

## INFORMAL MEETING OF COUNCILLORS RECORD

At the commencement of an applicable meeting, Council staff are required to identify that this is an Informal Meeting of Councillors as defined in Council's Governance Rules, and call for any Conflicts of Interest (Sections 126 - 131 *Local Government Act 2020*).

For additional information please refer to TRIM reference: INTERNAL20/7700

### NOTE:

This Form **MUST** :

- a) be completed by the attending Council Officer
- b) TRIMmed to INFORMATION MANAGEMENT – Registers – Informal Meeting of Councillors (relevant year)
- c) completed record forwarded to the Governance Officer for inclusion in the next Meeting of Council and incorporated in the minutes.

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### MEETING DETAILS:

<b>Meeting</b>	Council Briefing
<b>Date:</b>	Tuesday 27 August 2024
<b>Time:</b>	4:00pm
<b>Meeting Location:</b>	Council Chambers, 2 Kurrajong Way, Beechworth

### IN ATTENDANCE: (circle/delete as appropriate)

<b>Councillors:</b>	Cr Sophie Price	Mayor
	Cr Bernard Gaffney	Deputy Mayor
	Cr Peter Croucher	Councillor
	Cr Sue Gold	Councillor
	Cr Diane Shephard	Councillor
	Cr Emmerick Teissl	Councillor
<b>Officers:</b>	Trevor Ierino	Chief Executive Officer
	Greg Pinkerton	Director Planning & Corporate Services
	Ian Ellett	Director Infrastructure Services

Sally Rice	Director Community & Economic Development
Carla Hanlon	Executive Manager People & Governance
Adam Kimball	Manager Assets & Property
Annabel Harding	Governance Coordinator

**MATTER/S DISCUSSED/CONSIDERED AT THE MEETING:**

(Note: Conflicts of Interest must be disclosed and the person leave the assembly before discussion of the conflict matter (Sections 126 – 131 of the *Local Government Act 2020*))

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5. Briefing notes

5.1 Audit and Risk Committee Agenda - 11 September 2024

5.2 August Council Meeting Agenda Review

6. General Business

6.1 Councillor Committee Reports

6.2 Upcoming Schedules - Briefing and Council Meetings

6.3 Actions From Previous Meetings

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Councillor	Time of departure	Time of re-entry
Cr Shepherd	5.10PM	5.11PM
Cr Shepherd	5.27PM	5.43PM
Officer	Time of departure	Time of re-entry

**Record Author:** Annabel Harding – Governance Coordinator