

INFORMAL MEETING OF COUNCILLORS RECORD

At the commencement of an applicable meeting, Council staff are required to identify that this is an Informal Meeting of Councillors as defined in Council's Governance Rules, and call for any Conflicts of Interest (Sections 126 - 131 *Local Government Act 2020*).

For additional information please refer to TRIM reference: INTERNAL20/7700

NOTE:

This Form **MUST** :

- a) be completed by the attending Council Officer
- b) TRIMmed to INFORMATION MANAGEMENT – Registers – Informal Meeting of Councillors (relevant year)
- c) completed record forwarded to the Governance Officer for inclusion in the next Meeting of Council and incorporated in the minutes.

MEETING DETAILS:

Meeting	CEO Remuneration and Employment Committee
Date:	20 August 2024
Time:	1pm
Meeting Location:	Rutherglen Council Chambers

IN ATTENDANCE: (circle / delete as appropriate)

	Name	Title
Councillors:	S Price	Mayor
	B Gaffney	Deputy Mayor
	P Croucher	
	S Gold	
	R Horne	
	D Shepherd	
	E Teissl	
Independent Member:	David Priess	
Facilitator (External):	Margaret Devlin	
Officers:	Trevor Ierino	Chief Executive Officer

MATTER/S DISCUSSED/CONSIDERED AT THE MEETING:

(Note: Conflicts of Interest must be disclosed and the person leave the assembly before discussion of the conflict matter (Sections 126 – 131 of the *Local Government Act 2020*))

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1. Open and welcome. Declaration of Conflict of Interest. Acknowledgement of country
 2. Introduction and purpose of meeting. Outcomes and process.
 3. Presentation of Annual Performance Review highlights, opportunities and challenges.
 4. Annual CEO Performance Review - 2023-2024 (Committee Only – no CEO)
 5. Remuneration review update (Committee Only – no CEO)
 6. Summary performance feedback to CEO (Committee Only – no CEO)
 7. Review of KPI's for 2024-2025 (Committee Only – no CEO)
 8. Other business/next steps (Committee Only – no CEO)
 9. Meeting close
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CONFLICT OF INTEREST DISCLOSURES:**ITEM:**

Councillor	Time of departure	Time of re-entry
Officer	Time of departure	Time of re-entry

Record Author: Carla Hanlon – Executive Manager People and Governance