultant scheduled to present to Council Briefing in February.
4.1.4	Work with community organisations and programs (including Totally Renewable Yackandandah (TRY), Totally Renewable Beechworth (TRB), Totally Renewable Indigo North (TRIN), Landcare, Zero Indigo) to support key climate action projects	✓	✓	✓	✓	Support community-led climate actions via: 1. Delivering the Community Sustainability Grants Program (23/24). 2. Delivering support to Landcare projects via Council's annual National Tree Day program. 3. Assisting the implementation of community-led initiatives that will result in climate mitigation and/or climate adaptation.	Infrastructure Services	Environment & Sustainability	Coordinator Environment & Sustainability	On Track	1. Council awarded \$20,000 across 5 projects via Community Sustainability Grants in October 31 2023, to the following community organisations: * Totally Renewable Beechworth - \$4,530 * Indigo USA Inc \$1,565 * Quercus Beechworth Neighbourhood House - \$3,182 * Beechworth Community Child Care Centre Inc - \$1,819 * Osbornes Flat Community Centre Inc. - \$9,000 2. Complete the 2023 projects and commence planning to support community groups to undertake 2024 National Tree Day projects. 3. Supporting Indigo Power's funding bid to investigate the feasibility and implement a community scale battery at Baarnutha Park, Beechworth.
4.2.2	Transition suitable vehicles within Council's fleet to Electric Vehicles (EVs)	✓	✓	✓	✓	Ongoing evaluation and assessment of potential inclusion of EV's into Council's Fleet as part of Fleet Replacement Program.	Infrastructure Services	Asset Management	Manager Assets & Property	On Track	Opportunities to replace high use vehicles such as Operations vehicle's are being explored and further information will be available regarding suitability in Q3.

COUNCIL ACTION PLAN 23 - 24

Council Plan Ref:	Council Plan Action	Council Plan Years				2023/24 Action	Directorate	Service Area	Responsible Officer	Status	Q2 Update
		21/22	22/23	23/24	24/25						
4.2.4	Progress the key priorities and actions from the Emissions Reduction Plan	✓	✓	✓	✓	1. Continue to track and report on Council's emissions via Trellis (Council's carbon accounting platform). 2. Continue to capture, track and communicate Council's climate actions via Kausal (Council's climate action platform). 3. Using Trellis and Kausal, identify and pursue priority actions that will significantly reduce Council's emissions towards net zero.	Infrastructure Services	Environment & Sustainability	Coordinator Environment & Sustainability	On Track	1. Council continues to track emissions using the carbon accounting platform Trellis, and improve the accuracy of the data. 2. Council continues to capture, update and communicate (with support from Comms & Engagement) progress on our climate actions using the Our Climate Action platform (Kausal). 3. The Sustainable Procurement Working Group continues to enhance the sustainability requirements in tender documentation, and develop tools to help staff assess the sustainability credentials of submissions.
4.3.2	Plant trees in urban areas for shade and biodiversity value.	✓	✓	✓	✓	Continue to plant appropriate trees across the Shire as part of annual Tree Planting Program.	Infrastructure Services	Municipal Operations	Manager Municipal Operations	On Track	Planning has commenced for the next tree planting plan, a tree gap analysis is being used to guide the upcoming planting program due to commence in Q4.
4.3.3	Promote the benefits of planting and protecting native vegetation on private land.	✓	✓	✓	✓	1. Implement the 2023/24 Roadside Weed and Pest Animal Control Program. 2. Support Landcare groups for the 2023/24 National Tree day events.	Infrastructure Services	Environment & Sustainability	Coordinator Environment & Sustainability	On Track	1. Council's roadside weed pest and animal control program for 2023/24 has commenced with good progress and results to date. A draft three-year Control Plan has been developed and advertised (via Engaged Indigo) for public submissions. The final plan will be provided to the Victorian Government to help inform future management. 2. Refer to 4.1.4
4.4.1	Monitor water and energy use in Council owned and operated facilities and major recreation reserves to identify and implement efficiency measures	✓	✓	✓	✓	Continue to track and report on Council's water and energy use via the Trellis platform, and use the data to identify major discrepancies and potential efficiency measures.	Infrastructure Services	Environment & Sustainability	Coordinator Environment & Sustainability	On Track	Information has been captured regarding current usage to help establish a base line for future projects. Officers will continue to work with the facilities team to ensure all opportunities for efficiency improvements are investigated.
4.4.3	Progress the key priorities in the Environment Strategy 2019 Implementation Action Plan	✓	✓	✓	✓	1. Continue to progress Integrated water management (IWM) and Environmentally sustainable development (ESD) at Council, including via participating in related forums. 2. Continue water quality monitoring of Lake Sambell via DEECA's statewide program.	Infrastructure Services	Environment & Sustainability	Coordinator Environment & Sustainability	On Track	1. Awaiting final report of the Water Sensitive Cities Index project, which Indigo and Wodonga were used as case studies. This information will help inform future Integrated Water Management (IWM) opportunities. 2. Lake Sambell Beechworth continues to be monitored under the Victorian Government water monitoring program.
4.4.4	Include dark skies into planning policy and consider the role of dark skies in the new Tourism Strategy		✓	✓		To be considered as part of 4.1.2.	Planning and Corporate Services	Planning Services	Strategic Planner	On Track	
4.5.1	Progress the key priorities and actions from the Resource Recovery & Waste Management Strategy 2019-2024	✓	✓	✓	✓	Prepare for expanded kerbside FOGO collection and consistent refuse and resource recovery services across the shire, to possibly commence in July 2024.	Infrastructure Services	Waste Management	Manager Capital Works and Waste	On Track	New Kerbside Collection contract to commence in July 2024, contract has been awarded. Review of extent of kerbside FOGO collection being undertaken in early 2024.
4.5.2	Prepare for changes in recycling arrangements associated with State Government directions and for the transition to new kerbside collection contracts	✓	✓	✓	✓	Commence delivery of community education campaign to increase awareness on changes to recycling & new Container Deposit Scheme (CDS). Implement and promote 'early adopter' glass separation approach at our two Resource Recovery Centres (RRC).	Infrastructure Services	Waste Management	Manager Capital Works and Waste	On Track	Development of community education materials hasn't yet been completed; ISC has been successful in obtaining approx \$50k grant for community education. Trial Glass separation approach to be implemented at the two Transfer Stations.
4.5.3	Evaluate and progress closed landfill rehabilitation priorities	✓	✓	✓	✓	Finalise the documentation for the Beechworth Landfill Remediation Plan, in conjunction with the EPA, and closing out the EPA issued Notice to Investigate.	Infrastructure Services	Waste Management	Manager Capital Works and Waste	On Track	Information and data continues to be collected from the two transfer station sites, to be used in developing rehabilitation plans.
Theme 5: Accountability											
5.1.2	Maintain a long term financial planning framework and 10-Year Capital Program annually	✓	✓	✓	✓	Update of 10-year financial plan. Update of 10-year capital plan.	Planning and Corporate Services	Corporate Services	Manager Finance	On Track	Preparation for the planning of Council's next annual budget 2024/25 began in October and will go through to April. The process will include the updating of Councils long-term financial plan and 10 year capital works program.
5.1.3	Deliver a rolling program of Service Reviews with 20% of services to be reviewed each year	✓	✓	✓	✓	Deliver a rolling program of Service Reviews with 20% of services to be reviewed each year.	Office of the CEO	Office of the CEO	Chief Executive Officer	On Track	Currently determining priority services for this calendar year.
5.1.4	Maintain sound financial practices by completing the Annual Financial Statements and receive audit clearance by the legislated timeframe each year	✓	✓	✓	✓	Achievement of annual reporting milestones.	Planning and Corporate Services	Corporate Services	Manager Finance	On Track	Monthly reporting provided to Council to advise on the ongoing financial sustainability. In addition each quarter a more exhaustive financial report is provided. The preparation and completion of the 23/24 financial statements along with VAGO sign off was completed successfully. VAGO will arrange the usual Interim visit to Council around March/April 2023.
5.2.1	Develop a new Advocacy Plan and report to the community quarterly on progress	✓	✓	✓	✓	Develop a new Advocacy Plan and report to the community quarterly on progress.	Office of the CEO	Customer Experience & Engagement	Executive Manager Customer Experience & Engagement	Completed	
5.2.2	Participate in regional partnerships that support and advocate for small rural councils including Rural Councils Victoria, Hume Region Local Government Network, Murray Regional Development Association, Ovens and Murray Regional Partnerships	✓	✓	✓	✓	Participate in regional partnerships that support and advocate for small rural councils including Rural Councils Victoria, Hume Region Local Government Network, Murray Regional Development Association, Ovens and Murray Regional Partnerships.	Office of the CEO	Office of the CEO	Chief Executive Officer	On Track	Active participation continues.



COUNCIL ACTION PLAN 23 - 24

Council Plan Ref:	Council Plan Action	Council Plan Years				2023/24 Action	Directorate	Service Area	Responsible Officer	Status	Q2 Update
		21/22	22/23	23/24	24/25						
5.3.4	Develop more innovative opportunities for community members to collaborate and provide input into Council decision-making, using a diverse range of on and off online engagement and communications channels		✓	✓		Develop more innovative opportunities for community members to collaborate and provide input into Council decision-making, using a diverse range of on and off online engagement and communications channels.	Office of the CEO	Customer Experience & Engagement	Executive Manager Customer Experience & Engagement	Completed	
5.4.1	Implement a Customer Experience Excellence Strategy and undertake regular customer experience reviews to ensure key objectives are met	✓	✓	✓	✓	Implement a Customer Experience Excellence Strategy and undertake regular customer experience reviews to ensure key objectives are met.	Office of the CEO	Customer Experience	Customer Experience Coordinator	Completed	
5.4.2	Pursue opportunities for Shared Services and other collaborative arrangements with other Councils in the Hume region	✓	✓	✓	✓	Pursue opportunities for Shared Services and other collaborative arrangements with other Councils in the Hume region.	Office of the CEO	Office of the CEO	Chief Executive Officer	On Track	Implementation of Greenlight planning software continues with Alpine and Towong.
5.4.3	Develop and maintain a Workforce Plan to ensure the workforce is skilled, motivated and has the tools to deliver on Council's priorities now and into the future	✓	✓	✓	✓	Schedule actions based on organisational priorities and continue to implement.	Office of the CEO	People and Governance	Executive Manager People & Governance	On Track	Key initiatives continue to be developed as prioritised in the People and Culture plan.
5.4.4	Engender a workforce culture that is engaged, productive, healthy and accountable - measure this with two-yearly engagement surveys	✓	✓	✓	✓	Continue to drive and promote delivery of team and organisational action plans across the organisation.	Office of the CEO	People and Governance	Executive Manager People & Governance	On Track	All leaders had information sessions with their teams before the end of year to celebrate their achievements and refocus for the next 12 months.
5.4.5	Develop a Workforce Wellbeing Strategy to provide a strategic approach to maximising engagement, productivity and employer reputation while minimising absences, compensation claims and disengagement	✓	✓	✓	✓	Start to consult and deliver on the Workforce Wellbeing Strategy based on the implementation plan and key initiatives.	Office of the CEO	People and Governance	Executive Manager People & Governance	On Track	Plan has been reviewed by EMT with some minor updates recommended. Once current resources gaps are met, this will start being implemented.
5.5.1	Develop and deliver an ongoing internal Integrity Program to ensure both staff and Councillors are aware of and carrying out their responsibilities with the highest levels of governance	✓	✓	✓	✓	Establish, develop and rollout plan to deliver training modules based on internal Integrity Program.	Office of the CEO	People and Governance	Governance Coordinator	On Track	This is an ongoing program over the 23/24 year.
5.5.2	Develop and maintain a Governance Schedule to give Council and Community visibility of future legislative requirement	✓	✓	✓	✓	Continue to monitor and update Governance Schedule annually. Embed key items into organisational calendar.	Office of the CEO	People and Governance	Governance Coordinator	On Track	This is an ongoing program over the 23/24 year.
5.5.3	Continue to develop Councils Risk maturity via continuous improvement of our Risk Management Framework, practices, reporting and culture	✓	✓	✓	✓	Finalise and embed Risk Policy, Strategy and Framework based on roadmap.	Office of the CEO	People and Governance	Coordinator People & Culture	On Track	Council have adopted the Risk Management Policy and Risk Appetite Statement will be presented for adoption at March Council meeting. Risk Strategy and Framework have been endorsed by Audit and Risk Committee and will be approved by CEO in February 2024. Work on risk management tools and training has started. Expected to be signed off by Quarter 3.

Completed	12	13%
On Track	77	85%
Behind Schedule	1	1%
On Hold	1	1%
Total	91	100%

14.4

ADVISORY COMMITTEE MINUTES

1	Community Grants & Awards Advisory Committee - 17 November 2023	217
2	Cultural Heritage Advisory Committee - 30 November 2023.....	221
3	Indigo Environment Advisory Committee - 6 December 2023.....	227



Indigo Shire Council Community Grants and Awards Committee Meeting

Mission Statement:

To support and develop a sustainable, thriving, and resilient Community through leadership and partnership.

TO BE HELD:	Friday 17 November 2023 at 10:30am
LOCATION:	Chiltern Library
CHAIR:	Councillor Peter Croucher

Please note: If one or more Councillors are in attendance, this meeting will be defined as an Assembly of Councillors in accordance with the *Local Government Act 1989* and an Assembly of Councillors record must be completed.

ATTENDEES:

Peter Croucher	Councillor
Gwen Gray OAM	Committee Member
Jack Britton	Committee Member
Emma White	Committee Member
Mark Verbaken	Committee Member
Ray Terrill	Committee Member
Christine Luckman	Committee Member
Alan Pleitner	Committee Member
Jess Rule	Indigo Shire Council
Penelope McGufficke	Indigo Shire Council

APOLOGIES:

Simon Degaris	Committee Member
Dr Belinda Cash	Committee Member
Karen Bowley	Committee Member

**ITEM**

1. Chair welcomed all to the meeting – Acknowledgement of Country

2. **APOLOGIES**
Apologies were received from Belinda Cash, Simon Degaris and Karen Bowley. Karen has reviewed and scored applications and provided relevant documentation prior to the meeting.

3. **DECLARATION OF CONFLICT OF INTEREST**
Nil

4. **MINUTES OF LAST MEETING**
Minutes of the last meeting approved.
Moved: Gwen Gray **Seconded:** Jack Britton

5. **ASSESSMENT OF AUSTRALIA DAY AWARDS**
Motion:
For this year only accept the two late applications received.

Moved: Mark Verbaken **Seconded:** Ray Terrill

Motion:

Christine Dormer to be awarded Citizen of Year
Julie Simpson to be awarded the Rutherglen and District Certificate of Achievement
Valma Chenoweth to be awarded the Chiltern and District Certificate of Achievement
Joelene Humphries to be awarded the Kiewa Tangambalanga District Certificate of Achievement
Colin Harken to be awarded the Barnawartha and District Certificate of Achievement

Moved: Gwen Gray **Seconded:** Mark Verbaken

Motion:

The Kergunyah Country Women's Association to be awarded Indigo Shire Community Organisation of the Year.

Moved: Alan Pleitner **Seconded:** Christine Luckman

Motion:

Kurt Sorenson to be awarded the Indigo Shire Young Citizen of the Year

Moved: Alan Pleitner **Seconded:** Ray Terrill



6.

EMMA GEORGE SPORTING SCHOLARSHIP

Motion:

Reuben Pfahlert to receive the Emma George Junior Sporting Scholarship

Moved: Gwen Gray **Seconded:** Emma White

7.

GENERAL BUSINESS

Motion:

Thank the Council for the use of the Chiltern Community Hub building.

Moved: Mark Verbaken **Seconded:** Ray Terrill

Meeting Concluded: 11:28pm

Next Meeting:



Resolution	Moved	Seconded
For this year only accept the two late applications received.	Mark Verbaken	Ray Terrill
Christine Dormer to be awarded Citizen of Year Julie Simpson to be awarded the Rutherglen and District Certificate of Achievement Valma Chenoweth to be awarded the Chiltern and District Certificate of Achievement Joelene Humphries to be awarded the Kiewa Tangambalanga District Certificate of Achievement Colin Harken to be awarded the Barnawartha and District Certificate of Achievement	Gwen Gray	Mark Verbaken
The Kergunyah Country Women's Association to be awarded Indigo Shire Community Organisation of the Year.	Alan Pleitner	Christine Luckman
Kurt Sorenson to be awarded the Indigo Shire Young Citizen of the Year	Alan Pleitner	Ray Terrill
Reuben Pfahlert to receive the Emma George Junior Sporting Scholarship	Gwen Gray	Emma White
Thank the Council for the use of the Chiltern Community Hub building.	Mark Verbaken	Ray Terrill



Cultural Heritage Advisory Committee meeting

Our Vision:

We will work with our communities to secure a healthy, sustainable and progressive future for all.

HELD: Thursday 30 November 2023 at 10-11:30am

LOCATION: Online via Teams

CHAIR: Susannah Doyle

REQUIRED TO ATTEND:

Dr Robin Hirst PSM	Committee Member
Dr Jonathan Sweet	Committee Member
Elizabeth Marsden	Committee Member
Roger Beeston	Committee Member
Simone Nolan	Committee Member
Dr Ashley Robertson	Committee Member
Assoc. Prof. Bruce Pennay	Committee Member
Cr Diane Shepheard	Council Representative
Deborah Kemp	Heritage Advisor
Susannah Doyle	Council Officer
Jennifer Allan	Committee Secretary

APOLOGIES:

Cr Diane Shepheard
Dr Jonathan Sweet
Deborah Kemp

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	ITEM	ACTION
1.	TEMPORARY CHAIR APPOINTED	
	<p>The Committee agreed to progress the meeting with Susannah Doyle as chair in Cr Shepheard's absence.</p> <p>S Doyle updated the committee that Cr Sue Gold will be replacing the councillor position on committee previously held by Larry Goldsworthy prior to his resignation from council. The two councillors will confer on who will be the chair moving forward.</p>	
2.	ACKNOWLEDGEMENT OF COUNTRY & WELCOME FROM CHAIR	
	Susannah Doyle shared an acknowledgement of Country and welcomed members to the Cultural Heritage Advisory Committee meeting.	
3.	DECLARATION OF CONFLICT OF INTEREST & APOLOGIES	
	<p>No conflicts of interests received or declared.</p> <p>Apologies:</p> <p>Cr Diane Shepheard Dr Jonathan Sweet Deborah Kemp</p>	
4.	CONFIRMATION OF MINUTES FROM LAST MEETING	
	<p>That the minutes of the 12, October 2023 meeting be accepted as presented.</p> <p>Moved: Bruce Pennay Seconded: Dr. Robin Hirst</p> <p>Carried</p>	
5.	BUSINESS FROM LAST MEETING	
	<p>Yeddonba Aboriginal Site Update</p> <p>S Doyle updated the Committee that their recommendation for Council to send a letter to the relevant minister requesting an update on the reopening of the Yeddonba Aboriginal site is due to be tabled in the December 2023 Council meeting.</p> <p>Indigo Cultural Heritage – Collections & Buildings Project</p> <p>Discussion:</p> <p>S Nolan enquired about the resource for the project.</p> <p>S Doyle clarified the scope of the Collections and Buildings project is to investigate every collection of significance in the shire and all the buildings that house them. It is envisioned the project will require at least a full-time resource for 3-4 months or part time equivalent and it is most likely this will involve an external resource. We will be seeking 'New Initiative' money in the 24/25 budget process.</p>	

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	<p>S Nolan asked if the intention was to get an audit or significant assessments of the collections themselves.</p> <p>S Doyle confirmed the intention from a collections lens was to confirm the status of the ownership of the collections and what was needed to future fit the buildings in which they are contained. An audit and significance assessment is an additional project for a future date.</p> <p>S Nolan suggested incorporated bodies usually outline collection ownership in their statement of purpose and this would be a good place to start.</p>	
6.	FOUR YEAR PLAN ACTIONS - Advise on Major Cultural Heritage Tourism Project	
	<ul style="list-style-type: none"> - Respond to and review proposals for new projects - Provide advice on timeline and priorities for projects arising from Masterplan - Advise on benchmarking opportunities for projects <p>S Doyle provided an update on the Beechworth Historic Precinct Masterplan and Indigo Shire Tourism Strategy Development.</p> <p>The Beechworth Historic Precinct Masterplan comprises of three phases. Phase one, a feasibility and business case has been completed. Phase two, an Experience Plan has also been completed and endorsed by council. Phase three, a physical place plan commenced in 2022 and was due to be delivered this year. In the interim a National Heritage Listing submission has been lodged and council have been invited to join the Victorian Goldfields UNESCO World Heritage Listing bid. Both of these exciting developments bring unique opportunities for the precinct which in turn require the master plan to be reviewed. Council are now seeking funding from the Federal Regional Precincts Partnership Program to update and fund detailed, schematic design plans and all due diligence requirements, including Conservation Management Plans for each building in the precinct and detailed works required to ensure they are future fit.</p> <p>Discussion:</p> <p>B Pennay expressed concern that the other townships in the shire also had significant gold rush stories but have not been included.</p> <p>S Doyle explained the UNESCO bid consultant had visited the other towns and appreciated their connections and value but singled out Beechworth as the most significant. However central sites like Beechworth will become launching pads to drive visitors out on microjourneys to other regional sites and the masterplan will support this intention.</p> <p>There are 17 councils involved in the UNESCO bid and only 8-10 actual physical structures are likely to be listed. Beechworth's most likely candidates are the Powder Magazine or the Chinese Protectorate Office but council has no influence over the selection.</p> <p>S Nolan asked about traditional owner engagement and consultation.</p> <p>S Doyle explained this is essential for a successful bid and council are being guided by the Goldfields Consultant team who have been working in this space for quite a while. We have advised all traditional owner groups in the shire, of the UNESCO bid process and invited them to meet to share information and discuss opportunities etc. To date we have had a positive response back from Yorta Yorta. Council will keep all groups updated and hope to meet with them all individually as the bid</p>	

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	progresses. Traditional Owner involvement will be self-determined but there should be good funding opportunities for those who wish to engage.	
7.	FOUR-YEAR PLAN ACTIONS - Access	
	<ul style="list-style-type: none"> - <i>Provide industry best-practice advice to Council on accessibility within cultural heritage spaces</i> <p>Council's Disability Action Plan 2021-2025 was supplied to the committee to review.</p> <p>Discussion: R Hirst suggested this type of review was a new process to the committee and rather than the committee members review the details of a plan such as this one it would be more efficient for the Cultural Heritage and Museums Manager to provide a summary and direction as to the areas required for consideration. S Nolan further suggested it would be appropriate for documents such as this to be brought to the committee's attention during public consultation periods. All agreed to this approach going forward.</p>	New Cultural Heritage and Museums Manager to provide a summary and highlight areas required for consideration by the committee for the Disability Action Plan 2026-2030 consultation process.
8.	FOUR-YEAR PLAN ACTIONS – Industry Networks and Funding Opportunities	
	<p><i>Industry Networks –</i></p> <ul style="list-style-type: none"> - <i>Provide regular connection between Council and cultural heritage industry as required</i> - <i>Keep Council advised of opportunities for networking</i> <p><i>Funding Opportunities –</i></p> <ul style="list-style-type: none"> - <i>Ensure that Council is kept informed about strategic funding opportunities</i> <p>S Nolan reported B Pennay and herself were pursuing an action to reconnect the Northeast regional heritage and historical societies network to regularly meet. Intel indicates they are still meeting but S Nolan will follow up and confirm.</p> <p>A Robertson provided information about the quarterly grants showcase AMaGA convenes.</p>	S Nolan to make contact with the NE Heritage & Historical Network and confirm current status.
9.	FOUR-YEAR PLAN ACTIONS - Review 2023 Success Measures	
	The committee agreed and cited examples of progress being made in each of the success measures however the committee's impact has been hampered by staff turnover and the absence of a Museum Manager for much of the year.	
10.	FOUR-YEAR PLAN ACTIONS – Identify 2024 Success Measures	
	The committee agreed to await the appointment of the Cultural Heritage and Museums Manager to progress the identification of 2024 success measures.	New Cultural Heritage & Museums Manager to formulate a process for success measure identification for 2024.

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<p>11.</p>	<p>OTHER BUSINESS</p>	
	<p>ACKNOWLEDGEMENT OF ASHLEIGH GIFFNEY S Doyle confirmed the resignation of Ashleigh Giffney who has accepted a new role with the City of Newcastle. A Giffney was with Indigo Shire Council for 5 years and in that time revolutionised the collections management practices of the Burke Museum.</p> <p>Motion: The committee formally acknowledge A Giffney’s contribution and efforts over her time with Indigo Shire Council as Collections Manager.</p> <p>Moved: Dr Robin Hirst Seconded: Bruce Pennay</p> <p>Carried</p> <p>COURTHOUSE KELLY TRIALS UPDATE S Doyle updated the committee on the discovery of a small fragment of asbestos and the subsequent remediation plan put in place for the Historic Courthouse. A new launch date is yet to be confirmed but likely now not the 2nd quarter of 2024 as contractor availability needs to be realigned.</p> <p>TOURISM STRATEGY UPDATE S Doyle reported that preliminary work has commenced on the new Indigo Shire Tourism Strategy. The current strategy concludes at the end of 2023. Community consultation will begin in the early months of 2024. Sustainable and accessible tourism will be key themes in the new strategy. The brief is currently being written and a draft will be provided to the committee to inform and strengthen the cultural heritage components.</p> <p>RECRUITMENT – CULTURAL HERITAGE & MUSEUMS MANAGER, COLLECTIONS MANAGER S Doyle shared that recruitment processes had commenced for the above positions and were currently in market. Shortlisting reviews for both roles will commence before Christmas and interviews conducted on a progressive basis. Interviews will have two rounds plus psychometric testing for the preferred candidate and a cultural fit temperature check.</p> <p>Discussion: S Nolan suggested adding the advice of an industry expert into the recruitment process would be beneficial and is something that City of Wangaratta have had success with previously. S Doyle advised there was the intention to do so as a post first round interview component of the recruitment process. A Robertson shared that AMaGA has a number of programs and resources to assist community museums. They have not been as engaged in the region as usual whilst Cameron and Ashleigh were here and supporting the groups, but they are aware of</p>	<p>S Doyle to provide a draft of the Tourism Strategy Consultant Brief to the committee for comment.</p> <p>All to share the recruitment opportunity with their networks.</p>

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	the current gap and will reach out through their networks to reinforce the assistance they can provide.	
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Meeting Concluded: 11:30pm

Next Meeting: Thursday 21 March, 2024 10-11:30am

**Informal meeting of Councillors
(required for meetings that are closed to
the public and have at least one
Councillor in attendance) - TRIM
Reference**

SUMMARY OF RESOLUTIONS

Resolution	Moved	Seconded
That the Committee confirm the minutes of the previous meeting on 12 October, 2023	Bruce Pennay	Dr Robin Hirst
The committee formally acknowledge A Giffney's contribution and efforts over her time with Indigo Shire Council as Collections Manager.	Dr Robin Hirst	Bruce Pennay

(Note: Confidential minutes are recorded in the same manner as above)

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Indigo Environment Advisory Committee meeting

Our Vision:

We will work with our communities to secure a healthy, sustainable and progressive future for all.

HELD: Wednesday, 6th December, 2023, 6-8pm

LOCATION: The Pines, Beechworth

CHAIR: Tim Smith (Deputy Chair)

REQUIRED TO ATTEND:	Ian Ellett	Director Infrastructure Services
	Sam Niedra	Coordinator Environment & Sustainability
	Maureen Rogers	Sustainability Projects officer
	Vacant	Climate Change & Environment Officer

APOLOGIES:

1. WELCOME / CONFIRM ATTENDEES & APOLOGIES / ACKNOWLEDGEMENT OF COUNTRY

PRESENT

In person: Cr Roberta Horne, Tim Smith (Deputy Chair), Jane Roots, Jan Milhinch, Helen Robinson, Ian Ellett, Sam Niedra, Maureen Rogers, Peter Anfruns.

Via Zoom: nil

APOLOGIES

Cr Emmerick Teissl (Chair), Chelsea Cherry, Rik Thwaites, Tom Colcott, Philippa Noble, Nicki Munro.

In Cr Emmerick Teissl's absence, Tim Smith (Deputy Chair) assumed the role of Chair. Tim then gave an Acknowledgement of Country.

2. DECLARATION OF CONFLICT OF INTEREST

No conflict declarations.

3. BUSINESS ARISING FROM PREVIOUS MEETING

An update on the the Actions listed in Appendix 1 of the Agenda was as follows:



CONFIRMATION OF PREVIOUS MINUTES

Resolution: The IEAC confirms the minutes of 4th October, 2023.

Moved: Peter A

Seconded: Helen R

BUSINESS ARISING FROM PREVIOUS MEETING

An update on the Actions listed in Appendix 1 of the Agenda was as follows:

DATE RAISED	ACTION	RESPONSIBLE	DUE	STATUS	UPDATE
2/02/22	1. Biodiversity Working Group to re-consider the conservation covenant proposal accounting for EMT's feedback, and present a recommendation to a future Council Briefing.	Biodiversity Working Group (Sam N/Rik T)	Feb 2023	Carried forward	Nicki M informed IEAC that TFN Conservation Covenants are now exempt from land tax.
2/02/22	2. Dark Skies Policy development. <i>Planning has determined a Planning Scheme Amendment is required.</i>			Remove from Action sheet	Ian E reported that the issue is still in progress according to Planning.
2/02/22	3. E&S team to consider how IEAC can best assist Council's Sustainable Procurement Working Group.	Sam N (& internal group)	Dec 2022	In progress	<i>The Sustainable Procurement Working Group has been road testing assessment tools. IEAC members to be invited to attend a Sustainable Procurement Working Group meeting in early 2024.</i>
8/02/23	4. Jane R to identify speaker to update on the inland rail project	Jane R	April 2023	Carried forward	Jane R to contact ARTC.
8/02/23	5. Sam N to engage with IEAC on Naturally Cooler Indigo towns project.	Sam N	April 2023	In progress	Urban Tree Canopy Strategy has been put to tender and consultant appointed. <i>Sam N to arrange for consultant to dial in to Feb 2024 meeting.</i>



7/06/23	6. Sam N to invite Council's Waste Coordinator (Jason Perna) to talk about waste and recycling.	Sam N	Aug 2023	In progress	Jason Perna invited to attend Feb 24 meeting.
7/06/23	7. E&S team to consider IEAC's review and summary of other councils' nature strip policies. Sam N: Request review and collation by IEAC. Jan M completed review. Cr Teissl requested to take to Council – reported review not in appropriate form for Council to receive.	Biodiversity WG (lead by Jan M, assisted by Helen R)	Aug 2023	In progress	IEAC moved a motion 'To recommend that Council develop a Nature Strip Policy, under the umbrella of the Naturally Cooler Indigo project.'

4. CORRESPONDENCE

IN:

OUT:

5. COUNCIL OFFICER REPORT

Sam N circulated a report prior to meeting, which is taken as read.

Discussion:

- Council's role in the Container Deposit Scheme. Council is not actively seeking to be deposit store. Jason Perna will update IEAC in Feb 2024.
- Cat Curfew Policy was not mentioned Officer's report.

6. WORKING GROUP UPDATES

- Energy – None
- Biodiversity – None
- Planning – None

7. OTHER BUSINESS

8.

- **Cat Curfew**
 - Not mentioned in Officer update
 - IEAC congratulated Council for adopting the recommendation to introduce (in 6 months) a shire-wide 24-hour cat curfew to property boundaries and for the mandatory desexing of cats upon registration.

- **Nature Strip Policy – background paper**

Discussion:

- Cr Teissl attempted to table the background paper prepared by Jan M at the November 2023 Council meeting, but informed Jan M that it was not in the appropriate format for progressing to Council.
- Need for more clarity on the process of preparing advise and /or recommendations to Council in such a way that would be effective.
- Tim S (Chair) provided the following wording as the rationale for Council to consider the issue of nature strip management and protection.



'In light of Council's continued tree planting efforts and upcoming housing strategy the IEAC strongly believes that Council should begin drafting a nature strip policy to better educate residents, Council staff and business about the importance of nature strips and their management. The IEAC sees a nature strip policy as an opportunity for Council to create better relationships with residents and business, offering shared custody and management for better environmental and economic outcomes'.

- The IEAC made the following resolution – *'To recommend that Council develop a Nature Strip Policy, under the umbrella of the Naturally Cooler Indigo project.'*

IEAC Health Check – Member Survey

- Sam N thanked Jane R for instigating the initiative.
- The Health Check Survey has provided some clear indications that members of the committee agree with the need for a review.
- Sam N provided an overview of 5 key themes that emerged:
 1. The need to refocus on the IEAC workplan.
 2. Revisit the Terms of Reference and consider possible enhancements.
 3. Rethink the current Working Group structure and their effectiveness in progressing IEAC and council priorities.
 4. Clarify the role of committee members, the Chair, and the Deputy Chair.
 5. The development of a skills matrix and assessment of the membership.
- Sam N also shared with the committee that the E&S team had added more information about IEAC's history and achievements on Our Climate Action - <https://climateaction.indigoshire.vic.gov.au/actions/39>
- The committee was invited to consider projects and initiatives that need to be included.

Discussion:

- Revisit how the Terms of Reference (TOR) defines the role of the IEAC - it currently doesn't tell us why we do it and how we do it.
- Tim S talked about taking a high-level view of the IEAC Work Plan. Suggesting that there were some areas were about supporting Council on existing and/or emerging issues, while the IEAC is also about keeping an eye on the horizon and big picture future issues.
- The group talked about the opportunity to invite specific groups not currently represented (e.g. Traditional Owners / Registered Aboriginal Party (RAP), youth).
- Jane R suggested the committee could reach out to the 9 Landcare groups / Networks in our region for new membership.
- Tim S reflected on the value of developing a skills matrix, to identify current strengths and potential gaps.
- It was agreed that the current structure of the Working Groups was not effective. The discussion explored ideas of bringing in expertise on specific projects and forming working teams with a clear task and timeline.
- Check with Council's Reconciliation Action Plan (RAP) to see if there is any reference to the need to have Traditional Owner / Registered Aboriginal Party (RAP) representation on IEAC.

ACTION: The February 2024 meeting to focus on the issues identified in the member survey



9. MEETING REFLECTIONS

Tim S commended past and present members, saying it was impressive to see what the IEAC has achieved over the past decade.

Ian E thanked the committee for their voluntary time, reflecting on the need to mindful of the time/work, passion and expertise that it brought to the committee and provided to Council.

Meeting Concluded: 8.00 pm

Next Meeting: 7th Feb 2024 – Chiltern Hub

Informal meeting of Councillors (required for meetings that are closed to the public and have at least one Councillor in attendance) - TRIM Reference

SUMMARY OF RESOLUTIONS

Resolution	Moved	Seconded
That the Committee confirm the minutes of the previous meeting on 4 th October 2023.	Peter Anfruns	Helen Robinson
To recommend that Council develop a Nature Strip Policy, under the umbrella of the Naturally Cooler Indigo project.	Jan Milhinch	Jane Roots

(Note: Confidential minutes are recorded in the same manner as above)

14.5

INFORMAL MEETINGS OF COUNCILLORS RECORDS

1	Informal Meeting of Councillors - Council Briefing -12 December 2023.....	233
2	Informal Meeting of Councillors - Council Briefing -5 December 2023.....	235
3	Informal Meeting of Councillors - Finance Committee - 21 November 2023.....	238
4	Informal Meeting of Councillors - Community Grants and Awards Advisory Committee - 17 November 2024	240
5	Informal Meeting of Councillors Record - Community Grants and Awards Advisory Committee - 6 October 2023.....	242



INFORMAL MEETING OF COUNCILLORS RECORD

At the commencement of an applicable meeting, Council staff are required to identify that this is an Informal Meeting of Councillors as defined in Council's Governance Rules, and call for any Conflicts of Interest (Sections 126 - 131 *Local Government Act 2020*).

For additional information please refer to TRIM reference: INTERNAL20/7700

NOTE:

This Form MUST :

- a) be completed by the attending Council Officer
- b) TRIMmed to INFORMATION MANAGEMENT – Registers – Informal Meeting of Councillors (relevant year)
- c) completed record forwarded to the Governance Officer for inclusion in the next Meeting of Council and incorporated in the minutes.

MEETING DETAILS:

Meeting	Council Briefing
Date:	12 December 2023
Time:	4.00pm
Meeting Location:	Council Chambers, 2 Kurrajong Way, Beechworth

IN ATTENDANCE: (circle/delete as appropriate)

Councillors:	Cr Sophie Price	Mayor
	Cr Bernard Gaffney	Deputy Mayor
	Cr Peter Croucher	Councillor
	Cr Sue Gold	Councillor
	Cr Roberta Horne	Councillor
	Cr Diane Shepheard	Councillor
	Cr Emmerick Teissl	Councillor
Officers:	Trevor Ierino	Chief Executive Officer



Ian Ellett	Director Infrastructure Services
Greg Pinkerton	Director Planning & Corporate Services
Sally Rice	Director Community & Economic Development
Mel Collis	Executive Manager Customer Experience and Engagement
Carla Hanlon	Executive Manager People & Governance

MATTER/S DISCUSSED/CONSIDERED AT THE MEETING:

(Note: Conflicts of Interest must be disclosed and the person leave the assembly before discussion of the conflict matter (Sections 126 – 131 of the *Local Government Act 2020*))

-
- 4. Councillor and CEO Time
 - 4.1 Councillor and Acting CEO Update - Information only, no time allocated
 - 5. Briefing Notes
 - 5.1 December Council Meeting Agenda Review
 - 6. General Business
 - 6.1 Councillor Committee Reports
 - 6.2 Actions From Previous Meetings
-

CONFLICT OF INTEREST DISCLOSURES:

ITEM:

nil

Councillor	Time of departure	Time of re-entry
Officer	Time of departure	Time of re-entry

Record Author: Annabel Harding – Governance Officer



INFORMAL MEETING OF COUNCILLORS RECORD

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MEETING DETAILS:

Meeting	Council Briefing
Date:	5 December 2023
Time:	12pm
Meeting Location:	Council Chambers, 2 Kurrajong Way, Beechworth

IN ATTENDANCE: (circle/delete as appropriate)

Councillors:	Cr Sophie Price	Mayor
	Cr Bernard Gaffney	Deputy Mayor
	Cr Peter Croucher	Councillor
	Cr Sue Gold	Councillor
	Cr Roberta Horne	Councillor
	Cr Diane Shepheard	Councillor
	Cr Emmerick Teissl	Councillor
Officers:	Trevor Ierino	Chief Executive Officer



Ian Ellett	Director Infrastructure Services
Greg Pinkerton	Director Planning & Corporate Services
Sally Rice	Director Community & Economic Development
Mel Collis	Executive Manager Customer Experience and Engagement
Carla Hanlon	Executive Manager People & Governance

MATTER/S DISCUSSED/CONSIDERED AT THE MEETING:

(Note: Conflicts of Interest must be disclosed and the person leave the assembly before discussion of the conflict matter (Sections 126 – 131 of the *Local Government Act 2020*))

-
- COUNCILLOR AND CEO TIME
 - Draft CEO Directive - Councillor and Staff Interaction
 - CEO Employment and Remuneration Committee - Quarterly (Q1) Review
 - Councillor and CEO Update
 - Future Proof Project Presentation
 - Monthly Planning Update
 - Placeholder - November Capital Works Report
 - Draft Agenda Review - December Council Meeting
 - GENERAL BUSINESS
 - Councillor Committee Reports
 - Upcoming Schedules - Briefing and Council Meetings
 - Governance Calendar
 - Actions From Previous Meetings
-

CONFLICT OF INTEREST DISCLOSURES:

ITEM:

nil

Councillor	Time of departure	Time of re-entry
Officer	Time of departure	Time of re-entry



Record Author: Carla Hanlon – Executive Manager People and Governance



INFORMAL MEETING OF COUNCILLORS RECORD

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For additional information please refer to TRIM reference: INTERNAL22/5863

NOTE:

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MEETING DETAILS:

Meeting Finance Committee

Date: 21 November 2023

Time: _____

Meeting Location: Beechworth Council Chambers and videoconference

IN ATTENDANCE: (circle / delete as appropriate)

	Name	Title
Councillors:	Sophie Price	Mayor
	Bernard Gaffney	Deputy Mayor
	Peter Croucher	
	Roberta Horne	
	Emmerick Teissl	
	Sue Gold	
Officers:	Greg Pinkerton	Acting Chief Executive Officer
	James Turner	Acting Director Planning & Corporate Services
	Deep Fernando	Manager Finance
	Carolyn Lingham	EA Planning & Corporate Services



MATTER/S DISCUSSED/CONSIDERED AT THE MEETING:

(Note: Conflicts of Interest must be disclosed and the person leave the assembly before discussion of the conflict matter (Sections 126 – 131 of the *Local Government Act 2020*))

Chief Executive Officer – Credit Card Usage 2022/2023

Finance Report – October 2023

CONFLICT OF INTEREST DISCLOSURES:

ITEM:

Councillor	Time of departure	Time of re-entry
Officer	Time of departure	Time of re-entry

Record Author: Carolyn Lingham



INFORMAL MEETING OF COUNCILLORS RECORD

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For additional information please refer to TRIM reference: INTERNAL20/7700

NOTE:

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MEETING DETAILS:

Meeting Indigo Shire Community Grants and Awards Advisory Committee

Date: Friday 17 November 2023

Time: 10:30am

Meeting Location: Chiltern Library

IN ATTENDANCE: (circle / delete as appropriate)

	Name	Title
Councillors:	P Croucher	Councillor

Officers:	Penelope McGufficke	Creative Communities Coordinator
	Jessica Rule	Creative Communities Officer

**MATTER/S DISCUSSED/CONSIDERED AT THE MEETING:**

(Note: Conflicts of Interest must be disclosed and the person leave the assembly before discussion of the conflict matter (Sections 126 – 131 of the *Local Government Act 2020*))

Australia Day Award Recipients

Emma George Sporting Scholarship

General Business

CONFLICT OF INTEREST DISCLOSURES:**ITEM:**

Councillor	Time of departure	Time of re-entry
Officer	Time of departure	Time of re-entry

Record Author: Jessica Rule



INFORMAL MEETING OF COUNCILLORS RECORD

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For additional information please refer to TRIM reference: INTERNAL20/7700

NOTE:

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MEETING DETAILS:

Meeting Indigo Shire Community Grants and Awards Advisory Committee

Date: Friday 6 October 2023

Time: 10:30am

Meeting Location: Chiltern Library

IN ATTENDANCE: (circle / delete as appropriate)

	Name	Title
Councillors:	P Croucher	Councillor

Officers:	Penelope McGufficke	Creative Communities Coordinator
	Jessica Rule	Creative Communities Officer



MATTER/S DISCUSSED/CONSIDERED AT THE MEETING:

(Note: Conflicts of Interest must be disclosed and the person leave the assembly before discussion of the conflict matter (Sections 126 – 131 of the *Local Government Act 2020*))

Allocation of the 2023/24 Community Grants

CONFLICT OF INTEREST DISCLOSURES:

ITEM:

Councillor	Time of departure	Time of re-entry
Officer	Time of departure	Time of re-entry

Record Author: **Jessica Rule**

