

ADDITIONAL COUNCIL MEETING AGENDA - 14 JUNE 2022

Vision:

Indigo Shire - leading sustainable growth, community and cultural diversity, and climate action.

TO BE HELD: Tuesday, 14 June 2022 at 6.30pm

LOCATION: Council Chambers, 2 Kurrajong Way, Beechworth, and live-streamed on Council's website.

Due to COVID-19 considerations seating availability in the Chambers may be limited.

ATTENDEES:	NAME	TITLE
	Cr Bernard Gaffney	Mayor
	Cr Peter Croucher	Deputy Mayor
	Cr Larry Goldsworthy	Councillor
	Cr Roberta Horne	Councillor
	Cr Sophie Price	Councillor
	Cr Diane Shephard	Councillor
	Cr Emmerick Teissl	Councillor
	Trevor Ierino	Chief Executive Officer
	Mark Florence	Director Community & Economic Development
	Greg Pinkerton	Director Planning & Corporate Services
	Ian Ellett	Director Infrastructure Services
	Jane Still	Senior Governance Advisor

Council meetings are now live streamed and recorded. The voices and images of those participating in the meeting, and in the gallery, may be captured as part of this recording.

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- 1. WELCOME**
- 2. ACKNOWLEDGEMENT OF THE TRADITIONAL OWNERS OF THE LAND**
- 3. APOLOGIES AND LEAVE OF ABSENCE**
- 4. DECLARATION OF CONFLICT OF INTEREST**

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5. EXECUTIVE MANAGEMENT

5.1 SUBMITTERS REQUESTING TO BE HEARD

File No: 2022/464

Greg Pinkerton - Director Planning & Corporate Services Planning & Corporate Services

For Information

INTRODUCTION

At the meeting on 17 May 2022 Council endorsed a number of draft documents for community consultation:

- Draft 2022/23 Budget
- Draft 2022/23 10-year financial plan
- Draft 2022/23 Revenue and Rating Plan
- Draft 2022/23 Operating Income and Expense by Service

Council's Engagement Policy (2021) outlines the processes used for community consultation and, individually, each of these documents would normally have slightly different consultation methods. However, to save confusion with so many draft documents all published at once, it was determined that all documents would undergo the same consultation process. This is a higher standard than required for some of these documents, but this saved complexity and was the most pragmatic and consultative decision.

Therefore, all documents have been on exhibition since the 17 May meeting and all are progressing together to the June Council meeting for decision. As part of this process, this 14 June meeting has been scheduled to allow an opportunity for anyone who has made a submission (by the cut-off date of COB Tuesday 7 June) to be heard by Council in support of their submission.

The purpose of this report is to provide context to this process in preparation for the meeting.

BACKGROUND

Since the 17 May meeting 18 submissions and suggestions have been received on this suite of draft documents. Council thanks all the submitters for their contribution and all of the suggestions will be considered when the documents are being reviewed and prepared for the 28 June meeting.

This meeting is specifically focussed on only those submissions where the author has requested to be heard by Council in support of their submission.

At the time of this report being written for the meeting agenda the confirmation of submitters to be heard had not been finalised. It is therefore not possible in this report to provide details of the submitters that have requested to be heard on the night. Instead;

1. A list of people speaking to their submissions will be tabled on the night of the meeting and recorded in the minutes.
2. A copy of the submissions that will be spoken to at the 14 June meeting will be circulated separately to Councillors in the briefing prior to the meeting.

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3. The 18 submissions that were received by the 7 June cut-off date (including those that were spoken to at this meeting as well as the submissions that were not spoken to) will be included as attachments to the 28 June Council meeting agenda. Note that, in accordance with usual protocol, these attachments will have personal information redacted.

Each submitter will be allocated five minutes to speak in support of their submission. The role of Councillors in this meeting is to hear the submitters and there is an opportunity to ask clarifying questions as required.

Council will not be considering the merits of any submissions at this meeting, this is done at the 28 June meeting.

KEY IMPLICATIONS

Submissions to Council's draft documents is an important part of the consultation process and the right to speak in support of their submission allows members of the public to further elaborate or highlight a particular point or aspect of their submission.

RISK MANAGEMENT

There are no significant risks associated with the hearing of submissions to the budget and Council Plan.

FINANCIAL IMPLICATIONS

The budget, Council Plan, and associated documents are a key part of Council's planning and control cycle. Whilst hearing submissions has no financial impact to council, the process of preparing the budget and Council Plan and inviting community input is a very important part of Council's good governance and public responsibility.

COMMUNITY ENGAGEMENT

The opportunity for members of the community to make submissions was promoted throughout May and June through a number of channels including newspaper advertising, regular inclusion in Indigo Shire's Weekly Update e-newsletter, through social media channels and Council's website.

LEGAL/COUNCIL PLAN/POLICY IMPACT

The preparation of many of these documents is governed by a prescriptive process set out in the Local Government Act. Consultation is set out in Council's Community Engagement Policy (2021) and allows members of the community to make representations to Council on any area of the budget and Council Plan that they choose to. As discussed above, this process has, this year, been opened up to all documents that are included in this tranche of consultation.

CONCLUSION

Council has received several submissions with some submitters having already requested to be heard in support.

A copy of all submissions requesting to be heard at this meeting will be circulated to Councillors prior to the meeting and a list of submitters speaking at the meeting will be tabled on the night.

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Council will hear the submitters at this meeting, with formal consideration of all submissions scheduled for the Council meeting on Tuesday 28 June 2022, prior to decisions being made on each draft document.

DECLARATION OF CONFLICT OF INTEREST

Under section 130(2) of the *Local Government Act 2020* and Governance Rule 24, the following officers declare that they have no interests to disclose in providing this report:

- Greg Pinkerton – Director Planning and Corporate Services
- Phil Garoni – Manager Finance

Attachments

Nil

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Next Meeting: **Tuesday, 28 June 2022 at 6.30pm**

Consequences Likelihood Matrix

Date revised: 12/07/2016
Version: 1.3

		INSIGNIFICANT (1)		MINOR (2)		MODERATE (3)		MAJOR (4)		CATASTROPIC (5)	
		Negligible effect on business processes and service delivery.		Some less critical strategic objectives will not be achieved in the period outlined in the Council Plan.		Some key strategic objectives will not be achieved in the period outlined in the Council Plan.		The majority of strategic objectives will not be achieved in the period outlined in the Corporate Plan.		No Council Plan strategic objectives will be achieved. Very high risk of State Government intervention	
Guidance		Strategy & Service Delivery		Some minor interruptions (< 3 days) to the operations or service delivery		Interruptions occur to some critical functions of up to 6 days.		Critical services and operations cannot be delivered for a period of greater than 1 week.		Widespread and long term degradation of critical operations and services	
<div><div>Use this matrix for all risk management (this includes decision-making at all levels, projects and planning activities)</div><div>For further guidance or assistance with your risk management activities, please contact the Risk Advisor or the Coordinator Governance & Risk</div><div>More information on how to perform a Risk Assessment may be found in the Risk Management Framework (available from the Governance & Risk Team)</div></div> <div>When considering risks, here are some idea's to get your started:</div> <div><ul style="list-style-type: none">Financial lossesBreaches of legislation/regulationsDamage to the environmentReduction in service quality or loss of a serviceDamage to Council assets or private propertyInefficiencies and/or wasted resourcesLitigationLoss of reputation / Community dissatisfactionInability to attract/retain qualified staff</div>		Financial		Up to \$10K financial loss Or 1% of service expense budget		Between \$150K up to \$500K Or 5% of service expense budget		Between \$500K and \$1M Or 10% of service expense budget		Greater than \$1M Or 25% of service expense budget	
		People & Safety		Some isolated staff dissatisfaction Short term reversible injury which requires no first aid.		Widespread staff morale problems and high turnover including key organisation roles. Serious reversible injury or disability requiring ongoing medical treatment or hospitalisation and/or lost time.		High turnover of experienced/key staff. Council not perceived as employer of choice. Single fatality and/or multiple irreversible disabilities.		Key positions unable to be filled. Multiple fatalities and significant irreversible disabilities	
		Reputation / Credibility		No impact to reputation or brand name, e.g. customer complaint, resolved in day-to-day management.		Minor local community concern manageable through good public relations.		Moderate customer sensitivity and damage to brand impacting noticeably on business activities and profitability.		State media and public concern / exposure with adverse attention and long-term loss of support from Indigo Shire residents.	
		Environment		Negligible effect on biological or physical environment.		Minor short term environmental damage which does not result in long term impact to ecosystem.		Moderate impact on the environment, no long term or irreversible damage.		Severe, long term or widespread resulting in impairment of the ecosystem and requiring significant remedial action	
		Governance / Compliance		Negligible regulatory breaches that are detected early and rectified, does not require reporting. Insignificant legal issues or non-compliance.		Minor regulatory or contract breaches with potential minor fines which does not require reporting to regulators.		Regulatory or contract breaches causing investigation / report to authority and prosecution and moderate fines.		Major regulatory or contract breaches and litigation.	
Likelihood		Timeframe & Corporate Memory		Risk Rating							
Time Frame		Has it happened at SD in the last 5 years?		Has it happened at SD in the last 5 years?							
ALMOST CERTAIN (A)	The event has occurred or is expected to occur multiple times per year	Regularly	Regularly or MULTIPLE times at other organisations	MEDIUM	HIGH	HIGH		EXTREME		EXTREME	
LIKELY (B)	The event may probably occur once every year.	Several times	Once at MULTIPLE organisations	MEDIUM	MEDIUM	MEDIUM		HIGH		EXTREME	
POSSIBLE (C)	The event may occur once every 3 years.	A few times	MULTIPLE times at ONE other organisation	LOW	MEDIUM	MEDIUM		HIGH		EXTREME	
UNLIKELY (D)	The event may occur once in 10 years.	Once	ONCE at ONE other organisation	LOW	LOW	LOW		HIGH		HIGH	
RARE (E)	The event may only occur once in 10 years or greater.	Never	Never	LOW	LOW	LOW		MEDIUM		HIGH	
Risk Rating		WHAT TO DO?		TEAM		MANAGER		DIRECTOR		CEO	
EXTREME	Requires immediate treatment to reduce risk level with regular review and reporting to EMT. Risks at this level are reported to the Audit Committee and Council			Risk needs to be addressed to ensure that the risk is adequately mitigated. Risk may be tolerable if the likelihood of the event is Rare or Unlikely and no further treatments can reduce the risk further. Report to Audit Committee.		Further treatments should be introduced to reduce risk where cost-effective.		Should be managed within routine operations and procedures to retain current risk levels.		For EMT Reports, Council Reports & Service Plans	
HIGH										Report EXTREME and HIGH risks only	
MEDIUM											
LOW											